THE VILLAGE OF DEXTER VILLAGE COUNCIL MEETING MONDAY February 12, 2007

Dexter Senior Center, 7720 Dexter Ann Arbor Road

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- B. ROLL CALL: President Seta

J.Carson

P. Cousins

S. Keough

J Semifero

R. Tell

D Fisher

- C. APPROVAL OF THE MINUTES
 - 1. Regular Council Meeting Minutes January 22, 2007 Page#1-5
 - 2. Work Session Meeting Minutes January 29, 2007 Page#
 - 3. Correction request for minutes December 11, 2006 Page#9-18
- D. PRE-ARRANGED PARTICIPATION:

Pre-arranged participation will be limited to those who notify the Village office before 5.00 pm. Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)

- E. APPROVAL OF AGENDA:
- F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak At the Village President's discretion, members of the audience may be called on to speak at any time Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives

This meeting is open to all members of the public under Michigan Open Meetings Act '

www.villageofdexter.org

H. COMMUNICATIONS:

- 1. Dept. of Treasury-Approval Letter 1-24-07
- 2. Change in status email Lieutenant Filipiak 1-26-07
- 3. Washtenaw County BOC Appointments 1-22-07
- 4 Pam Byrnes-Senior Center Support Letter 1-23-07
- 5. U of M Dearborn-(IFLG) March & April seminars 1-22-07
- 6. Cable Franchise legislative update 12-22-06
- 7. HBA update Michigan Court of Appeals decision 1-11-07
- 8. DEQ letter re: DAPCO 1-26-07
- 9. DAFD Updated 2007 Budget

Page#19-35

I. REPORTS:

1. Community Development Manager-Allison Bishop

Page#37

2 Board and Commission Reports

Main Street Bridge meeting summaries

Page#39-48

Subcommittee Reports
 City Study Committee Packet – January 29, 2007
 5th Well Update

Separate in Packet Page#49-52

4. Village Manager Report

Page#53-62

5. Assistant Village Manager Report
Public Works Building Project Update

Page#63-74

6. President's Report

Dexter/Scio Update
Joint Dexter/DCS Board meeting

"This meeting is open to all members of the public under Michigan Open Meetings Act

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1 Consideration of: Bills & Payroll in the amount of: \$162,653.59

Page#75-84

K. OLD BUSINESS- Consideration and Discussion of:

1 Consideration of: Recommendation from Planning Commission to adopt amendments to Article 7, Sign Regulations of the Village's Zoning Ordinance

Postponed from 1-22-07

Page#85-106

L. NEW BUSINESS- Consideration and Discussion of:

1 Consideration of: Dexter Senior Center 2007 Rental Agreement

Page#107-109

2 Discussion of: Council Rules shall be reviewed within 90 days following the regular village election at a Council Work Session. Council rules may be altered or amended by a vote of a majority of the members, if notice of the proposed change shall have been given at a preceding meeting of the Council, and a written copy of the proposed change has been distributed to all members.

Page#111-116

3. Consideration of: RESOLUTION FOR THE PURPOSE OF ESTABLISHING ORGANIZATIONAL MATTERS FOR THE VILLAGE OF DEXTER

Page#117-118

Agenda – February	12,	2007
Page 4 of 4		

4 Consideration of: Award of Bids –Public Works Building for: Resilient Tile to PM Commercial Flooring \$1,799; Toilet Partitions to IBP \$1,215 and Painting to B/C Painting \$14,025

Page#119-122

M	COUNCIL	COMMENTS
IVI.	COUNCIL	TOTAL STATE OF THE

N. NON-ARRANGED PARTICIPATION

Same as item F Those addressing the Council will state their name, and address This section is limited to 5-minutes per participant or 10-minutes for group representatives

O. ADJOURNMENT:

DEXTER VILLAGE COUNCIL REGULAR MEETING MONDAY, JANUARY 22, 2007

Page 1 of 5 -12-07

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Seta in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL:

S Keough J Semifero J Carson

D. Fisher P. Cousins
J. Seta R. Tell

C. APPROVAL OF THE MINUTES

Minutes of the Regular council meeting of January 8, 2007

Motion Keough, support Semifero to approve the regular Council meeting of January 8, 2007 as presented.

Ayes: Cousins, Fisher, Keough, Semifero, Tell, Carson, and Seta

Nays: none Motion carries

D. PREARRANGED PARTICIPATION

Jill Larder of Congressman Walberg's office introduces herself and offers assistance. Phone numbers are 517-780 9075 office and 734-320 1979 cell. Office is in Jackson, Mi.

E. APPROVAL OF THE AGENDA

Motion Fisher, support Semifero to approve the agenda with the addition of a revised resolution regarding the conditional transfer of Dexter Historical Society parcel as Item K-4 Old Business.

Ayes: Keough, Semifero, Tell, Carson, Fisher, Cousins, Seta.

Nays: none Motion carries

F. PUBLIC HEARINGS

None

G. NON-ARRANGED PARTICIPATION:

None

H. COMMUNICATIONS:

- 1. Village Police Service Trends 1999-2006
- 2 Dept. of State-Conditional transfer 1-2-07
- 3. Carlisle/Wortman Contribution letter 1-2007

I. REPORTS

- 1. Treasurer/finance director-Marie sherry
 Second Quarter 2006/07 Revenue vs. Expenditure Report
 Cash position as of December 31, 2006
- 2 Community Development Manager- Allison Bishop
- Board and Commission Reports
 DAFD Budget Information
 WATS Update- Jim Carson
- 4 Subcommittee Reports
 City Study Committee Packet- January 29,2007
 Utility committee 1-15-07 5th Well Update
- 5. Village Manager Report
 Mrs. Dettling submits her report as per packet.
- 6. President's Report
 - Received a letter from MML re: new liquor licenses for redevelopment-DDA can issue locally, no state involvement.
 - Chamber of Commerce meeting was good, new Chamber director
 - Washtenaw County Road commission letter available, WCRC response due in 15 days.
 - SEMCOG will be hosting 3 meetings for public comment, dates available

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$199,072 33

Motion Cousins, support Carson to approve the consent agenda as presented.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Keough, Seta

Nays: None Motion carries

K. OLD BUSINESS-Consideration and Discussion of:

- 1 Discussion of: Bridge, Underpass, Dam Removal project documents
- 2. Discussion of: Analysis of the 1981 Promulgation of Annexation Agreement
- 3. Consideration of: Recommendation from Planning Commission to adopt amendments to Article 7, sign Regulations of the Village's Zoning Ordinance.

Motion Fisher, support Carson to postpone consideration of said recommendation re: adoption of amendments to Article 7, Sign Regulations until Allison e-mails her concerns and opinions to Council members

Ayes: Carson, Cousins, Fisher, Keough, Semifero, Tell, and Seta

Nays: None. Motion carries

4. Consideration of: A revised Resolution Re: Conditional Transfer of Dexter Area Historical Society parcel, identified as Item K-4 Agenda January 22, 2007

Motion Fisher, support Carson to approve the revised resolution re: Conditional Transfer of The Dexter Area Historical Society parcel.

Ayes: Cousins, Fisher, Keough, Semifero, Tell, Carson, and Seta

Nays: none Motion carries

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Accept the audit for period ending June 30, 2006.

Motion Tell, support Fisher to accept the audit for period ending June 30, 2006

Ayes: Cousins, Fisher, Keough, Semifero, Tell, Carson, and Seta.

Nays: none Motion carries

2 Consideration of: Resolution to amend 2006/07 Budget.

Motion Tell, support Keough to approve the resolution to amend the 2006/07 budget.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Keough, Seta

Nays: none Motion carries

3. Consideration of: Resolution for changing MERS Benefits/New Division carve out

Motion Tell, support Semifero to approve the resolution regarding changing MERS Benefits/New Division carve out

Ayes: Tell, Carson, Cousins, Keough, Fisher, Semifero, and Seta.

Nays: None Motion carries

4 Consideration of: Appointment of DDA Citizens Advisory Committee.

Motion Tell, support Carson to approve the appointment of DDA Citizens Advisory Committee as presented in internal memo, Item L. 4 agenda 1-22-07

Ayes: Carson, Cousins, Fisher, Keough, Semifero, Tell, and Seta

Nays: none Motion carries

5. Consideration of: Resolution requesting a transfer of ownership of 2006 class C licensed business, located in escrow at 421 E liberty, Ann Arbor Mi. 48104, from Dino's Lamplighter, Inc. to Renaissance Chefs, LLC: and transfer location (governmental unit) (MCL 436.1531(1) to 8093 Main Street, Dexter mi. 48130, Washtenaw County (step 2) and add official permit (food).

Motion Cousins, support Fisher to approve the resolution requesting a transfer of ownership of 2006 class C licensed business, located in escrow at 421 E Liberty, Ann Arbor Mi. 48104, from Dino's Lamplighter, Inc. to Renaissance Chefs, LLC: and transfer location (governmental unit) (MCL 436 1531(1) to 8093 Main St., Dexter, Mi. 48130, Washtenaw County (step 2) and add official permit (food)

Ayes: Cousins, Fisher, Keough, Semifero, Tell, Carson, and Seta

Nays: none Motion carries

6. Consideration of: Recommendation from staff to accept the proposal from Jones and Henry for professional engineering services for Wastewater Treatment Plant Engineering Services only as per Item L 6 agenda 1-22-07 (eliminate reference to equalization basin design).

Motion Carson, support Fisher the following resolution:

WHEREAS the Village of Dexter issued a Request for Proposals for Design and Wastewater Engineering Services; and

WHEREAS the Village Staff determined that Jones and Henry submitted the best proposal based on their response to the RFP, including overall cost, recent experience and unique approach.

BE IT RESOLVED that Village Administration will negotiate contract terms with Jones and Henry and the final contract to be presented for Village Council's approval at a future Village Council meeting.

Ayes: Keough, Semifero, Tell, Carson, Fisher, Cousins, Seta.

Nays: none Motion carries

7. Consideration of: Request to approve the 60-day extension as provided in the resolution establishing the City-Study Committee

Motion Semifero, support Keough to approve the request for a 60-day extension as provided in the resolution establishing the City-Study committee.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Keough, Seta.

Nays: none Motion carries

M. COUNCIL COMMENTS

Cousins

no

Fisher

Gordon Hall meeting RE: financing, also WCRC non-compliance

Keough

good work re: ice storm salting

Boyle

no

Carson

no

Semifero

need map of wellhead protection area

Tell

no

N. NON-ARRRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Fisher, support Semifero to adjourn at 10:10 Unanimous voice vote

Respectfully submitted,

David F. Boyle

Clerk, Village of Dexter

Approved for Filing:

2-12-07

WORK SESSION SATURDAY JANUARY 27,2007

RY 27,2007

The Village of Dexter Village Council

Dexter Senior Center, 7720 Dexter Ann Arbor Road 9:00 – 12:30

Present: Cousins, Semifero, Carson, Keough, Fisher, and Seta Tell at 9:05

Also present Dettling, Hanifan, Boyle

- 1 Review Council rules
 - a. Under H. Boards and commissions, 2. remove f. local development finance committee (LDFA)
 - b. Under Rule 17, Boards and commissions, question as to whether Council members should be appointed as voting members to boards and commissions. (further review)
- 2 Review and update resolution of organizational matters
 - a. Engineering Consultants
 - b. Attorney
- 3. Goals and objectives- review and start developing goals for 2007/08
- 4 General topics
 - a newsletters 2x per year, we can do better, duly noted
 - b. discuss setting up restricted fund for future retiree health benefits, meeting feb. 12th
 - c discuss setting up restricted fund for MERS liability
 - d. discuss MERS Benefit program E or another method to provide increased benefits for retirees.
- 5 Define scope of facilities needs and determine steps
 - a. review NOI to bond for \$2.8 m
 - b review 1st bond series \$1.7 m
 - c. bridge/underpass/dam removal
- 6 Review audit and DDA recommendation
 - a meetings with those involved and define a transition plan effective July 1, 2007.

Session ended at 12:30 p.m.

No action taken.

Respectfully Submitted,

David F Boyle, Clerk

VILLAGE OF DEXTER

Dexter, MI 48130-1092

Phone (734)426-8303 Fax (734)426

MEMO

8140 Main Street

To: President Seta and Council

From: Donna Dettling, Village Manager

Date: February 12, 2007

Re: C-3 Correct Minutes from December 11, 2006

A request from Paul McCann to correct the December 11, 2006 minutes was received on January 31, 2007. I have verified that the official minutes did not reflect the motion as Ms. Bishop provided for inclusion in the Packet of 12-11-06. I also verified that corrections made to the December 11, 2006 minutes did not include this correction.

At this time, Council is asked to make a motion to adopt the attached minutes as corrected from December 11, 2006 meeting.

DEXTER VILLAGE COUNCIL REGULAR MEETING MONDAY, DECEMBER 11, 2006

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Seta in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL:

S Keough J Semifero J Carson

D. Fisher P. Cousins
J. Seta R. Tell

C. APPROVAL OF THE MINUTES

Minutes of the Regular council meeting of November 27, 2006.

Motion Tell, support Semifero to approve the regular Council meeting of November 27, 2006 as corrected: Item G. non-arranged participation speaker's name is Frank Gucker, and under OLD BUSINESS, Item 1- motion by Semifero, support Tell should also say "set a public hearing for 1/8/07."

Ayes: Cousins, Fisher, Keough, Semifero, Tell, Carson.

Nays: Seta Motion carries

D. PREARRANGED PARTICIPATION

David Amsdill of 20465 Woodbend Dr. Northville, Mi. 48167- comment on Proposed Property Maintenance Ordinance, against maintenance code for many reasons.

E. APPROVAL OF THE AGENDA

Motion Tell, support Keough to approve the agenda as presented

Ayes: Keough, Semifero, Tell, Carson, Fisher, Cousins, Seta

Nays: none Motion carries

F. PUBLIC HEARINGS

None

G. NON-ARRANGED PARTICIPATION:

Dustin Miller representing walk-about-creek, Tami McKiseck representing Walk-about-creek, Danielle Wohls, lives at walk-about-creek, and Phil Seybert, an owner of walk-about-creek, all are not in favor of the property maintenance code for various reasons.

H. COMMUNICATIONS:

- 1. Police Services Email-12-01-06
- 2. WCRC- Dexter-Pinckney Rd 11-30-06
- 3. HCRC-Monitoring 11-22-06
- 4 Certificate of Election-Fisher, Carson, Tell
- 5 MML Legislative Committees-11-17-06

I. REPORTS

- 1. Community Development Manager-Allison Bishop
- 2. Board and Commission reports
- 3. Subcommittee Reports
 City Study Packet 12-04-06
- 4. Village Manager Report
 - i. Mrs. Dettling submits her report as per packet
 - ii. Joint Meeting Agenda- Scio/Village

MOTION: Tell, Support, to move the final meeting of 2006 to Wednesday, December 27, 2006

- 5. President's Report
 - a. Attended PR campaign meeting hosted by Home Builder's Assoc., good meeting, all entities need to speak with one voice.
 - b. Attended Washtenaw County Public Relations Meeting

J. CONSENT AGENDA

1 Consideration of: Bills and Payroll in the amount of \$181,437.27

Motion Fisher, support Keough to approve the consent agenda as presented.

Ayes: Tell, Carson, Cousins, Keough, Fisher, Semifero, Seta.

Nays: None Motion carries

K. OLD BUSINESS-Consideration and Discussion of:

- 1 Discussion of: ORDINANCE FOR THE ADOPTION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE
 - a. Q&A Discussion

Motion Cousins, support Fisher to cancel the public hearing for January 8th, 2007 re: the Property maintenance code, cancel the adoption of the maintenance code, and instruct the administration to come up with a plan to inform renters of their rights now existing that protect them.

Ayes: Carson, Cousins, Fisher, Seta

Nays: Keough, Semifero, Tell.

Motion carries

2. Discussion of: Analysis of the 1981 promulgation of annexation agreement contact the road commission re: the roads in the 277 acres, and attention thereto.

L. NEW BUSINESS-Consideration of and Discussion of:

1 Consideration of: Request from Dexter Area Library for a "land combination"

Motion Tell, support Fisher to approve the request from Dexter Area Library for a "land combination".

Ayes: Cousins, Fisher, Keough, Semifero, Tell, Carson, Seta.

Nays: none Motion carries

2 Consideration of: Recommendation from Planning Commission to accept the final site plan for the Library

"Incorrect Motion" Motion Carson, support Fisher to approve the recommendation from the Planning Commission to accept the final site plan for the Library (include in the related conditions, "addressing the concerns in the OHM engineering review")

"Corrected 2-12-07" Motion Carson; support Fisher to approve the recommendation from Planning Commission to accept the final site plan for the Library contingent upon the following:

- 1. Addressing the concerns noted in the engineering review dated December 6, 2006, excluding item numbers 1 and 6 of the review.
- 2. Submittal of material examples for the file and for future site inspections.

Ayes: Keough, Semifero, Tell, Carson, Fisher, Cousins, Seta

Nays: none Motion carries

3. Consideration of: RESOLUTION REGARDING THE CONDITIONAL TRANSFER OF PROPERTY FROM WEBSTER TOWNSHIP TO THE VILLAGE OF DEXTER PURSUANT TO THE 1997 AGREEMENT FOR CONDITIONAL TRANSFER

Motion Fisher, support Carson to approve the resolution regarding the conditional transfer of property from Webster Township to the Village of Dexter pursuant to the 1997 agreement for conditional transfer.

Ayes: Tell, Fisher, Carson, Cousins, Semifero, Keough, Seta

Nays: None Motion carries

4 Consideration of: RESOLUTION FOR THE DEDICATION OF PUBLIC RIGHT-OF-WAYS AND UTILITIES FOR HURON FARMS PHASES 9 AND 10.

Motion Carson, support Keough to adopt the resolution regarding the dedication of public right-of-ways and utilities for Huron Farms phases 9 and 10. (corrections noted by Mr. Keough, pgs. 7 and 24 easement for storm sewer, also exclude pgs. 39-42, not Huron Farms.)

Ayes: Tell, Carson, Cousins, Keough, Fisher, Semifero, Seta.

Nays: none Motion carries

5. Consideration of: RESOLUTION FOR THE DEDICATION OF PUBLIC Right-of-ways and UTILITIES FOR EATON COURT CONDOMINIUM

Motion Tell, support Keough to adopt the resolution for the dedication of public right-ofways and utilities for Eaton Court Condominiums.

Ayes: Carson, Cousins, Fisher, Keough, Semifero, Tell, Seta.

Nays: none Motion carries

6 Consideration of: Accept resignation of Raymond Tell from the Dexter Planning Commission

Motion Carson, support Fisher to accept Raymond Tell's resignation from Planning Commission.

Ayes: Cousins, Fisher, Keough, Semifero, Tell, Carson, Seta.

Nays: none Motion carries 7 Consideration of: Recommendation from Planning commission to accept amendments to Article 21, Site Plan Review and approval of the Dexter Zoning Ordinance.

Motion Tell, support Semifero to approve the recommendation from Planning commission for amendments to Article 21, Site Plan Review and approval of the Dexter Zoning board

Ayes: Keough, Semifero, Tell, Carson, Fisher, Cousins, Seta

Nays: none Motion carries

8. Consideration of: Recommendation to award bids- public works building for: misc steel\$38,280 carpentry \$5,300 plastic laminate \$2,260 doors, frames & hardware\$7,118 glass \$8,090 overhead door \$14,695.

Motion Cousins, support Keough to approve the recommendation to award public bids as described

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Keough, Seta

Nays: none Motion carries

M. COUNCIL COMMENTS

Cousins no Tell no

Semifero no

Boyle no

Fisher no Gordon Hall report, meeting with UMRC Dec 6th re: development

agreement

Carson presenting to Dexter Township, Webster township, and Scio Township re:

door-to-door service

Keough copy of URS re: cost estimates

N. NON-ARRRANGED PARTICIPATION

Scott McDonald of Washtenaw County

here to help as a public servant re: property maintenance code, will help Village anyway he can

Sean Lefere of Norfolk Development thanks Village for a good relationship

O. ADJOURNMENT

Motion Fisher, support Keough to adjourn at 9:44 Unanimous voice vote

Respectfully submitted,

David F. Boyle

Clerk, Village of Dexter

Approved for Filing: December 27, 2006

Approved for Filing CORRECTED: February 12, 2007

DEXTER DISTRICT LIBRARY

nod 1-31-07 198

January 26, 2007

Donna Dettling Village Manager Village of Dexter 8140 Main Street Dexter, MI 48130

Dear Donna,

I am writing to you today to request a correction of the minutes of the Village Council meeting that took place on December 11, 2006. I went to the Village web site to check the date of the Library's final site plan approval. After reviewing the above mentioned minutes, I am concerned that what appears to be the final copy of the meeting minutes does not accurately reflect the Council's motion to approve the Library's final site plan.

The minutes from the Village's (December 11, 2006, page 3 - http://www.villageofdexter.org/Council%20Agendas%20&%20Minutes/2006%20Agendas%20&%20Minutes/db12-11-06.pdf) as posted on the Village's web site state the following:

"[L. New Business] 2. Consideration of: Recommendation from Planning Commission to accept the final site plan for the Library.

Motion Carson, support Fisher to approve the recommendation from Planning Commission to accept the final site plan for the Library (include in the related conditions, "addressing the concerns in the OHM engineering review")"

As you may recall, the Village Council discussed the Orchard, Hiltz and McCliment (OHM) report with special attention to OHM's recommendations that the Library make right of way improvements. These conditions were listed as items numbered 1 and 6 in the OHM review dated December 6, 2006. In the motion that was approved by the Council, the Council specifically excluded items numbered 1 and 6 as conditions of final site plan approval. Allison Bishop, Village Development Officer, confirmed this motion and noted

these exclusions in a letter dated December 12, 2006. This letter states that the Village Council approved the Library's final site plan in the following manner:

"The final site plan was approved contingent upon the following:

1 Addressing the concerns noted in the engineering review dated December 6, 2006, excluding item numbers 1 and 6 of the review "

We believe the minutes of the December 11, 2006 Village Council meeting are not clear and do not accurately reflect the motion that was made that evening with regard to the Library's site plan. We respectfully request that the Village Council correct the official, final version of the Village Council minutes for the December 11, 2006 meeting to reflect the correct motion. I would appreciate your efforts

Please feel free to contact me if you have any questions

Sincerely,

Paul McCann Library Director

Cc: Anne Seurynck, Foster, Swift, Collins and Smith

December 13, 2006

Dexter District Library Paul McCann 8040 Fourth Street Dexter, MI 48130

Re: Dexter District Library Final Site Plan

Dear Mr. McCann:

Pursuant to Section 21 04(C) of the Village of Dexter Zoning Ordinance the Village of Dexter would like to inform you that on December 11, 2006 the Village Council approved the final site plan for the new Dexter District Library dated November 27, 2006.

The final site plan was approved contingent upon the following:

- Addressing the concerns noted in the engineering review dated December 6, 2006, excluding item numbers 1 and 6 of the review
- 2. Submittal of material examples for the file and for future site inspections.

Upon resolution of the outstanding engineering issues the Village's engineer will issue a revised letter indicating permit requirements, insurance requirements and other information necessary prior to the start of construction. A pre-construction meeting must also be scheduled prior to any work commencing on the site.

Please submit the additional required engineering information directly to Christine Cale at Orchard, Hiltz and McCliment. Following the receipt of the final approval letter a preconstruction meeting may be requested.

Also enclosed is your approved Land Combination application. The Village Council approved the Land Combination on December 11, 2006.

Please feel free to contact me if you have questions.

Thank you

2-12-07 H-1+9



JENNIFER M. GRANHOLM GOVERNOR

ROBERT J KLEINE STATE TREASURER

January 24, 2007

APPROVAL
Municipality Code 813020
Fiscal Year Ended 06/2006

Dear Chief Administrative Officer:

Thank you for submitting a qualifying statement for the Village of DEXTER to the Michigan Department of Treasury dated 12/29/2006. Based upon the information provided in the qualifying statement, we have determined that the Village of DEXTER is in material compliance with the criteria identified in section 303(3) of Public Act 34 of 2001

The Village of DEXTER is now authorized to issue municipal securities under this act without further approval from the Department. This authorization will remain in effect for 6 months plus 30 business days after the end of your next fiscal year, or when the Department has made a new determination, whichever occurs first.

Within 15 days after the issuance of a municipal security, you will need to file with the Department the enclosed Security Report and the documents required in section 141 2319 of Public Act 34 of 2001. Please mail them to the Municipal Finance and Systems Review Section of the Local Audit and Finance Division at P.O. Box 30728, Lansing, Michigan 48909-8228.

If you have any questions, contact the Division at (517) 373-0660.

Sincerely,

Robert J. Kleine State Treasurer

Frederick Reader for

Enclosures

Donna Dettling

From: Brian Filipiak (Sheriff Deputy) [filipiab@ewashtenaw.org]

Sent: Friday, January 26, 2007 8:56 AM

To: Donna Dettling; dfisher@villageofdexter org; Gary Koch; Harley Rider (harley-rider@metroparks.com);

jcarson@villageofdexter org; jseta@villageofdexter org; jsemifero@villageofdexter org; John Hanifan;

jkingsley@twp webster mi.us; John Westman; Julie Knight; kfink@twp webster mi.us; mheller@twp webster mi.us; Mike Howard; Pat Kelly; Ray Tell; Richard Kleinschmidt;

skeough@villageofdexter.org

Subject: Change in my status

This e-mail is to update all of you on a change. Although this does not have any immediate impact on the Dexter/Webster Operations it will eventually. This week I was promoted to the rank of Lieutenant at the Sheriff's Office, the position vacated by Ed Toth. With this promotion I will eventually be moved out of the Dexter Station and another sergeant will take my place. As of now the Sheriff has assigned me to stay in Dexter and continue my duties along with added duties of Lieutenant of West Operations (Toth's duties). This will continue until a deputy is promoted to sergeant.

Unfortunately I can not give a time line of when another sergeant will be selected for the Dexter Station Staffing levels have dictated the delay in promotions.

I will keep you all informed when I receive any information on this transition

As always if need anything please call or e-mail.

Brian

COUNTY ADMINISTRATOR

220 NORTH MAIN STREET, P.O. BOX 8645 ANN ARBOR, MICHIGAN 48107-8645

January 22, 2007

Dexter Village 8140 Main Street Dexter MI 48130

Attn: Local Development Finance Authority:

On January 17, 2007, the Washtenaw County Board of Commissioners appointed County Commissioner Mark Ouimet as the Commissioner representation to the LDFA for Dexter. I've enclosed a certified copy of resolution appointing Mark.

Please forward information pertaining to the LDFA to his attention so that he may be apprised of status of the meetings and events. All information should be sent to his attention at the Board Office located 220 N. Main Street, PO Box 8645, Ann Arbor, MI 48107-8645.

If you have any questions, please don't hesitate to contact me at (734)222-6731 or

richardt@ewashtenaw.org

Sincerely.

Tammy Richards, Business Operations Manager

Washtenaw County Administration/

Board of Commissioners

A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS, COMMITTEES, COMMISSIONS AND AGENCIES FOR TERMS ENDING DECEMBER 31, 2007

WASHTENAW COUNTY BOARD OF COMMISSIONERS

January 17, 2007

WHEREAS, various appointments to boards, committees, commissions and external agencies; boards, committees and commissions are scheduled to be made in January of each year; and

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby confirms the appointments of the Chair of the Board Commissioners of members to the following Boards, Committees, Commissions and agencies for terms ending December 31, 2007:

Accommodations Ordinance Commission

- 1) Mark Ouimet
- 2) Conan Smith

Ann Arbor Spark Board of Directors

1) Robert Guenzel (County Administrator)

Central Dispatch Authority

1)

2) alternate

Community Action Board

- 1) Rolland Sizemore Jr.
- 2) Mandy Grewal

Community Collaborative of Washtenaw County

1) Jeff Irwin (Chair of the Board)

Criminal Justice Collaborative Council (CJCC)

1) Jeff Irwin (Chair of the Board)

Depository Committee:

1) Jeff Irwin (Chair of the Board)

Drainage Board

- 1) Jeff Irwin (Chair of the Board specified by Drain Code
- 2) Barbara Levin Bergman another Comm. appointed by the Chair)

Drug Forfeiture Committee

1) Jessica Ping Mills

Emergency Medical Services Commission

1) Mark Ouimet

2) Leah Gunn

Emergency Telephone District Board

- 1) Jeff Irwin (Chair of the Board)
- 2) Mandy Grewal
- 3) Leah Gunn, alternate

Foster Grandparent Advisory Board

- 1) Leah Gunn
- 2) Rolland Sizemore Jr., alternate

Head Start Policy Board

- 1) Mandy Grewal
- 2) Ken Schwartz, alternate

<u>Local Development Finance Authority - Augusta Township</u>

1) Karen Lovejoy Roe

Local Development Finance Authority - Dexter

1) Mark Ouimet

Local Development Finance Authority - Saline

1) Jessica Ping Mills

Local Development Finance Authority - Ypsilanti Township

1) Rolland Sizemore Jr.

Local Emergency Planning Committee

1) Rolland Sizemore jr.

Michigan Township Association (Liaison)

1) Mark Ouimet

Money Purchase Pension Plan

- 1) Mark Ouimet
- 2) Leah Gunn

Property Tax Foreclosure Prevention Task Force

1) Barbara Levin Bergman

Public Safety & Justice Oversight Committee

1) Jeff Irwin (Chair of the Board)

Public Works Board (Liaison)

1) Ken Schwartz

Retirement Commission (Ex-Officio)

1) Mark Ouimet

2) Ken Schwartz

Road Commission (Liaison)

- 1) Mark Ouimet
- 2) Leah Gunn, alternate

Sheriff's Youth, Community Projects and Special Projects Fund

1) Rolland Sizemore Jr.

Solid Waste Management Consortium

- 1) Jeff Krcmarik
- 2) Ken Schwartz

Southeastern Michigan Council of Governments (SEMCOG)

Member

Alternate

1) Conan Smith

3) Ken Schwartz

2) Mandy Grewal

4) Jeff Irwin

Washtenaw Area Transportation Policy Study Committee:

1) Jessica Ping Mills

Workforce Development Board (Liaison)

1) Jeff Irwin (Chair of the Board)

800 Mhz (Liaison)

1) Leah Gunn

COMMISSIONER	Y	N	Α	COMMISSIONER	Y	N	Α	COMMISSIONER	Y	N	A
Bergman	Х			Ping Mills	X			Schwartz	X		
Grewal	X			Ouimet	X	<u> </u>		Sizemore	X		
Gunn '	X			Peterson	X			·Smith	X		
Irwin	X			Lovejoy Roe	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE: TOTALS

11 0 0

STATE OF MICRIGAN

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor. Michigan, on January 17th. 2007, as it appears of record in my office.

COUNTY OF WASHIENAW)SS

In Testimony Whereof I have hereunto set my hand and affixed the seal of said Court at Ann Arbor this 18th day of January, 2007

LAWRENCE KESTENBAUM, Clerk/Register

RV

Deputy Clerk

Res. No. 07-0012



52ND DISTRICT
STATE CAPITOL
PO BOX 30014
LANSING MI 48909-7514
PHONE: (517) 373-0828
TOLL-FREE: (800) 645-1581
FAX: (517) 373-5783
E-MAIL: pambyrnes@house mi gov

MICHIGAN HOUSE OF REPRESENTATIVES

PAM BYRNES

STATE REPRESENTATIVE

January 23, 2007

Donna Dettling, Village Manager Village of Dexter Council 8123 Main St Dexter, MI 48130

Dear Ms Dettling,

I am pleased to support the Dexter Senior Center and their efforts to obtain local funding The Senior Center has played a critical role in the overall well being of the Washtenaw community and I anticipate this role will further develop throughout the coming years.

For over 35 years the Center has served Washtenaw seniors and their families through meal programs, group activities and basic services. Seniors from Lima, Webster, Scio and Dexter Townships travel to the Center every week for services and camaraderie. For families that face difficult aging issues, the center has been instrumental in providing much needed relief and support

The addition of Valerie Hibbard, as the program director, has initiated a new direction for the Center as well as a sense of leadership and stability. In partnership with Dee Wensel, the President of the Board of Directors, the Center has doubled the number of meals served in the past 24 months and increased the number of activities available to seniors by 80 percent. Consequently, the number of members and volunteers has also increased to 171 and 80 respectively.

Aside from the formal services provided, the Center also offers services above and beyond what is expected. For example, after a recent ice storm many seniors were left without heat or a hot meal. Despite their day off, the Center's staff worked together to provide food in addition to acting as the liaison between the seniors and DTE in order to restore heat

As state funding continues to diminish, the demand for these aforementioned services continues to increase The Center has become a staple service for the Washtenaw community and it is imperative that this fine organization continues to provide services to our local seniors and their families. The Dexter Senior Center has my full support for funding Please feel free to contact me if you would like to discuss this further. Thank you for your consideration

Sincerely

Pam Byrnes

State Representative

District 52







SCHOOL OF EDUCATION

FAIRLANE CENTER
19000 HUBBARD DRIVE
DEARBORN MICHIGAN 48126-2638
313-593-5090 FAX: 313-593-9961
http://www.soe.umd.umich.edu/

January 22, 2006

Dear Colleague:

You know first-hand how difficult it is to balance your budget without slashing services. What options do you have? What funding sources can you realistically tap? Is there a way to cut services that minimizes the negative impact on citizens? Can you change service delivery to ensure both high quality and low cost? Dealing with budget issues in government today requires increased knowledge and sophistication. In March and April, the Institute for Local Government (IFLG) will be hosting four seminars to help you answer these and other questions.

- Gain an understanding of real options for financing services and reducing service costs, explore long-range
 implications of financing and cost-cutting options, and review fundamental budgeting skills in Municipal
 Finance: Revenue and Cost-Cutting Options (March 1st).
- Sharing services with other governments can help you save money and improve quality. Learn what communities near you are sharing services; understand, identify, and assess opportunities for developing joint public services; and gain insights from best practices in Cutting Costs, Not Services: Joint Public Services in Southeast Michigan (March 15th). (Offered in partnership with SEMCOG and the Citizens Research Council of Michigan)
- Learn how new rules from the Government Accounting Standards Board (GASB) will impact your community's health care costs and explore options for accommodating these new requirements in *Health Care Financing Options (March 29th)*.
- Discuss the powers and responsibilities that local officials have in relation to land use and zoning in their communities, and explore the implications that the changes in eminent domain and other constraints have for your efforts to facilitate development in Who Controls Development?: Land Use and Development in a Post-Eminent Domain Era (April 5th).

The seminars will be held on Thursday evenings at the University of Michigan-Dearborn's Fairlane Center, conveniently located off the Southfield Fwy. They will begin with a light dinner where you can network with other elected leaders from the region and continue with three hours of instruction and dialogue. Each seminar costs only \$69 Participants in the course will also receive credits through the Michigan Municipal League's Elected Officials Academy program. You can register by phone at (313) 593-5140 or on-line at http://www.soe.umd.umich.edu/iflg/. The enclosed brochure provides additional information about the seminars.

Our winter offerings also include a series of seminars on professionalism—dealing with difficult people, conflict management, public speaking, problem-solving, and running effective meetings—and seminars media relations and financing water/sewer services in southeast Michigan. We encourage you to check our web site, call, or e-mail us to find out more and offer your input. We hope you can take advantage of this opportunity to learn more about budget and service options We look forward to meeting you.

Sincerely,

Dr. Dale E. Thomson Assistant Professor/ Director Sheila M Cockrel
Assistant Director

Enclosure

Donna Dettling

From:

Timothy J. Lundgren [tjlundgren@varnumlaw.com]

Sent:

Friday, December 22, 2006 11:25 AM

To:

Larry Stoever; Michael Steklac; Kevin Cornish; Charles Nielsen; Darrell Fecho; Donna

Dettling; John Hanifan

Subject:

Governor signs the cable bill

CONFIDENTIAL

The information contained in this communication is confidential, may be attorney-client privileged, may constitute inside information, and is only for the viewing and use of the intended recipients. If you are not an intended recipient, you are hereby notified that any use, disclosure, or copying is strictly prohibited and may be unlawful. If you have received this communication in error, please immediately notify the sender at 616/336-6000.

CIRCULAR 230

FYI

The Governor signed the cable bill on Thursday, moving cable franchising to the state level and abrogating existing franchises. The bill is effective January 1. Once it is in effect, local governments may no longer grant, renew, or extend cable franchises. Both the MML and the MTA are considering whether or not to challenge the legality of the bill, which violates both the provision of the Michigan Constitution giving franchising authority to the cities, villages, and townships of the State, and also the Federal Cable Act.

Tim Lundgren tjlundgren@varnumlaw.com

Varnum Riddering Schmidt & Howlett, LLP 333 Bridge St, NW Grand Rapids, MI 49504 (616) 336-6750 Fax: (616) 336-7000



▶ 179 Little Lake Drive ▶ Ann Arbor, Michigan 48103 ▶ (734) 996-0100 ▶ Fax (734) 996-1008

January 11, 2007

Village Manager Donna Dettling Village of Dexter 8140 Main Street Dexter, MI 48130

Dear Village Manager Dettling,

As you may already have been aware, on October 3, 2006, the Michigan Court of Appeals issued its published decision in Toll Northville, Ltd., et al v Township of Northville, Court of Appeals Docket No. 259021

The decision addresses the question of whether adding the value of public improvements made by a developer to the taxable value of the property violates the constitutional cap. The court decided that this was indeed unconstitutional. This decision now makes it illegal to include value attributable to public services in your assessment of builder's properties

With this said, we feel it is your responsibility as a public taxing body to note this change in Michigan Law. Our members have been made aware of this decision and are ready to legally challenge any municipality that does not observe the ruling of the court. We thank you for your attention to this matter.

Very Truly Yours,

Shaun M. Murray

Public Affairs Director



STATE OF MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY LANSING



January 26, 2007

Mr. Randy Layher, Environmental, Safety and Security Manager Dapco Industries 2500 Bishop Circle East Dexter, Michigan 48130

Dear Mr. Layher:

I am pleased to inform you that your request for renewal of your Clean Corporate Citizen (C3) designation for Dapco Industries, Dexter, Michigan, is approved. The Dapco Industries facility continues to exemplify corporate environmental responsibility through its continuing commitment to maintain, protect, and enhance Michigan's environmental resources. I commend you for your continued participation in the C3 Program, and your pro-active environmental efforts. As a Clean Corporate Citizen, we look to you to be a model for others in your industry to emulate.

The Dapco Industries facility has demonstrated its environmental ethic and stewardship by continuing to meet the criteria for C3 designation: the development and implementation of an environmental management system, the practice of pollution prevention, and a strong environmental compliance record. Integrating environmental factors into the daily operations at your facility has enabled you to make some significant environmental progress including: reducing the amount of nylon and Delrin resin disposed of by 80 percent, reducing air emissions by approximately 80 percent, and significantly reducing electrical energy consumption by upgrading equipment.

Enclosed please find a Certificate of Recognition that acknowledges your renewal status and your accomplishments as a Clean Corporate Citizen. This renewal is valid until January 26, 2009, at which time it will need to be renewed. An annual report summarizing the goals and objectives of your environmental management system and pollution prevention programs, along with a compliance self-certification will be required to maintain your C3 status.

We look forward to your continued future efforts and commitment as a leader in the custom machining industry in protecting and enhancing our shared environment. If you have any questions concerning your designation, please contact Ms. Amy A. Butler, Chief of the Environmental Science and Services Division, Department of Environmental Quality (DEQ), at 517-241-0490.

Congratulations on retaining your designation as a Michigan Clean Corporate Citizen.

Sincerely,

Steven F Chester

Director

517-373-7917

Enclosure



Dexter Area Fire Department

January 10, 2007

Memo: The corresponding Clerks to surrounding Village and Townships.

From: Loren Yates, Chief Dexter Area Fire Department

Please post these meeting dates for the year 2007 of the Dexter Area Fire Board in Accordance with Section 15.265 of the Open Meetings Act. An agenda is available at 8140 Main St. Dexter, MI. 24 hours prior to the scheduled Board Meeting.

Thank you for your assistance with this matter.

The Dexter Area Fire Department Board meetings will meet as scheduled at 6:30 PM.

February 15, 2007 at Dexter Township Hall, 6880 Dexter-Pinckney Rd.

April 19, 2007 at Webster Township Hall, 5665 Webster Church Rd.

June 21, 2007 at Dexter Township Hall

August 16, 2007 at Webster Township Hall.

October 18, 2007 at Dexter Township Hall.

November 15, 2007 at Webster Township Hall (Also a Budget Work Session)

December 13, 2007 at Dexter Township (If Necessary)

Cc: Village of Dexter, David Boyle
Dexter Township, H. Rider
Webster Township, Mary Dee Heller

Lima Township, Mary Dee Helle Lima Township, Arlene Bareis Page 1

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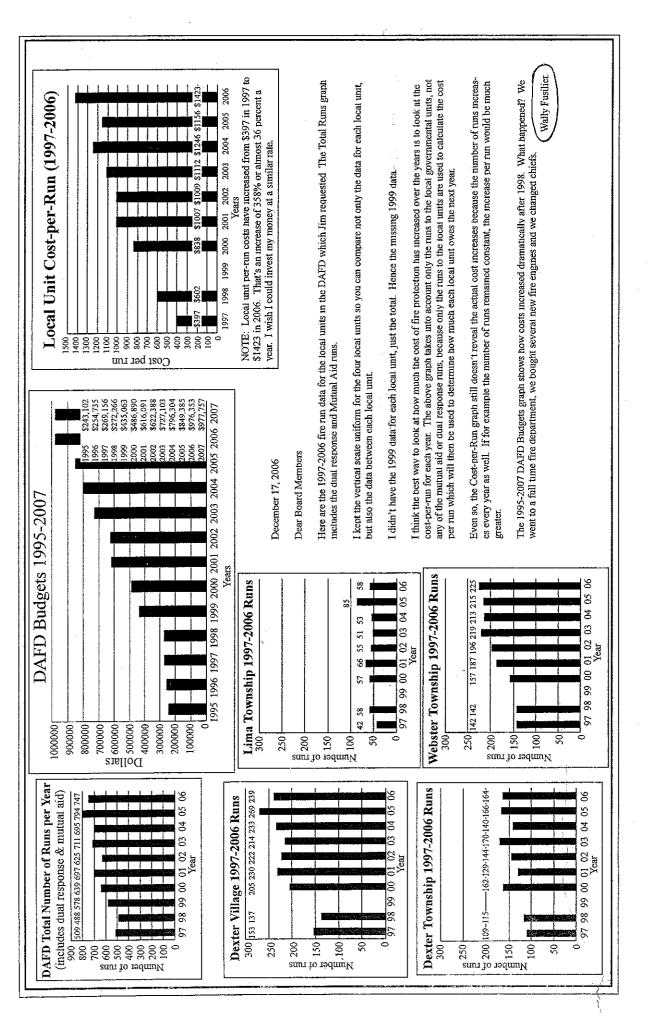
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1780.00 WORK COMP INSURANCE Full =\$ 3.14 pr \$100 & Pd on call = \$4.55 pr \$100	\$19,000.00		
1790.00 DISPATCH \$908.95 Pr month	\$13,000.00		
1800.00 PRINTING & OFFICE SUPPLIES	\$1,800.00		
1815.00 DUES & MEMBERSHIPS	\$2,800.00		
1820.00 OPERATING SUPPLIES	\$8,600.00		
1830.00 COMPUTER SUPPORT	\$2,000.00		
1840.00 QUARTERS	\$3,200.00		
1850.00 BUILDING RENT	\$14,000.00		
1860.00 UTILITIES	\$6,000.00		
1870.00 COMMUNICATIONS	\$15,000.00		
1895.00 EQUIPMENT RENTAL (Copier, DTN, Etc.)	\$3,200.00		
1910.00 MEDICAL	\$2,500.00		
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Page 3

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							4/.665,604			14.97%	\$75,144



1621101 2-12-07



Memorandum

To:

Village Council

Donna Dettling

From:

Allison Bishop

Re:

Report

Date:

February 12, 2007

Planning Commission Decisions

2007-2012 CIP- The Planning Commission did not take action on the CIP. At the March meeting the Planning Commission will talk about fund recommendations and set a public hearing for the April meeting. The Planning Commission plans to have the CIP to Council no later than April 23, 2007

Article 19 PUD Ordinance - The Planning Commission held a public hearing on the proposed amendments to Article 19 of the Village of Dexter Zoning Ordinance. There was no one from the public wishing to comment. The Planning Commission moved to postpone the recommendation to Council to allow the Planning Commission to more thoroughly review the proposed amendments and confirm the meaning of a few statements within the ordinance

New Planning Commissioner – The Planning Commission welcomed John Bellefleur to his first meeting.

PC and ZBA training session – Please RSVP if you plan on attending the PC and ZBA training on February 21, 2007 from 6-9 pm at the Copeland conference room.

Please feel free to contact me prior to the meeting with questions.

Thank you,

2-12-07 I-2

Minutes of Dexter Main Street Bridge Meeting with the Village of Dexter

January 17, 2007 Revised 9:00 a.m. to 11:00 a.m.

- 1 Village of Dexter requested a mutual release agreement between WCRC, Village of Dexter and Ford Motor Company that the parties would hold harmless each other upon removal of the dam. WCRC and Village legal counsel concurred that this could be accomplished without either party accepting ownership of the dam, and would need to develop and agree to the release language. The Village agreed to take the lead as far as pursuit of Ford Motor Company for said agreement.
- 2. It was WCRC position that if the Village is interested in pursuit of Phase 2 (Railroad Viaduct Construction), a new agreement will need to be executed between WCRC and Village of Dexter. Further discussion will be required between the parties. WCRC is concerned with the amount of right of way required for phase 2. WCRC does not have funds in its current budget to cover additional right of way expenses. WCRC also has concerns with project timing due to 78 weeks required for railroad approval and the deteriorating condition of the existing bridge. WCRC also has concerns with the draft cost estimate provided by URS and the assumption for a two lane viaduct. WCRC position is that a minimum of three lanes will be required and possibly four lanes, depending on traffic analysis and whether or not the Parker Road Extension is constructed.
- WCRC will sign the DEQ permit for the bridge replacement. WCRC believes the Village is responsible to sign the permit for dam removal. This item is tabled until the Village can analyze the obligations, responsibilities and liabilities associated with signing the permit.
- A suggestion was made for WCRC to relinquish certification of the roads in question to the Village, since these roads will potentially be within the Village upon annexation. This could also include the Village taking over the project, including both phase I and II, the Village will consider this proposal further.
- 5. A suggestion was made by the Village that if the phase 2 viaduct can not be constructed, that a pedestrian viaduct be constructed in the interim WCRC still has concerns with railroad coordination, right of way and the existing agreement between the parties.
- 6. A decision was agreed to submit T,S & L plans for the longer (100 ft.) bridge, which will allow the dam to be removed or to remain in place

Minutes of Dexter Main Street Bridge Meeting with the Village of Dexter

January 17, 2007 9:00 a.m. to 11:00 a.m.

- 1. Village of Dexter requested an agreement between WCRC, Village of Dexter and Ford Motor Company that the parties would hold harmless each other upon removal of the dam. WCRC and Village legal counsel concurred that this could be accomplished without either party accepting ownership of the dam, and would be similar to a quit claim deed. The Village agreed to take the lead as far as pursuit of Ford Motor Company for said agreement.
- 2 It was WCRC position that if the Village is interested in pursuit of Phase 2 (Railroad Viaduct Construction), a new agreement will need to be executed between WCRC and Village of Dexter. Further discussion will be required between the parties. WCRC is concerned with the amount of right of way required for phase 2. WCRC does not have funds in its current budget to cover additional right of way expenses. WCRC also has concerns with project timing due to 78 weeks required for railroad approval and the deteriorating condition of the existing bridge. WCRC also has concerns with the draft cost estimate provided by URS and the assumption for a two lane viaduct. WCRC position is that a minimum of three lanes will be required and possibly four lanes, depending on traffic analysis and whether or not the Parker Road Extension is constructed.
- WCRC will sign the DEQ permit for the bridge replacement, and Village of Dexter will sign the DEQ permit for dam removal
- 4. Design work for the bridge is currently behind schedule and all parties agreed to proceed with design of the 100 foot span bridge while the status of the dam is being resolved.
- A suggestion was made for WCRC to relinquish certification of the roads in question to the Village, since these roads will potentially be within the Village upon annexation This could also include the Village taking over the project, including both phase I and II. The Village will consider this proposal further
- A suggestion was made by the Village that if the phase 2 viaduct can not be constructed, that a pedestrian viaduct be constructed in the interim. WCRC still has concerns with railroad coordination, right of way and the existing agreement between the parties.

Items for incorporation into the URS Draft Alignment Study - Dexter Main Street Bridge

- Analysis of traffic: confirm that 2 lane viaduct is adequate Look at two options; 1. Without the Parker Road Extension being constructed and 2. With the Parker Road Extension being constructed. Also confirm that a single lane roundabout is adequate for projected traffic volumes.
- 2. Update the cost estimate for the wide bridge alternative for a 100 foot span and precast concrete I beams.
- Provide more accurate estimate of ROW costs for project, including costs for A&W and Mill Creek Sporting Goods.
- 4 Analyze proposed driveway impacts for affected properties and assign values for these impacts

Donna Dettling

From: Jones, Kelly [jonesk@wcroads.org]

Sent: Tuesday, January 23, 2007 3:37 PM

To: Mike_Tarazi@URSCorp.com

Cc: Hodges, Andy; Townsend, Roy; jhanifan@villageofdexter.org; millpond89@comcast.net;

Leo_Davies@URSCorp.com; Donna Dettling

Subject: (Dexter) Main Street Bridge - Draft Study Comments from 01-18-07 Meeting

Mike,

Enclosed are the draft alignment study comments as discussed at the January 18, 2007 meeting between the WCRC, Village of Dexter and URS. Please contact Andy Hodges at hodgesa@wcroads.org or (734) 327-6671 if you have any comments regarding this information.

Thank you,

Kelly R. Jones, P.E.

Washtenaw County Road Commission 555 N. Zeeb Road Ann Arbor, MI 48103 Direct: (734) 327-6647 Fax: (734) 761-3239

Donna Dettling

From: Schairbaum, Daniel [DSchairbaum@dykema com]

Sent: Wednesday, January 24, 2007 4:57 PM

To: Jones, Kelly; Townsend, Roy; Hodges, Andy; jseta@villageofdexter.org; Philbrick@cmplaw.com; Puuri,

Steve; millpond89@comcast net; jhanifan@villageofdexter org; Donna Dettling; dickdelong@comcast net

Subject: RE: (Dexter) Main Street Bridge - 01/17/07 Meeting Minutes

Kelly,

Thank you for forwarding the proposed minutes from the 1/17/07 meeting. I believe that a few points need further clarification:

- 1) <u>Item #1:</u> The parties discussed a mutual release with respect to the dam removal and ownership issue. Although Alan suggested a quit claim deed approach, I believe that a mutual release concept was agreed upon provided the parties agree on acceptable language.
- 2) Item #3: The Village of Dexter did not agree to sign the MDEQ permit for removal of the dam. To the contrary, the issue was tabled so that the Village could properly evaluate the liabilities, responsibilities and obligations that might be associated with signing the permit. WCRC declined to sign the MDEQ permit for the dam removal, but agreed to sign the permit for the bridge replacement.
- 3) Item #6: It is my recollection that WCRC had agreed to investigate the possibility of constructing the pedestrian viaduct.

Naturally, I must reserve the right of any other attendees from the Village of Dexter to raise additional issues or comments. Naturally, please do not hesitate to contact me if you have any questions.

Regards.

DANIEL J SCHAIRBAUM DYKEMA GOSSETT PLLC 400 RENAISSANCE CENTER DETROIT, MI 48243 (313) 568-5352 (DIRECT DIAL) (313) 568-6701 (FAX) DSCHAIRBAUM@DYKEMA.COM

From: Jones, Kelly [mailto:jonesk@wcroads.org] **Sent:** Tuesday, January 23, 2007 3:21 PM

To: Townsend, Roy; Hodges, Andy; Schairbaum, Daniel; jseta@villageofdexter.org; Philbrick@cmplaw.com; Puuri, Steve; millpond89@comcast.net; jhanifan@villageofdexter.org; ddettling@villageofdexter.org; dickdelong@comcast.net

Subject: (Dexter) Main Street Bridge - 01/17/07 Meeting Minutes

All.

Enclosed is the draft summary and attendance sheet from the January 17, 2007 meeting between the WCRC and the Village of Dexter, held at the WCRC main office. Please contact Andy Hodges at hodgesa@wcroads.org or (734)

1/24/2007

327-6671 if you have any comments regarding this information.

Thank you,

Kelly R. Jones, P.E.

Washtenaw County Road Commission 555 N. Zeeb Road Ann Arbor, MI 48103 Direct: (734) 327-6647 Fax: (734) 761-3239

Notice from Dykema Gossett PLLC:

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DYKEMA



Dexter-Main Street over Mill Creek

Bridge and Dam Removal Project
-Update on Dam Removal-

Project Meeting Summary

Meeting Date: January 18, 2007; 2:00- 4:00 p.m.

Location: Washtenaw County Road Commission

Issue Date: January 26, 2007

Prepared By: Michael J. Donahue, Ph.D., URS Corporation

A meeting titled, "Status Report and Next Steps- Dam Removal" was convened at 2:00 pm on January 18, 2006 at the offices of the Washtenaw County Road Commission. Attendees are listed on the appended sheet.

The purpose of the meeting was to "expedite the dam removal component of the larger project by updating interested parties on sediment toxicity test outcomes, and their implications for sediment management and subsequent dam removal procedures." Mike Tarazi (URS) presented an overview of the larger project Mike Donahue (URS) followed with an overview of the dam removal component and the history of sediment sampling at the site.

Donahue also presented results of the results of the toxicity tests completed on samples taken by URS in October. MDEQ review of the lab reports concluded that sediment in the impoundment has elevated cadmium concentrations that are toxic to aquatic life. A sediment management plan is therefore required to control downstream release of sediment that may contain these elevated levels. Further delineation of cadmium concentrations in the impoundment above 1 mg/Kg is advised.

Bill Weihbrecht (URS) outlined three sediment management options and, based upon the limited data and information presently available, identified the prospective range of costs for design, permitting and construction associated with dam removal and stream restoration activities under each of the three options

Participants engaged in a lengthy and open discussion touching upon all of the above topics. Based upon that discussion, the following summary list of findings/ actions reflecting the apparent consensus of participants was developed:

- Dam removal is desired and should be undertaken as part of the larger bridge replacement/ road realignment project, provided that it does not compromise the overall project schedule.
- 2. The preferred approach to bridge replacement calls for a larger span bridge which, for modest additional cost, will allow for dam removal either during, or after the bridge is replaced.

URS

- 3. It is feasible, though less desirable, to remove the dam after the bridge has been replaced. Issues include additional time delays, cost, permitting requirements and equipment access.
- 4. A sediment management approach similar to the "Option B" presented in the PowerPoint appears to be the favored option by all parties. It entails stream channel excavation of sediment to the "native soils" level, with on-site disposal and a clay cap.
- URS will conduct a literature search to access any available data to determine cadmium concentrations in sediment throughout the larger Mill Creek/ Huron River system, both upstream and downstream of the dam.
- 6 URS will investigate the "industrial legacy" of the Dexter area upstream of the dam to determine prospective sources of cadmium.
- 7. Two additional sampling activities that have prospective merit include: 1) sampling well upstream (and downstream) of the impoundment to determine cadmium concentration levels as a basis for comparing with samples already taken; and 2) grid sampling in the impoundment area (vertical and horizontal) to determine the extent of cadmium contamination and optimal configuration of the stream channel
- 8 Some amount of sediment will need to be dredged- even in the absence of contamination- in the interest of re-establishing a stream channel and minimizing/ avoiding sedimentation problems
- 9. Sufficient data and information presently exists to allow URS to prepare and submit, for MDEQ consideration, a sediment management plan. Preparation will begin promptly, with the intent to submit in early March.
- 10 Timing for all components of the larger project is critical. URS will prepare and distribute a task and activity timeline to highlight key project components.

The meeting was adjourned as approximately 4:15 pm. URS agreed to prepare and circulate a brief summary of key meeting outcomes and action items.

Respectfully submitted,

M. Donahue URS Corporation



MEETING ATTENDANCE

Project Name: Dexter-Main Street Bridge Replacement and Dam Removal	Project Number: 12940224
Meeting Type: Update on Dam Removal	Date: 01/18/2007
Meeting Location: Washtenaw County Road Commission	Time: 2:00 pm

	Company	Phone	Fax.	E-Mail
Representative	Lightly villages of			
Adelman, Mitch	DEQ	(517) 780-7852	(517) 780-7855	adelmanm@michigan.gov
Bell, Scott	LimnoTech	(734) 332-1200		sbell@limno.com
Cousins, Paul	Dexter	(734) 426-4765		Millpond89@comcast.net
Davies, Leo	URS	(616) 574-8371	(616) 222-4969	leo_davies@urscorp.com
Dettling, Donna	Dexter	(734) 426-8303	(734) 414-6850	ddettling@villageofdexter.org
Donahue, Michael	URS	(248) 994-7431		Michael_donahue@urscorp.com
Fulcher, Jerry	DEQ- Coldwater Mgmt Div.	(517) 335-3172		fulcherg@michigan.gov
Hanifan, John	Dexter	(734) 426-8303	(734) 414-6850	jhanifan@villageofdexter.org
Hauser, Jan	URS	(248) 994-7438	(248) 553-9571	Jan_hauser@urscorp.com
Hodges, Andy	WCRC	(734) 327-6671		hodgesa@wcroads.org
Jacobs, Mark	Dykema	(313) 568-6845		mjacobs@dykema.com
Jones, Kelly	WCRC	(734) 327-6647	(734) 761-3239	jonesk@wcroads.org
Katko, Vicki	DEQ Remediation Redev. Division	(517) 780-7914	(517) 780-7855	katkov@michigan.gov
Rockafellow, Dan	DEQ-WB- SWAS	(517) 335-4191		rockafed@michigan.gov
Rubin, Laura	HRWC – Huron River Watershed	(734) 769-5123		lrubin@hrwc.org
Saller, James	DEQ-LWMD	(517) 780-7910		sallerj@michigan.gov



	- Jackson District			
Sanchez, Alex	Dept. of Environ- mental Quality	(517) 335-3473		sancheab@michigan.gov
Snell, Deb	DEQ-Water Bureau	(517) 780-7929		snelld@michigan.gov
Tarzai, Mike	URS	(616) 574-8381	(616) 222-4969	mike_tarazi@urscorp.com
Townsend, Roy	WCRC	(734) 327-6662	(734) 761-3239	townsendr@wcroads.org
Wessel, Paul	DEQ-LWM- Dam Safety	(517) 335-6748		wesselpt@michigan.gov

2-12-07

DEXTER CITY STUDY COMMITTEE I-3 #1 MONDAY, JANUARY 29, 2007

7:00 to 8:30 p.m.

* COPELAND BOARD ROOM 7720 DEXTER-ANN ARBOR ROAD

- 1) Take attendance, and approve minutes from December 4, 2006
- 2) Review draft report. The <u>draft report</u> will be emailed to you on or before January 26th John Coy, Bart Wall and Libby Beal have been working to create a draft report for the Committee's review.
- 3) Tasks for the next meeting.
 - Citizen Focus Group/Open House
 - Tentative dates for Open House
 Wednesday, February 21st 2007 from 7:00 to 8:30
 Wednesday, February 28th 2007 from 7:00 to 8:30
 - Publish Open House Notice
 - Personal invitations

Adjourn

DEXTER CITY STUDY COMMITTEE MONDAY, DECEMBER 4, 2006 7:00 to 8:30 p.m.

COPELAND BOARD ROOM - 7720 DEXTER-ANN ARBOR ROAD

Attendance: Beal

Bellas

Coy

Flowers

Foster Rush Gochanour Sprague

Jones Stacev Miller Stivers Vickers Wall

1) Guests: Philip Arbour, Paul Bishop, Terry Walters

Mr. Walters provided an overview of his past political experience. Mr. Walters has lived in Dexter since 1965 and served in various political capacities for 15 plus years. He shared that this 15 years included development changes, developers i.e. Fricke or Westridge Development, Huron Farms, Dexter Crossing, and Orchard River Hills. City discussion came up many times but discussions did not get as far as they have today. During this time Council negotiated several 425 agreements. Mr. Walters shared his opinion that the Sloan property annexation issue and City Status are not related.

Mr. Abrour served on Village Council 8 years during the 1990's and prior to that, 15 years on Planning Commission. Mr. Arbour felt the main issue with Cityhood is helping citizens understand what they get for it. Compare the cost to the benefits and educate public.

Mr. Bishop served the village in various capacities since 1979. In the 1980's and the 1990's Council looked at Cityhood, but there wasn't enough tax revenue to make a difference. That situation is different now. The tax impact to village citizens from Scio's 1.45 mills and Webster at 3.66 mills will have a positive impact, with the village covering costs to become a City. Mr. Bishop feels that the time is right to move toward City status but is cautious because of the perceived ulterior motive for becoming a City. Because of the timing of the Sloan/Kingsley annexation it is difficult to separate this issue from becoming a City.

There was a lengthy discussion about water and sewer system financing and how these costs will impact current users on the system. A concern was raised that more people on the system was not a panacea to keep rates in check. It is also a concern that the developer pays for extra capacity at the water and sewer plant. A committee member, who works for Canton, said that the village could require the developer to pay for the capacity needed for his development. The planning must be in place to deal with water and sewer needs for areas that will come into the village under the 1981 annexation agreement i.e. Bates Farms, Baker Heights? There are ways to finance projects to benefit and protect the Village upfront.

These issues are management issues relating to the Water and Sewer System needs of the Village. The village is aggressively planning for sanitary sewer and water system infrastructure improvements. The Department of Environmental Quality requires that the Village be proactive in its management of the water and sewer system. Efforts undertaken to date on both the water and sewer system are for immediate system wide needs as well as conservative future redevelopment within the village. Current annexation agreements and 425 or conditional transfer

agreements in place have created an expectation that the Village's water and sewer district will service these areas and they are being planned for

The group discussed legislation that impacts Villages and Cities differently Mr. Bishop shared a story about setting up the Local Development Finance Authority (LDFA), which is legislation used to finance industrial development. Mr. Bishop had to go to the State to get village's included in this legislation. Mr. Walter's remembered a park grant program that did not include villages, and Donna Dettling shared that the election consolidation law had to be updated to include village needs. Since Village's are not recognized as a unit of government, legislation is written to handle Township and City needs. Identified as an advantage by Chelsea's Mayor, is the respect or clout a City receives compared to a Village, and legislative matters are an example of this favored position for Cities.

The consensus from the three guests is that City status would be a smart move for Dexter financially, but if the Sloan/Kingsley property comes in; it could be bad for the village.

The next meeting is scheduled for Monday, January 29, 2007

The meeting adjourned at 8:45 p.m.

Respectfully Submitted,

Donna Dettling Village Manager Village of Dexter
Citizens Advisory Committee

Study of the Village of Dexter Incorporating and becoming a Home Rule City

On May 22, 2006 the Dexter Village Council adopted a resolution to establish a Citizens Advisory Committee to study the advantages and disadvantages of incorporating the Village of Dexter into a Home Rule City. The committee was tasked with recommending to Village Council whether or not to proceed with becoming a City. The Citizens Advisory Committee, which is comprised of 17 community members from diverse backgrounds, met 10 times over a seven-month period from August 2006 to February 2007. During the meetings, the committee reviewed other city group studies, analyzed data on transition costs and tax implications, received a number of guest speakers and conducted a Citizens input Open House Guest speakers attending our meetings included: representatives from the City of Chelsea (a neighboring community that recently became a City); past Village Presidents and elected officials of the Village, the Treasurer for the Village of Dexter; and township supervisors from Scio and Webster townships. In addition, information on the process to become a city was presented by the Michigan Municipal League as well as an attorney from Miller Canfield who specializes in city status transition. The report that follows is the culmination of this effort.

Process

The process of becoming a city is a 14-step process that is outlined in <u>Appendix A</u> under "Timeline for Incorporation" published by the State of Michigan. It is important to note that throughout the estimated 2-3 year process to become a city, there are many opportunities for citizens to provide additional input and then ultimately vote on city hood.

Establishing a citizen's advisory committee, collecting community input, and producing this report is step 1

Population Comparison

In 2004, there were 533 Cities and Villages in the State of Michigan (see table 1). Of the 260 Villages, the Village of Dexter, based on population, was in the top 36 in 2004. By the end of 2006, population estimates put Dexter one of the top 10 largest Villages in the State of Michigan. Again, using 2006 population estimates as a comparison, of the 273 Cities in Michigan, the Village of Dexter was larger than 133.

Incorporation Status for Cities and Villages In Michigan (as of 2004)

Table 1			273 Cities		260 V	'illages
Population Range	Number in Range	Home Rule	Home Rule Fourth Class city Act	Special Charter	Home Rule	General Law
Over 50,000	25	25				
25,00-50,000	20	20				
10,000-24,999	44	43			1	
5,000-9,999	53	51			2	
2,000-4,999	113	78	2		9	24
750-1,999	140	45	1		11	83
Under 750	138	3	4	1	25	105
Totals	533	265	$\frac{1}{2}$		48	212

Becoming a City

To the average person the word "City" means large noisy impersonal place where lots of people live, where the word "Village" means small quaint town where people know their neighbor. While some of these perceptions may be true, and can be found within a short distance, the true difference is very simple. Villages are part of a township (or townships) with residents who pay taxes to and receive some services from the township. Cities are independent of townships, and provide all of the services to their residents. (For more information on the basic structure of home rule cities, please review Appendix B.)

Whether a municipality chooses to become a city, or remain a village, is not dependent on population or area, but on the form of government that is deemed to best serve the taxpayers and residents. It is this question that our committee has attempted to answer to the best of our ability.

Transition Costs

In order to determine the incremental costs of becoming a city, we reviewed all the services the Village currently provides, in addition to the services that the Village would take on if it became a city. After careful review, it was determined that there were 2 main functions that are not currently provided by the Village: property assessments/appraisals, and elections. See table 2 for a summary of the <u>estimated</u> incremental costs associated with providing these services.

Table 2 Incremental Costs to become City (est.)

Appraising Function	One-Time Expenses	Estimated Annual Exp.
- Contracted Appraiser (est. \$15 per parcel 2000)		\$30,000.00
Elections		
- Running elections and associated costs		\$15,000.00
- Purchase of new equipment	\$15,000.00	
Misc.		
- Name Change, Application Fees, Legal, etc.	\$15,000.00	
- Webster TWP Settlement (for 12 years) Variable due to UMRC investment		\$23,000.00
- Miscellaneous annual expenses		\$5,000.00
Total Estimated Incremental Expenses for New Services	\$30,000.00	\$73,000.00

Appraising: Currently done by the townships, could be contracted out to professionals for between \$15 and \$20 per parcel, costing approximately \$30,000 per year.

Elections: In order to run elections, the Village would need to purchase their own equipment. Therefore, there would be some non-reoccurring up front costs, in addition to the annual costs, in order to take over elections

Miscellaneous Costs: While there are a number of miscellaneous costs, from application fees, legal fees to name change costs, by far the largest transitional expense will be the payment to Webster Township. The terms of the 425 annexation agreement with Webster Township stipulates that should the Village ever become a City that the Village would pay Webster Township for a period of 12 years, 1 16 mills.

Future Staffing

Through discussions with the Village Manager and the Village Treasurer it was determined that based on current staffing and projected growth, no incremental full-time personnel would be required. Specialized services (i e assessing) would be handled by subject matter experts hired on a part time, contractual basis

Tax Ramifications

In order to understand the tax implications, we first needed to better understand how property owners are currently being taxed. To this end, we did a review of our current taxation by the various taxing authorities (see table 3 below).

"Snap Shot" of Current Tax Collections Table 3 Scio S.E.V.: 161,432,047 Webster S.E.V.: \$20,980,727 Scio Twp1 Webster Twp¹ collection Millage Government Millage Periods Entities Rates Tax Revenue Rates Tax Revenue Village-(all areas) 13.5562 \$2,188,405 13.5562 \$284,419 Townships \$311,214³ W 1.4513 \$234,286 3.6666 \$76,928 Library 1.6709 \$269,737 1.6709 \$35,057 DCS -Debt W 8.5000 \$1,372,172 8.5000 \$178,336 Dexter Schools² 18.0000 \$850,364 18.0000 \$377,653 State Ed. Fund S 6.0000 \$968,592 6.0000 \$125,884 County S 5.5024 \$888,264 5.5024 \$115,444 WISD 3.9970 \$645,244 3.9970 \$83,860 WCC W 3.7249 \$601,318 3.7249 \$78,151 Total Taxes collected \$8,018,383 \$1,355,733

44.40 mile

46.62 mile

Residential Miliage Rate (FIXL)		mma	40.02 111113
Non-Residential Millage Rate	62.40	mils	64.62 mils

¹Most current Millage Rates & Taxable Values collected from each taxing authority.

² Not collected on Primary Residential Units (PRE rate),

Pacidential Millago Pate (DDE)

³Current total taxes collected by townships that would be partly eliminated under city status

S-Collected in summer, W-Collected in winter, PRE - Primary Residential Unit

(Tax Ramifications continued)

In addition to the 13.56 mills that residents are currently taxed in the Village, they are taxed an additional 1.45 and 3.66 mills in Scio and Webster townships respectively. That translates into \$234,286 to Scio Township and \$76,928 to Webster Township. (See table 4 below for a breakdown of township millage rates.)

Table 4 Breakdown of Township Millages

Scio Town	nship	Webster Tov	vnship
<u>Type</u>	<u>Mills</u>	Type	Mills
Gen. Millage ¹	0.9513	Gen. Millage ¹	0.7899
PDR (open space):	0.5	Headly rollback:	0.3701
	1.4513	public safety:	2.0
		PDR:	0.5
			3.66
1% Admin. Fee ²	\$58,300		\$10,713

Miliage rate as of 12/31/06

If the Village became a City, it is the township millage and fees, shown above, that would be eliminated and which would represent a tax savings opportunity to village property owners. While some of the tax revenue captured from the township would need to be retained by the City of Dexter to pay for services the City would now take on, most of the township taxes would be eliminated and returned to the taxpayer.

As a way to illustrate how this could work, we used the estimates for incremental annual costs found in table 2, and estimates in table 5 below "Effect on Village General Fund", to determine a realistic scenario.

"City" Scenario

Eliminate all Township tax <u>except</u> .25 mills AND begin to collect the 1% Administration Fee currently collected by the Townships.

Table 5

Effect on Village General Fund

.25 Mills	.25 Mills captured from	Total Mills captured	Revenue Captured from	Transferred New Revenue 1% Admin Fee on	Estimated Total NEW
captured from Scio	Webster	From Townships	1% Scio Admin Fee	Current Village Tax	Revenue
\$40,358.01	\$5,245.18	\$45,603.19	\$69,012.91	\$24,728.24	\$139,344,35

Estimated Total New Village Revenue	139,344.35
Estimated Incremental Expense for New Services ¹	\$73,000.00
From Table 2 on page 3	\$66,344.35

²1% administrative fee collected by townships

Upon review of the "City" scenario shown in table 5, the Village would collect or "capture" enough revenue to cover the incremental costs to take on the assessing and election functions. By adjusting the millage rate 25 mills, and by taking over the 1% administration fee now collected by the townships, the Village can cover the new expenses plus have a small surplus available for unanticipated transitional expenses

The remainder of the township taxes would be eliminated and would represent a savings to our taxpayers. Using the scenario above that would be 1 2 mils for village residents living in Scio Township, and 3.41 mils for village residents living in Webster Township. Please keep in mind that these are estimates only based on the scenario above, however, to see how this might affect individual taxpayers, see table 6 below, "Effect on individual taxpayers"

Table 6

Effect on individual property owners

		Scio Residents	Webster Residents
Taxable Value		est. Annual Savings	est. Annual Savings
100k	Village Resident	\$120	\$341
150k	Village Resident	\$180	\$511
200k	Village Resident	\$240	\$682
100k	Business Owner	\$120	
250k	Business Owner	\$300	
500k	Business Owner	\$600	
1 Million	Business Owner	\$1,200	
2 Million	Business Owner	\$2,400	
5 Million	Business Owner	\$6,000	

As you can see from the example given above, becoming a city will not cost our residents any additional tax dollars While it appears that all property owners would see some level of savings, Village residents that live in Webster Township will realize a greater tax savings.

It is interesting to note that the most significant tax savings would help businesses (see table 6), especially of the size that occupy our industrial park. Lower tax rates could provide a benefit by attracting additional investment into our industrial park thereby further stabilizing the Village's financial future. Increased revenue in turn would continue to stabilize our tax base, which is important in order to maintain our current tax rate or continue to reduce it, as has been the case for the past several years

Effect on Townships

Based on current data, Scio Township would lose \$234,000 or 21% of its property tax revenue. Webster Township would lose \$77,000 or 17% of property tax revenue. However, the total impact to Webster Township would not be fully felt until after the 12-year period that was stipulated per the 425 agreement. Both Scio and Webster Township Supervisors indicated that the loss of tax revenue probably would not impact their staffing levels.

Municipal Boundaries

All of the assumptions, calculations and recommendations in this report are based on current Village boundaries. It is our recommendation that the official description of the current Village boundaries be obtained from the office of the Great Seal and used when submitting the application to the State of Michigan Boundary Commission.

Image Affect

Initial reactions from some argued that there are no compelling reasons to become a city. That the average resident in Scio Twp would save only \$10 to \$20 per month, while Webster residents would save from between \$30 to \$40 per month. For that small amount of savings why go through the exercise? Also, by Dexter becoming a city, there is concern that we could lose our "small town" feel. While it is true that the savings to some will be small, as was discussed under tax implications, the claim that we would loose our "small town feel" by simply changing our name is arguable. We need look no further than the City of Chelsea, our neighbor to the west. When the representatives from the City of Chelsea made their presentation to the committee, they clearly stated that very little has changed with regard to the character or "feel" of Chelsea since becoming a city.

Advantages of City vs. Village

- Village residents will see an immediate reduction in their property taxes
- Improvement of service delivery with "one stop shopping" as the City of Dexter alone will provide local services formerly provided by both the village and the townships. This will relieve confusion felt by residents of Dexter.
- Simplification of government currently, as village residents, citizens are a part of two local governments. Two governing bodies- one for village purposes and one for township purposes and the township government is only partly responsible to the citizens of the village because it serves a larger area. The residents of a City of Dexter will have only one local government to deal with instead of the current multiple governments.
- A City gets more respect from other cities, the county and the state Specifically, legislation developed by the State is written for Cities and Townships.
- The subservient relationship of a village to a township would be eliminated.
- Control of our own destiny- Write our own City Charter. Assess and tax our own property
- Receive a tax bill from only one entity and pay all city, county and school taxes to our city treasurer.
- Vote for all city, county, school, state and national elections at a single location within the city.

CONCLUSION

The Members of the City Study Committee would like to thank Council for this worthwhile opportunity to be a part of one of the biggest decisions that the Village will ever make. The Committee has been objective, diligent and resolute in its desire to bring a recommendation to Village Council. A summary of the input from the Citizens Open House will be attached to the final report as Exhibit C.

It is the recommendation of the Citizens Advisory Committee that it is indeed time to pursue city hood, and the Village Council should take the next step toward this end.

Listed below are the members of the City Study Committee. The Committee would like to dedicate this report in memory of John Wenzel, who passed away during this endeavor.

John Coy, Chair Rich Bellas Pat Conlin	Libby Beall Lori Flowers Wanda Foster	Steve Gergely Gary Gochanour Mary Ellen Miller	Carol Jones Jon Rush Aaron Sprague	Bob Stacey Scott Stivers Michael Vickers	Kandi Waggoner Bart Wall John Wenzel.
		many someth minner	riaron oprague	WHEHAEL VICKEIS	John Wenzer,
					Posthumous



JENNIFER M. GRANHOLM GOVERNOR

Growth Issues Order

ROBERT W. SWANSON ACTING DIRECTOR

TIMELINE FOR INCORPORATION

ACTION	TIME
PART I. OBTAINING APPROVAL FOR INCORPORATION	N
Preparation Activities: task force comprised of residents, survey, public forums	
2 Prepare draft petition	
3. Pre-review of draft petition by State Boundary Commission (optional)	Approximately 4 weeks
4 Circulate petition for signatures	
5. File petition with State Boundary Commission	
6 Boundary Commission legal sufficiency meeting	Approximately 90 days filing
7 Public Hearing conducted by Boundary Commission	Approximately 45 days after legal sufficiency meeting
8 Period to submit additional material to docket	Ends 30 days after public hearing
9 Rebuttal period (Docket open 7 days for final responses)	Approximately 60-90 days after public hearing
10. Boundary Commission Adjudication	Approximately 30 days after rebuttal period
11 Boundary Commission adopts Findings	Approximately 30 days after adjudication
12. Director of Department of Labor & Economic	Approximately 2-4 weeks

IF THE ORDER DOES NOT APPROVE THE INCORPORATION THE PROCESS ENDS.

IF THE ORDER APPROVES THE INCORPORATION AND A REFERENDUM PETITION IS FILED, THEN GO TO PART II.

IF THE ORDER APPROVES THE INCORPORATION AND A REFERENDUM PETITION IS NOT FILED, THEN GO TO PART III.

PART II. REFERENDUM

1. Pre-review of referendum petition by Boundary Commission (optional)

Approximately 1-2 weeks

- 2 Circulate referendum petition for signatures
- 3 File referendum petition

Within 45 days after the Order is mailed

4. Boundary Commission rules on legal sufficiency of referendum petition

Approximately 2 months after of filing

5. Referendum

Date set by Boundary Commission, usually within 90-120 days

IF THE INCORPORATION IS APPROVED BY REFERENDUM, THEN A CHARTER MUST BE ADOPTED WITHIN 2 YEARS OF THE DATE THE APPROVAL ORDER BECOMES EFFECTIVE.

PART III. ADOPTION OF CHARTER (Does not involve the State Boundary Commission)

- 1. Charter Commission candidates file nominating petitions
- 2 Election of 9 charter commissioners
- 3. Write draft charter

Charter Commission must meet within 10 days of election, frame draft within 90 days

- 4 Charter review by governor's office
- 5. Referendum on charter
- 6. If charter does not pass repeat steps 3, 4, and 5.
- 7. If charter is approved, the effective date of the new city is the date stated in the charter

IF A CHARTER IS NOT ADOPTED WITHIN 2 YEARS, THE INCORPORATION PROCESS ENDS.





ROBERT W. SWANSON ACTING DIRECTOR

Procedures for City Incorporation

Petitioners:	1. Accurately describe in the petition the boundaries of the proposed city. (117.7)
	2 Represent in the petition that the territory meets the population conditions for incorporation (117.7)
	3. Attach the map or drawing to petition, clearly showing the territory to be incorporated. (117.6)
Circulator of Petition:	4. Shows map or drawing to each person before obtaining their signature on the petition (117.6)
Petitioners:	5. Attach an affidavit signed by one or more petitioners (117.6 and 117.11)
	6. Address the petition to the State Boundary Commission, Department of Labor and Economic Growth, 611 W. Ottawa, P.O. Box 30004, Lansing, MI 48909. (Sec. 7, 191)
	7. File the petition with the State Boundary Commission (Sec 7, 191)
Boundary Commission:	8 Reviews the petition for conformance to Act 279 and to the rules and regulations of the Boundary Commission and: (Sec. 8, 191)
	A Rejects the petition for: 1) Nonconformance with the Act and the

with their reasons and certificate of rejection, or

Boundary Commission's rules
2) Containing incorrect statements

B Returns the petition to the petitioners, together

- C. Declares to the petition legally sufficient and orders a public hearing on the petition.
- 9. Notifies the city and county clerks of the affected municipalities of the public hearing by certified mail at least 30 days before the date. (Sec 8, 191)
- 10 Gives notice of the public hearing at least 7 days before the date by publication in a newspaper of general circulation in the area. (Sec. 8, 191)
- 11 Holds a public hearing on the petition (Sec. 8, 191)
 - A. Not less than 60 or more than 220 days after the filing.
 - B. At some convenient place in the area proposed to be incorporated.
- 12. Considers the reasonableness of the proposed incorporation after considering the criteria established in Section 9. (Sec. 8, 191)
- 13. Determines whether to: (Sec. 10, 191)
 - A. Deny the proposed incorporation.
 - B. Approve the petition.
 - C. Revise the boundaries set forth in the petition, giving reasons for revisions and approval.
- 14 Adopts a resolution to: (Sec. 10, 191)
 - A Deny the petition, giving its reasons for denial, or
 - B Approve the petition, giving its reasons for approval, or
 - C Revise the boundaries set forth in the petition and approve, giving its reasons for revisions and approval
- 15. Sends a certified copy of its denial order to the petitioner and to each affected county, city, village or township clerk (Sec. 10(2), 191)

- 16. Notifies the petitioner and each affected county, clerk, village or township clerk of its approval order and date (Sec. 10(3), 191)
 - Note 1: The Commission's approval order is final 45 days after the date of the order unless a proper petition requesting a referendum is filed with the Commission within this 45 day period.
 - Note 2: The following steps 17 through 22 could apply if residents wish to file a referendum petition
- 17. Circulate a petition asking for a referendum on the incorporation question (10(3), 191)
 - Note: This petition must be signed by at least 5% of the registered electors residing in the area approved for incorporation by the Commission
- 18. File the referendum petition with the commission within 45 days of the Commission's approval order. (Sec. 10 (3), 191)
- 19 Verifies the validity of the referendum petition. (Sec. 10(4), 191)
- 20 Instructs the Executive Secretary to consult with the affected clerks to determine a possible referendum election date
- 21. Orders an election to be held in the area approved for incorporation (Sec. 10(4), 191)
- 22. Specifies a date after the election on which the Commission's approval order shall become final if the proposal is approved by the voters. (Sec. 10(4), 191)
 - Note: Should the voters approve of the proposed incorporation or should no referendum petition be filed, the following steps would apply.
- 23. Sends a certified copy of the Commission's approval order to the petitioner and the clerk of

Voters in the Area Approved for Incorporation:

- **Referendum Petitioners:**
- **Boundary Commission:**

- each affected county, city, village or township and to the Secretary of State (Sec. 10(5), 191)
- 24. Orders the election of the 9 charter commissioners at the next general election if it occurs not less than 40 days or more than 90 days after the order is issued. (Sec. 10(3), Sec. 10(5), 191), (117.8)
 - Note: Although (117 8) states 40 days, this would be impossible since charter commission candidates must file their nominating petitions a minimum of 49 days prior to election day
- 25 Orders a special election for the election of 9 charter commissioners if a general election is not to be held within 90 days. (117.8)
- 26. Directs the clerk of each affected municipality to immediately issue public notice of:
 - A. The election of a charter commission.
 - B. The qualifications for charter commissioners.
 - C The last day for filing nominating petitions for the office.
 - D. Number of signatures required
 - E. Where to obtain nominating petition forms.
- 27. Files a petition with the county clerk on or before 4 P.M., EST, of the same day of the week, 7 weeks prior to the day of the election. (OAG No. 1165, Biennial Report 49-50, p. 516; MSA 6.551)
 - Note 1: A candidate must be an elector of the territory proposed to be incorporated (117.15)
 - Note 2: The nominating petition must be signed by 20 qualified electors residing in the territory proposed to be incorporated (117.15)

Each Charter Commission Candidate:

Boundary Commission:

County Clerk:

Each Village and Township Clerk:

Electors:

Election Inspectors:

Village, Township or County Board of Canvassers:

- 28. Requests the county clerk to have ballots printed in accordance with the Boundary Commission's prescribed form (117.15)
- 29 Prepares the ballot for charter commissioners and places at the head of the ballot the statement, "candidates for the members of the charter commission" (117 15)
- 30. Arranges for the election of the charter commissioners (117 10)
- 31. Gives notice of the date and purpose of the election, as follows: (117.10)
 - A. Publishes in 1 or more newspapers published within the district at least once a week for 4 weeks before the election.
 - B. Posts like notice in at least 10 public places in the district not less than 10 days before the election.
- 32 Vote for charter commissioners. (Sec. 10, 191)
- 33 Make returns to the local clerk(s) who when take the returns to the county clerk the day after the election. (MSA 6.1809)

Note: "In local elections to be canvasses by the board of county canvassers which are not held in conjunction with a county or state election, the election inspectors shall deliver both sealed envelopes to the local clerk who shall deliver them to the county clerk prior to 11 A M on the day following the election." (C.L. 168 809, MSA 6 1809)

- 34 Make returns to county clerk where the greater part of the proposed city is located if in more than 1 county (117.12)
- 35. Canvasses the vote for charter commissioners on the first Thursday following the election. (117.12)

Note: PA 65 of 1968 (MSA 6.1020(1)) established a 4 member board of canvassers in every city and township having more than 5 precincts,

in each county with less than 1 million population, notwithstanding any statutory or charter provisions or any other rule or law to the contrary

- 36. Certifies the election of the 9 persons receiving the highest vote to the successful candidates and the Boundary Commission (117.15)
- 37 Serves notice on charter commission to convene within 10 days.
- 38. Convenes within 10 days after the election and takes the constitutional oat of office. (117.15)
- 39. Certifies to the Boundary Commission that the first meeting has taken place
- 40. Chooses its own officers. (117. 15)
- 41. Establishes the rules for its proceedings. (117.15)
 - Note 1: The charter commission has the power to fill vacancies in its membership
 - **Note 2**: Five or more of its members shall constitute a quorum.
- 42. Keeps a journal and when requested by a member enters roll call votes in the journal (117.15)

Note: Although (117.15) provides that the charter commission shall frame a charter within 90 days after taking the oath of office, this is not deemed to be a mandatory limit, but it directory only. (OAG No. 2367, 1955, Vol. 1, p. 776; OAG Biennial Reports, 1914, p. 70)

- 43. Drafts a proposed charter.
- 44. Sends the proposed charter to the Governor for his approval. (117.22)
- 45. Reviews and approves the proposed charter, signs it and returns it to the charter commission, (117.22), or

Boundary Commission:

Charter Commission:

Governor:

Charter Commission:

- 46. Returns the proposed charter to the charter commission with a statement of his objections. (117.22)
 - **Note:** The two steps below would apply only when the Governor has expressed objections to the proposed charter.
- 47. Spreads the reasons for the Governor's objections upon its records (117.22)
- 48. Reconsiders the charter in the light of the Governor's objections (117.22)
- 49. Provides the manner of nominating the candidates for the first elective officers provided for in the proposed charter (117.15)
 - Note: Steps 49 through 55 should be set forth and provided for in the schedule portion of the proposed charter
- 50. Fixes the date of the first city election and referendum on the proposed charter. (117.15)
 - Note 1: The charter commission provides all other things that are necessary for the conduction of the election of the first elective officers of the proposed city
 - **Note2**: This election is held in conjunction with the referendum on the proposed charter.
- 51 Publishes the proposed charter at least once in 1 or more newspapers published in the proposed city, not less than 2 weeks or more than 4 weeks preceding the election (117.15)
 - A. Includes a notice of the election and that on the date fixed the question of adopting the proposed charter will be voted on.
 - B. Assures that the elective officers provided for in the charter will be elected on the same date.
- 52. Posts notices of the election in at least 10 public places within the proposed city, not less than 10 days prior to the election. (117 15)

- 53. Provides 1 or more polling places for the election and posts notices of their location in at least 10 public places not less than 10 days prior to the election (117.15)
- 54. Appoints the election inspectors (117.115)

Note: Election procedures should follow the requirements of the state election laws

- 55. Submits the prepared charter to the electors of the affected territory for their approval or rejection. (117 22)
- 56. Approve or disapprove the proposed charter. (117 22)
- 57. Make returns to the local clerk(s). (MSA 6.1809)
- 58. Take the returns to the county clerk the day after the election. (MSA 6.1809)

Note: See note under step 33

59. Canvasses the vote for and against the charter. (MSA 6 1030(1))

Note: See note under step 33.

*NOTE: FOLLOW STEPS 60 THROUGH 64 ONLY IF CHARTER IS APPROVED

Charter Commission:

Electors:

Election Inspectors:

Local Clerks:

60 Files a copy of the approved charter with the Boundary Commission.

Charter Commission and Boundary Commission:

Village, Township or County Board of Canvassers:

- 61 Secure certificates from the boards of canvassers showing: 117.13
 - A The total number of votes case if a referendum election on the question of incorporation was held, including the votes cast for and against the question.
 - B. The votes received by each charter commission candidate.

- C The votes for and against the charter
- D. The votes for all candidates for the new city's first elective officers.
- 62. Attach to the initiatory petition every resolution, affidavit or certificate necessarily following the petition, including the certificates of step 61 (117.13)
- 63. File the initiatory petition and its attachments along with 2 copies of the charter with the county clerk or clerks and the Secretary of State. (117.13 and 117.24)
- 64. Each record the copies of the petition and its attachments in a book to be kept for that purpose. (117, 13)
 - Note 1: Either of such records or certified copies shall be prima facie evidence of the incorporation. Upon filing, the charter becomes law unless a later date is set in the charter.
 - Note 2: Should the proposed charter be rejected, the person receiving the most votes for mayor, serves as de facto officer until a mayor is elected and qualified pursuant to a charter approved by the electors. In such event, steps 65 through 67 may be taken
- 65. Reconvenes the charter commission if no petition is filed for election of a new charter commission. (117.16)
- 66 Revises the proposed charter for resubmission to the electors. (117 16)
- 67. Resubmits the proposed charter to the electors. (117.16)

Note: If, on submission of a second charter, a favorable vote is not obtained, the incorporation proceedings shall be ended. If a charter has not been adopted within a period

County Clerk(s) and Secretary of State:

De Facto Officer:

Charter Commission:

of 2 years following the date of the commission's order becomes final, or if within the 2 year period the charter commission does not reconvene within 90 days after the defeat of the first proposed charter, the incorporation proceedings are ended (Sec. 10(6), 191)

68 May petition the de facto mayor for an election to select a new charter commission, by filing the signatures of 300 qualified electors (117.17)

Note: Must be filed within 10 days of the canvass of the vote on the charter

- 69. Certifies upon the petition that it contains the required number of signatures. (117.17)
- 70. Files the petition with the Boundary Commission. (117.17)
- 71. Gives notice to the filing of the petition in the same manner as upon the filing of the original incorporation petition (117.17)
- 72. Orders the election of a new charter commission in the same manner as the first charter commission.
- 73 Repeat the procedures of electing a charter commission, drafting a charter and voting on the proposed charter (117.17)

Qualified Electors:

De Facto Officer:

Boundary Commission:

Electors of the Affected Territory:

BASIC STRUCTURE OF HOME RULE CITIES

One of the tasks undertaken by the Citizen Committee is to detail the basic structure of a Home Rule City. The concept of Home Rule Cities was established by the Michigan Constitution of 1908 and implemented by the enactment of the Home Rule Cities Act, Public Act 279 of 1909 The Act provides for a general grant of rights and powers. The Act grants broad powers to all cities and allows each one the flexibility and latitude to accommodate its own local needs. Becoming a Home Rule City affords the citizenry an opportunity to establish a modern governmental organization by the adoption of a Home Rule City Charter.

The predominate advantage of Home Rule is that the local citizenry can best address the needs of the community and thereby formulate a government organization that will best establish economic efficiency and promote the specific needs of the community.

Incorporation as a Home Rule City and the adoption of a Home Rule Charter guarantees the highest degree of self-determination and control of the community's destiny. The Home Rule Cities Act required that certain mandatory charter provisions must be provided for in a Home Rule City Charter.

The most significant mandatory charter provision include the following:

- 1 City government organization
- 2. Election procedures
- 3. Taxation powers and procedures
- 4 Public records
- 5. Annual appropriation
- 6. Levy, collection and return of state, county and school taxes
- 7 Provide for peace, health and safety
- 8. Adoption, amendment, repeal and publication of ordinances
- 9 Uniform system of account

Other permissible Charter Provisions include, but are not limited to the following:

- 1. Borrowing power
- 2 Limitations on borrowing power
- 3. Zoning and condemnation
- 4. Sewer
- 5 Lighting
- 6. Transportation
- 7. Street plans
- 8 Water courses
- 9. Acquisition, lease and sale of property
- 10. Bonds
- 11 Voter referendums

The primary change in status from a Village to a City results in new legal responsibilities formerly carried on by the township:

- 1. Assessing property- The community can hire or contract for city assessing services.
- 2. Collecting County, School, and special taxing authorities taxes
- 3. Conducting County, State and National elections
 - a Maintain voter registration lists
 - b Provide voting facilities and equipment



VILLAGE OF DEXTER

I-3 #2

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Village Council

Jim Seta President

Joe Semifero President Pro-Tem

Jim Carson Councilperson

Paul Cousins Councilperson

Donna Fisher Councilperson

Shawn Keough Councilperson

Ray Tell Councilperson

Administration

Donna Dettling Manager

David Boyle

Marie Sherry Treasurer/Finance Director

John Hanifan Assistant Village Manager

Ed Lobdell Public Services Superintendent

Allison Bishop Community Development Manager

THE VILLAGE OF DEXTER IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

www. villageofdexter.org January 29, 2007

Evelynn Shirk DCS Superintendent 7714 Ann Arbor Street Dexter, MI 48130

Re: Follow-up from 1-16-07 presentation on 5th Well Search

Dear Superintendent Shirk and the School Board:

On behalf of the Dexter Village Council, please accept our appreciation for the opportunity to share the Village's planning effort for existing and approaching water needs in the Village.

As promised at the end of the presentation an updated "draft" Consent to Entry on License agreement is included for the Board's review. Changes are underlined on the last page, which address the concerns raised during the meeting.

Village Council is asking that the School Board consider collaboration with the Village on this project. We are asking the School Board to judge whether a municipal water system is compatible on the High School Property. If the Board supports moving forward with the Consent Agreement, the Village will bring test well data to the School Board for additional review and discussion.

Council requests that the School Board consider this matter at your next Board meeting, scheduled for February 5, 2007. It is understood the Boards action in the affirmative may require further revisions to the Consent document to its final signatory form.

Respectfully,

Donna Dettling, Village Manager

Attachment: Draft Consent Agreement

CONSENT TO ENTRY ON LICENSE

THIS AGREEMENT made this ______day of _______,2007, between the DEXTER COMMUNITY SCHOOL DISTRICT, a Michigan Municipal Corporation, of 7714 Ann Arbor Street, Dexter, Michigan, 48130, hereinafter referred to as Licensor, and the VILLAGE OF DEXTER, a Michigan General Law Village, of 8140 Main Street, Dexter, Michigan, 48130, hereinafter referred to as Licensee.

The Licensor grants to the Licensee a license to enter upon the following described premises for the purpose of making surveys, drillings, measurements, examinations, tests, soundings and borings, and taking photographs or samplings, appraising the property, conducting environmental inspections, and determining whether the property is suitable as a site for a municipal well, water plant, pipes, and system. This consent and license is non-exclusive and Licensor may grant other licenses, leases, or other rights to any other person. Provided however, the Licensor represents that they have the right to grant this license and right of entry, and that this grant does not violate any term or provision of any mortgage, development rights agreement, lease, bond, restrictive covenant, or other agreement with any third party.

It is understood that this Agreement creates a license only and that the Licensee does not have and shall not claim at any time any interest or estate of any kind or extent in the premises by virtue of this license or the use of the premises. The parties acknowledge that this consent is given under the terms and provisions of Public Act 87 of 1980, as amended. The entry shall be made upon reasonable notice and reasonable hours. The entry made pursuant to this consent shall not be construed as a taking of any interest in the Licensors property.

This Agreement expressly limits the Licensee to test in three pre-approved locations. In the event that the first location does not satisfy the needs of the Licensee, representatives of both parties shall agree on the location of the second test site prior to entry upon and testing of the Licensors site. If there is a need for a third test site selection, both parties shall agree on the third test site location prior to any entry upon and testing of the Licensors site.

The term of this license and right of enter shall commence as of the date of this

Agreement and terminate one hundred fifty (150) days subsequent. Time is of the essence of this agreement.

The Licensees agents, attorneys, surveyors, engineers, and employees, may enter the premises together with their vehicles and equipment for the purposes set forth herein.

The Licensee shall indemnify the Licensor against all claims for damage to property or injury to the third persons resulting or arising from the entry, testing, drillings, borings, inspections or activities authorized hereunder. For this purpose, the Licensee shall cause a policy of general liability insurance to be issued insuring the premises and the Licensor as named insured in an amount not less than ONE MILLION and no/100 DOLLARS (\$1,000,000.00) during the term of the Agreement.

The Licensee shall not assign its rights under this Agreement without the express written consent of the Licensor.

The making, delivery and execution of this Agreement by the Licensee has been induced by no representations, statements, warranties or agreements other than those expressed herein. This Agreement embodies the entire understanding of the parties and there are no further agreements or understandings, written or oral, in effect between the parties, relating to the subject matter. This instrument may be amended or modified only by an instrument of equal formality signed by the duly authorized officer of the Village of Dexter and the licensor. The Licensee agrees to make restitution for actual damage resulting from the entry, disturbance of buildings and below-ground lines (whether apparent or not) and other structures, except that actual damage shall be limited and restricted as defined and used in Subsection (2), Section 4, of Public Act 87 of 1980, as amended.

The Licensee acknowledges that it enters upon the premises with full knowledge of the uncertain conditions of the property and that it assumes sole and entire responsibility for any loss of life or injuries to persons or property that may be sustained to its agents, attorneys, employees, engineers, and contractors

The Licensee shall deliver copies of all surveys, measurements, drillings, examinations, tests, photographs or samplings, appraisals of the property, and environmental inspections to Licensor as they are performed, without expense to Licensor Licensor consents to reasonable invasive procedures to the structure and site. The parties

agree that neither shall advise any other person of the contents of said inspections and findings or any part thereof without the prior written consent of the other party; provided, however, that either party may furnish a copy of said reports to any consultant engaged or commenting upon the results of said study, or if required by valid legal process. It is further agreed that Licensor shall be responsible for determining whether any legal responsibility exists to inform any person or entities of the condition of the property, and if so, to make such report.

On or before the expiration of this Agreement, Licensee shall remove any and all of its equipment from the premises and restore the premises to the condition existing immediately prior to such entry, reasonable wear and tear and damage not caused by Licensee excepted.

Licensor and Licensee acknowledge and agree that the purpose of this Agreement is to allow Licensee to assess the suitability of the premises for the installation of a municipal well and related improvements and does not grant Licensee any possessory or other rights except as expressly set forth herein. The granting of this Agreement by Licensor in no way obligates Licensor to lease the premises to Licensee or otherwise allow Licensee to install and/or maintain a municipal well and related improvements on the premises.

ZZUU North Parker Road, Tax Code No	Dexter, Michigan, 48103. ———————————————————————————————————
VILLAGE OF DEXTER A General Law Village	DEXTER COMMUNITY SCHOOL DISTRICT A Michigan Municipal Corporation
By: JAMES SETA Its: President	By: Its: President

Manager Report February 12, 2007 Page 1 of 1

wvillageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Seta and Council Members From: Donna Dettling, Village Manager

From: Donna Dettling, Village N Date: February 12, 2007

Re: VM Report

1 Meeting Review:

• January 22nd – Jill Larder of Congressman Walberg's Office

• January 24th – City Study Steering Committee

• January 26th – Bill Freeman re: Shield Road property

• January 29th – City Study Committee

• January 31st – Mike Donahue of URS re: Grants

- Newsletter Calendar. A calendar for the 2007 newsletter publication is attached Please provide articles and ideas to Marie Sherry by the input due dates Additional reminders will be emailed throughout the year
- 3 WCRC Invoice Update. I have attached a letter that was sent to WCRC regarding the first invoice to the Village for cost share of the Bridge/Dam Project I received input from our Treasurer, our Auditor and Attorney to clarify what documentation the village will require to make payment on the Bridge/Dam Project cost share agreement
- 4 <u>1981 Annexation Agreement Analysis Summary</u> I am still collecting information and working on the summary. The plan is to provide the Summary as a discussion item on the next agenda 2-26-07
- 5. <u>Jones and Henry Update</u> Staff will be meeting with Jones and Henry in the next several weeks to formalize a strategy for sewer improvement next steps. A Council Work Session to review the status of Sewer Improvements as well as the S2 grant and the SRF project plan will be scheduled prior to a regular Council meeting in March or April
- 6 <u>Training Reminder</u>. A Planning Commission and ZBA training is scheduled for February 21st from 6-9 pm at the Copeland Conference Room Council members are invited to attend this training.

Donna Dettling

From: Marie Sherry

Sent: Tuesday, January 30, 2007 2:24 PM

To: Donna Dettling

Cc: John Hanifan; Allison Bishop

Subject: Newsletter Calendar

Donna -

How's this for a newsletter schedule (with some reoccurring topics):

Input due: Friday March 9, 2007

Newsletter mailed by: Friday March 23, 2007

***trees, spring clean up, Memorial Day parade, Farmers Market

Input due: Friday June 8, 2007

Newsletter mailed by: Friday June 22, 2007

***lawn watering, fertilization, Dexter Daze

Input due: Friday September 7, 2007 Newsletter mailed by: September 21, 2007

***Halloween hours, leaf pick up, Apple Daze

Input due: Friday December 7, 2007 Newsletter mailed by: December 21, 2007

***snow removal, holiday hours, Victorian Christmas, luminaries

Marie

Marie A. Sherry, CPFA Treasurer/Finance Director Village of Dexter 8140 Main Street Dexter MI 48130 (734) 426-8303 x 14



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Village Council

Jim Seta President

Joe Semifero
President Pro-Tem

Jim Carson Councilperson

Paul Cousins Councilperson

Donna Fisher
Councilperson

Shawn Keough Councilperson

Ray Tell Councilperson

Administration

Donna Dettling Manager

David Boyle Clerk

Marie Sherry, CPFA Treasurer/Finance Director

John Hanifan Assistant Village Manager

Ed Lobdell Public Services Superintendent

Allison Bishop AICP Community Development Manager

THE VILLAGE OF DEXTER IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

www. villageofdexter.org January 31, 2007

Dan Ackerman Washtenaw County Road Commission Finance Office 555 N. Zeeb Road Ann Arbor, MI 48103

Re: Documentation needed for Bridge/Dam Project

Cost Share Agreement

Invoice Date: 12/19/06 \$20,333,55

Dear Ackerman,

The Village has received the first invoice from the Road Commission for the Dexter Main Street Bridge/Dam Project. It is understood that the Cost Share Agreement obligates the Village to contribute 30% of the costs associated with preliminary engineering, right of-way acquisition, staff time, non-participating and local construction funds for the bridge, dam structure removal and road approach items, and construction engineering.

To satisfy the Village's accounting and auditing practices, we will require enough detail so that it is understood how the village's cost share is being spent and which of the above categories are implicated

Based on the first invoice, the list below will detail what documentation the village will require for all reimbursement requests:

- 1. The Village will require a copy of the URSCO and JIRLLC invoice to support the requested payment. It will be essential that these invoices include the name of the employee, hours worked and a brief narrative descriptions of the work performed.
- 2 Billing for internal WCRC staff work, will require a summary including the name of the employee, hours worked, as well as a brief narrative description of the work performed.

Respectfully,

Donna Dettling Village Manager

cc: Village Council
Steve Puurie

2006 Invoice

Washtenaw County Road Commission 555 N. Zeeb Rd Ann Arbor, Ml 48103

Phone: 734-761-1500

Village of Dexter

Invoice Date: 12/19/2006

Attn: Donna Dettling, Village Manager

8123 Main Street Dexter, MI 48130

Project:	Description:	Estimated Cost:
460-008-693	Dexter Main Street Bridge	\$ 20,333.55
	Reconstruct Bridge, Remove Dam, Design RR Bridge	
	30% Preliminary Engineering, May 5, 2006 through November 30, 2006	
3	Per agreement dated May 5, 2006	

DUE TO YEAR END REQUIREMENTS PLEASE REMIT PAYMENT WITHIN 45 DAYS OF RECEIPT

TOTAL DUE THIS INVOICE:

ackermand@wcroads.org

Dan Ackerman

If you have any questions regarding this invoice call me @ (734) 327-6651 or Sheryl Siddall @ (734) 327-6687

Washtenaw County Road Commission GL - Lookup

Sort Criteria:

01/04/2007 14:52:21

Date Time

Type, Fund, GLDepartment, Activity, Project, GiFunction, Account, SubAccount, WorkType, Date

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Page 1 of 3 DACKERMAN

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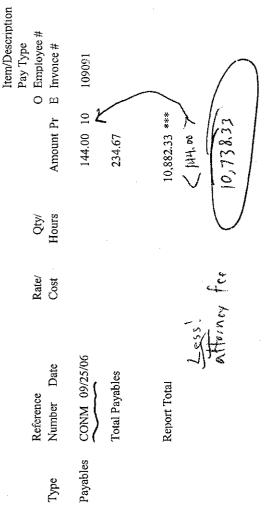
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		Reference	nce	Rate/	Qty/		O Employee#	PO
Distribution Account	Type	Number	r Date	Cost	Hours	Amount Pr	E Invoice#	Number
201 320 460 008 000693 705 000 000103	ADJ Labor	1218	08/16/06	35.910000	3.00	107.73 11	Regular	
201 320 460 008 000693 705 000 000103	ADJ Labor	1219	08/16/06	33.560000	5.00	167.80 11	Regular	
201 320 460 008 000693 705 000 000103	ADJ Labor	1219	09/27/06	33.560000	7.00	234.92 11	Regular	
201 320 460 008 000693 705 000 000103	ADJ Labor	1219	10/11/06	33.560000	2.00	67.12 11	Regular	
201 320 460 008 000693 705 000 000103	ADJ Labor	1219	10/25/06	33.560000	i.00	33.56 11	Regular	
320 460 008 000693 705 000 000103	ADJ Labor	1219	11/22/06	33.560000	1.00	33.56 11	Regular	
322 460 008 000693 705 000 000101	Labor	1153	05/10/06	37.290000	1.00	37.29 5	Regular	
322 460 008 000693 705 000 000101	Labor	1153	06/21/06	37.290000	1.00	37.29 6	Regular	
322 460 008 000693 705 000 000101	Labor	1153	90/52/90	37.290000	5.00	186.45 6	Regular	
322 460 008 000693 705 000 000101	Labor	1153	90/20/80	37.290000	2.00	74.58 8	Regular	
201 322 460 008 000693 705 000 000101	Labor	1152	10/25/06	40.330000	0.50	20.17 10	Regular	
201 322 460 008 000693 705 000 000196	Labor	1102	90/91/80	25.810000	2.00	51.62 8	Regular	
						. 1		
		Total L	Labor		141.50	5,041.21		
201 225 460 008 000693 705 000 000105	Overhead		05/31/06			16.16 \$		
201 315 460 008 000693 705 000 000196	Overhead		05/31/06			21.38 5		
320 460 008 000693 705 000 000101	Overhead		05/31/06			10.27 5		
320 460 008 000693 705 000 000101	Overhead		11/30/06			112.83 11		
320 460 008 000693 705 000 000103	Overhead		.11/30/06			1,257.30 11		
201 322 460 008 000693 705 000 000101	Overhead		05/31/06			11.41 5		
201 322 460 008 000693 705 000 000101	Overhead		90/08/90			68.46 6		
322 460 008 000693 705 000 000101	Overhead		08/31/06			22.82 8		
322 460 008 000693 705 000 000101	Overhead		10/31/06			6.17 10		
322 460 008 000693 705 000 000196	Overhead		08/31/06			15.80 8		
322 460 008 000693 941 000 000101	Overhead		90/08/90			9 99.0		
201 322 460 008 000693 941 000 000101	Overhead		08/31/06			0.27 8		
201 770 460 008 000693 803 000 000101	Overhead	·	10/31/06			24.48 10		
		Ą			2:			:
		Total C	Overhead			i,568.01		
201 770 460 008 000693 801 000 000101	Payables JIRLI	JIRLL	LC.12/27/05			90.67 5	Y 0041071	5186

RO# Check#

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							Item/Descripti
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	Type
01/04/2007 3 14:53:20	Distribution Account
Date Time	

8572

57,040.16 12 Y 2569961

Payables URSCO 11/22/06

Total Payables

57,040.16

57,040.16 ***

Report Total



3-12-07

VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Village Council

Jim Seta President

Joe Semifero President Pro-Tem

Jim Carson Councilperson

Paul Cousins Councilperson

Donna Fisher Councilperson

Shawn Keough Councilperson

Ray Tell Councilperson

Administration

Donna Dettling Manager

David Boyle Clerk

Marie Sherry Treasurer/Finance Director

John P. Hanifan Assistant Manager

Ed Lobdell Public Services Superintendent

Allison Bishop Community Development Manager

THE VILLAGE OF DEXTER IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

www. villageofdexter.org

INTERNAL MEMO

TO:

Village Council

FROM:

John P. Hanifan, Assistant Village Manager

DATE:

February 7, 2007

Re:

Public Works Building Project Update

Attached you will find: 1) updated Project Schedule; and 2) the latest detailed Invoice.

The project should be complete by the middle of this July. Structural steel started on Tuesday, February 6, so the building shell will begin taking shape over the next two weeks. Ed Lobdell, Kurt Augustine and myself have regular project meetings with the project manager every two weeks. We meet to monitor the progress of the project and review the various shop drawings, submittals for the mechanical, plumbing, electrical and other building elements. We have begun preliminary discussions on the moving strategy for this July

The project budget currently, including alternates, is \$1,334,100. To date, all project expenses have been billed to the 401 account, which was set up for the bond proceeds. We are still carrying \$35,000 in construction contingency which is included in the \$1,334,100 budget. We have asked for a quotation for paving the entire drive out to Central Street and to epoxy the DPW building floor. Once we have received this information, I will provide a recommendation to council on these items.

Please don't hesitate to contact me with questions you may have.

2
163 days Mon 1072/06 Fri 17/10/06 Fri 17/10/07 Fri 17/20/07 Fri 17/20
163 days Mon 1 10 days Mon 1 10 days Mon 1 10 days Mon 2 10 days Mon 2 10 days Mon 2 15 days Mon 3 15 days Mon 4 15 days Mon 4 16 days Mon 1 10 days Mon 1 10 days Mon 1 10 days Mon 3 10 days Mon 1 10 days Mon 1

car.

A.R. Brouwer Co. LLC

Design/Build • Project Management Consultants • General Contracting

Invoice

 DATE
 INVOICE #

 1/24/2007
 1361

BILL TO

Village of Dexter 8123 Main Street Dexter MI 48130 Attn: Mr John Hanifan

	TERMS	PROJECT
	Net 10	0603 DPW Facil
DESCRIPTION		AMOUNT
DEPARTMENT OF PUBLIC WORKS FACILITY & SALT BUILDING	,	
Total Amount of Contract to Date:	\$ 1,334,100.00	
Total Amount Invoiced to Date:	\$ 359,939.00	
Total Amount Paid to Date:	\$ 299,653.00	
CURRENI INVOICE DUE :		60,286.00
Balance of Contract to Complete (including retention):	\$ 974,161 00	
	,	
	Total	\$60,286.00

Lawyers Title Insurance Corporation
STATE OF MICHIGAN
COUNTY OF WASHTENAW SS.

Steven P. Brouwer, being duly sworn, deposes and says that A.R. Brouwer Co. LLC, 1s the contractor for an improvement to the following described real property in Washtenaw County, Michigan, described as :

Dexter Department of Public Works 3600 Central Street Dexter, Michigan 48130

NO	SUBCONTRACTOR SUPPLIER OR LABORER	TYPE OF IMPROVEMENT FURNISHED	TOTAL CONTRACT PRICE	AMOUNT ALREADY PAID	AMOUNT CURRENTLY OWING	TOTAL RETENTION WITHHELD	BALANCE TO COMPLETE	AMT.LABORER WAGES DUE BUT UNPAID	LABORER FRINGE BENEFITS/DUE BUT UNPAID
] 	A.R. BROUWER CO., LLC	General Conditions	75,000	29,000	8,000	0	38,000	0	0
7	TOP GRADE EXCAVATING CO.	Site Earthwork	106,022	71,867	12,559	9,381	12,215	0	0
6	3 IRON CREEK CONSTRUCTION	Site Utilities	60,122	39,863	14,247	6,012	0	0	0
4	4 CRIBLEY DRILLING CO.	Well	395	395	0	0	0	0	0
3	5 NAGLE PAVING COMPANY	Asphait Paving	72,630	0	0	0	72,630	0	0
9	6 SOUTHLYON FENCE COMPANY Site Improvement/Fence	Site Improvement/Fence	4,992	4,493	499	0	0	0	0
7	THE PROPERTY AND A SECOND SECO	Landscaping	0	0	0	0	0	0	0
∞	8 RMK CONCRETE FOUNDATIONS Soil Formed Foundations	Soil Formed Foundations	43,075	0	0	0	43,075	0	0
0	9 CONCRETE CONSTRUCTION INCBuilding Flatwork	Building Flatwork	42,150	0	0	0	42,150	0	0
10	10 GM & SONS, INC.	Site Flatwork	8,860	0	0	0	8.860	0	0
11	11 SCOTT MASONRY	Masonry	68,175	0	0	0	68,175	0	0
12	12 ANN ARBOR FABRICATION, INC Structural Steel	Structural Steel	31,696	0	0	0	31,696	0	0
13	13 NUCOR BUILDING SYSTEMS, IN PEMB Materials	PEMB Materials	93,419	88,235	5,184	0	0	0	0
41	14 D.K. STEEL ERECTORS, INC.	PEMB Erection	69,450	0	4,950	550	63,950	0	0
15	15 CHELSEA LUMBER CO.	Wood/Plastic Materials	28.983	0	0	0	28,983	0	0
16	16 I & I CONSTRUCTION	Rough Carpentry	41,561	0	0	0	41,561	0	0
17	17 DOORS & DRAWERS, INC.	Plastic Laminate	2,260	0	0	0	2,260	0	0
18	18 WESTERN WATERPROOFING	Waterproofing	2,900	0	0	0	2,900	0	0
		SUB TOTALS	751,690	233,853	45,439	15,943	456,455	0	0

SUBCONTRACTOR NO. SUPPLIER OR LABORER	TYPE OF IMPROVEMENT FURNISHED	TOTAL CONTRACT PRICE	AMOUNT ALREADY PAID	AMOUNT CURRENTLY OWING	TOTAL RETENTION WITHHELD	BALANCE TO COMPLETE	AMT.LABORER WAGES DUE BUT UNPAID	LABORER FRINGE BENEFITS/DUE BUT UNPAID
19 CGI/SILVERCOTE, INC.	Building Insulation	11,397	0	11,397	0	0	0	0
20 UNIVERSAL WALL SYSTEMS, IN Metal Siding	Metal Siding	49,100	0	0	0	49,100	0	0
21	Caulking		0	0	0	0	0	0
22 R.K. HOPPE CORPORATION	Hollow Metal Doors & Frames	7,118	. 0	0	0	7,118	0	0
23 DETROIT DOOR & HARDWARE	Overnead Doors	14,695	0	0	0	14,695	0	0
24 QUALITY GLASS, INC.	Glass	8,090	0	0	0	8,090	0	()
25 INNOVATIVE CEILING & WALLS Drywall & Acoustical Ceil	Drywall & Acoustical Ceilings	5,300	0	0	0	5,300	0	0
26	Resilient Tile	0	0	0	0	0	0	0
27	Painting	0	0	0	0	0	0	0
28	Toilet Partitions	0	0	0	0	0	0	0
29	Fire Extinguishers	0	0	0	0	0	0	0
30	Toilet Accessories	0	0	0	0	0	0	0
31 CRB CRANE	Overhead Cranes	28,955	0	0	0	28,955	0	0
32 TRISTAR FIRE PROTECTION, INCFire Protection	Fire Protection	18,925	0	0	0	18,925	0	0
33 M.J.R. MECHANICAL, INC.	Plumbing	59,200	3,600	0	400	55,200	0	0
34 S & M HEATING SALES CO.	HVAC	35,200	0	0	0	35,200	0	0
35 MORRIS ELECTRIC, INC.	Electrical	71,740	0	0	0	71,740	0	0
36 A.R BROUWER CO., LLC	Architectural & Engineering	48,000	48,000	0	0	0	0	0
37 A.R. BROUWER CO., LLC	Management Fee	72,300	14,200	3,450	0	54,650	0	0
38	Contingency	35,000	0	0	0	35,000	0	0
39	THE PARTY PROPERTY CONTRACTOR AND ADMINISTRATION OF THE PARTY PROPERTY PROPERTY OF THE PARTY PROPERTY PROPERT	0	0	0	0	0	0	0
40	Not Let	117,390	0	0	0	117,390	0	0
41		0	0	0	0	0	0	0
TOTALS		1,334,100	299,653	60,286	16,343	957,818	0	0

That the contractor has not procured material from, or subcontracted with, any person other than those set forth above and owes no money for the improvement other than the sums set forth above.

Deponent further says that he or she makes the foregoing statement as the contractor or as President of the contractor for the purpose of representing to the owner or lessee of the above-described premises and his or her agents that the above-described property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth above and except for claims of construction liens, by by laborers which may be provided pursuant to Section 109 of the Construction Lien Act, Act. No. 497 of the Public Acts of 1980, as amended, being Section 570.1109 of the Michigan Compiled Laws.

WARNING TO OWNER: AN OWNER OR LESSEE OF THE ABOVE-DESCRIBED PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR A LABORER WHO MAY PROVIDE A NOTICE OF FURNISHING PURSUANT TO SECTION 109 OF THE CONSTRUCTION LIEN ACT TO THE DESIGNEE OR THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED OR HAS DIED.

WARNING TO DEPONENT: A PERSON WHO, WITH INTENT TO DEFRAUD, GIVES A FALSE SWORN STATEMENT IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, ACT. NO 497 OF THE PUBLIC ACTS OF 1980, AS AMENDED, BEING SECTION 570.1110 OF THE MICHIGAN COMPILED LAWS.

Subscribed and swom before me this 24 day of 20 20 ChiEFVL A.M. TOBEY

Notary Public, Lixmeston County, Michigan - My complete of Michigan on April 20 11

My Commission Expires April 9, 2011

For a Valuable Consideration, paid to the undersigned, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release and relinquish any and all claims or right of lien which the undersigned now has or may have hereafter upon the premises described in the above Sworn Statement, for the labor and material, general supervision of construction, or otherwise.

WAIVER OF LIEN

(L.S.)

Date;

By:

Acting in the County of U20Sittle County

PARTIAL UNCONDITIONAL WAIVER

	I/we have a contract with		/illage of Dext	er
to provide	General Condition	s		
r 11 ^				
for the imp	rovement of the property de			
		· · · · · · · · · · · · · · · · · · ·		lic Works Building
		3600 Centra	Street	
		Dexter MI	48130	
and hereby	waive my/our construction	lien to the ar	nount of:	\$9,000.00
for labor/m	aterials provided through	Novembe	er 30, 2006	
		(date)		-
	r, together with all previous mounts due to me/us for co			
date show				
			A.R. Brouw	er Co., LLC
		Ву:	(Signature of	lien claimant)
		Address:	7444 Dexte	r-Ann Arbor Rd, Suite F
			Dexter MI	48130
		Fax:	(734) 426-9	985 Phone : 426-9980
Date :	1/2/03	_		

PARTIAL UNCONDITIONAL WAIVER

	I/we have a contract with	A.R	. Brouwer Co., L	LC
to provide	Site Utilities			, , , , , , , , , , , , , , , , , , , ,
for the imp	rovement of the property de	escribed as:		
		Dexter Dep	artment of Public	Works Building
		3600 Centra	al Street	
		Dexter MI	48130	
and hereby	waive my/our construction	lien to the a	mount of:	\$39,863.00
for labor/m	aterials provided through	Novemb	er 30, 2006	
This waive	r, together with all previous	(date)	ny (circle one) d	nes/does not
	n, together with all previous mounts due to me/us for co			
date showr		ntiact implos	rements provided	i imoagn ine
date show	1 above.			
			Iron Creek Co	nstruction, Inc.
		Ву:	(signature of lier	n claimant)
		Address:	811 Red Mill	
		,	Tecumseh M	N 49286
		Fax:	(517) 423-796	60 Phone : 423-5750
Date :	113/2007			



FULL UNCONDITIONAL WAIVER OF LIEN

My/our contract with A.L. Brauces 1	Co. LLC
to provide <u>suell abandon me</u>	(Customer name)
for the improvements to the property described as	
To the improvements to the property described de	48130
j	
having been fully paid and satisfied, all my/our con released.	Signed on: $1-24-07$ (Date)
	Cribley Drilling Co Inc (Name of lion claimant) by the the Haffman
	(Signature of lien claimant) Address 8300 Dexter Chelsea Rd
	Dexter, MI 48130-9786
	Telephone 734-426-4400

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.

FORM FURNISHED THROUGH THE COURTESY OF GREENSTONE FARM CREDIT SERVICES

T:\Construction\ FULLLIEN DOC



305 Industrial Parkway Waterloo, IN 46793 PH: (260) 837-7891 FX: (260) 837-7384

FULL CONDITIONAL WAIVER

My/our co	ntract with A.R. Brouwer Co. LLC.		to provide r	netal building components
for Job#	W06J0730A	_, Invoice's	49871	for the
improvem	ent of the property described as		Dexter DPW	
having be	en fully paid and satisfied, all my	/our constri	action lien rights against such j	property are
hereby wa	nived and released			
This waiv	er is conditional on payment in fo	ull of \$93,41	8.28	
				HUCOR
			DAM DING	2 OVETEMS WATERING

nucer



Courtney Mansey Credit Analyst

PARTIAL UNCONDITIONAL WAIVER

	I/we have a contract with	A.F	R. Brouwer Co	., LLC
to provide	Plumbing			
for the imp	rovement of the property de	scribed as:		
		Dexter Dep	partment of Pu	iblic Works Building
		3600 Centi	al Street	
		Dexter MI	48130	
and hereby	waive my/our construction	lien to the a	mount of:	\$3,600.00
for labor/ma	aterials provided through	Novemb (date	per 30, 2006	_
	together with all previous nounts due to me/us for col above		• • •	•
			M.J.R. Me	chanical, Inc.
		Ву:	Multi	of lien claim/ant)
		Address:	7741 Sarg	ent Road
			Fowlerville	
		Fax:	(517) 223-	0773 Phone : 223-3247
Date :	Jan 4,2006	.		

PARTIAL UNCONDITIONAL WAIVER

	I/we have a contract with		V	illage of Dex	ter
to provide	Management Fee				
for the imp	rovement of the property de	escribed	as:		
		Dexter	Depa	tment of Pu	blic Works Building
		3600 C	entral	Street	
		Dexter	MI	48130	
and hereby	/ waive my/our construction	lien to th	ne am	ount of:	\$8,400.00
for labor/m	aterials provided through		embe	r 30, 2006	
	r, together with all previous mounts due to me/us for co n above			ements provi	
		Ву	<i>,</i> .		In Brance
•		_,	•	(signature o	of lien claimant)
		Address	s:	7444 Dexte	er-Ann Arbor Rd, Suite F
				Dexter M	48130
		Fax	x:	(734) 426-	9985 Phone : 426-9980
Date :	1/2/07				

2-12-07

SUMMARY OF BILLS AN	ND PAYRO	OLL	20 1	J-1	12-Feb-07
Payroll Check Register	01/31/07	\$34,651.17 Bi	-weekly payroll proces	ssing	and contained state
		\$34,651.17 GF	OSS PAYROLL TOTAL		
Account Payable Check Register	02/13/07	128,002.42			
		\$162,653.59 To	TAL BILLS & PAYR	OLL EXPENDE	D ALL FUNDS
Summary Items from Bills & Payroll		Amount		Comments	
	: : !				
				······································	
ALL PAYABLES ARE WITHII	N ACCEPTA	ABLE BUDG	ET LIMITS		
DETAIL VENDOR LIST AND	ACCOUNT	SUMMARY	PROVIDED		
· · · · · · · · · · · · · · · · · · ·					
					· · · · · · · · · · · · · · · · · · ·
	· · · · · · · · · · · · · · · · · · ·				
	<u> </u>				
"This is the summary report that will all funds will be necessary "	be provided w	ith each packet	Approval of the total	bills and payrol	expended,

Date: 02/07/2007 Iime: 5:04pm
Page: 1

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DR. MITCHELL KAPLAN PATIENT: SCOTT GOCHIS 126 00 DETE ENERGY DETE	0.0		286.00	60	IY	DPW FAC	A.R BROUW	BROUWER
DR. MITCHELL KAPLAN DET ENERGY DE	0.0		835.20			CREDIT	I ALEXANDER	XANDER CHEMICAL CORPORATION
DR. MITCHELL KAPLAN DET ENERGY DET ANDOI'S DET ENERGY DET ENERGE DET ENERGY DET ENERGY DET ENERGY DET ENERGY D	0 0		100.00		ES	LAB SER	A2 TECHNIC	ARBOR TECHNICAL SERVICES
PR. MITCHELL KAPLAN KAPLAN PATIENT : SCOTT GOCHS 126 00	0.0		3340			WWTP	ARBOR MIIC	OR MITCHELL CORP
PR. MITCHELL KAPLAN KAPLAN PATIENT : SCOTT GOCHS 126 00	0.0		174.00		FONE	BUILDING	ARNETS	ETS INC.
NR. MITCHELL KAPLAN KAPLAN PAILENI : SCOTT GOCHIS 126 00	0 0		524.99		94 6	426 830	AT&T	Γ
PR. MITCHELL KAPLAN KAPLAN PATIENT : SCOTT GOCHIS 126 00	0.0		26 81		NVIOCE 3408591	CREDIT	BANDII	DII INDUSIRIES, INC
NR. MITCHELL KAPLAN KAPLAN PAILENI : SCOTT GOCHIS 126 00	0 0		236 01		LLISON BISHOP	PATIENI	MENARD/ALI	ISON BISHOP
NR. MITCHELL KAPLAN KAPLAN PAILENI : SCOTT GOCHIS 126 00	0 0		80 16		RE	WHEEL &	BOULLION	LLION SALES
NR. MITCHELL KAPLAN KAPLAN PAILENI : SCOTT GOCHIS 126 00	0.0	•	555 00			TAX SYS	BS&A SOFTW	A SOFIWARE
NR. MITCHELL KAPLAN KAPLAN PAILENI : SCOTT GOCHIS 126 00	0.0		15 16				BURKE FOUT	KE RENTAL, INC.
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ınd Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount	
nd: General Fund				·····			
ept: Village Council 01-101 000-943 000	Council Ch	DEXTER SENIOR CITIZENS CENIER FEB 06 RENT	0	02/05/07	02/05/2007	150 0	J0
4				Total Villag	e Council	150 0)0
ept: Attorney 01-210.000-810.000	Attorney F	MILLER, CANFIELD, PADDOCK & 425 AGREEMENT	0	878846	02/07/2007	1,597.4	18
				Iotal Attorn	еу	1,597.4	18
ept: Village Ireasurer 01-253 000-902 000	Iax Bill P	BS&A SOFIWARE	0		02/05/2007	555.0	30
01-253.000-958.000	Membership	TAX SYSTEM WASHTENAW COUNIY TREASURERS	0	042576	02/07/2007	10.0	00
01-253.000-960.000	Education	MEMBERSHIP GOVERNMENI FINANCE OFFICERS	0	02/07/07	02/06/2007	45.0	00
01-253.000-960.000	Education	FORMS MICHIGAN GOVERNMENI FINANCE OF	. 0	02/06/07	02/06/2007	100.0)0
01-253.000-960.000	Education	SEMINAR HEALTH BENEFILS MICHIGAN GOVERNMENT FINANCE OF	Ð	02/06/07	02/06/2007	85.0	
01-253 000-977 000	Equipment	SEMINARS SPRING SEMINAR TECH RESOURCES, INC	0		02/07/2007	274.8	
		IECH INSTALLATION		5489			
ept: Buildings & Grounds				Total Villag		1,069.8	
01-265.000-727.000	Office Sup	DEXIER CARDS & GIFIS SHOP OFFICE SUPPLIES	0	1023	02/07/2007	47 6	i8
01-265.000-728.000	Postage	UNITED STATES POSTAL SERVICE ANNUAL FEE	0		02/07/2007	160 0	10
01-265.000-803.000	Contracted	CREATIVE SOLUTIONS LICENSE FEE	0	02/05/07	02/05/2007	95 8	13
01-265.000-920.000	Utilities	AT&T 426 8303 494 6	0		02/05/2007	345 .5	i5
01-265 000-920 000	Utilities	DTE ENERGY 3427 979 0003 8	0	02/07/07	02/07/2007	8 7	18
01-265 000-920 000	Utilities	DTE ENERGY 3219 953 0007 6	0	02,0,10,	02/07/2007	393 4	11
01-265 000-920 000	Utilities	DTE ENERGY 2949 542 0004 3	0		02/07/2007	8.7	18
01-265.000-920.001	Telephones	COMCASI	0	00 (07 (07	02/07/2007	95.0	10
01-265.000-935.000	Bldg Maint	VILLAGE OFFICE CINTAS CORPORATION	0	02/07/07	02/05/2007	37.7	10
01-265.000-935 000	Bldg Maint	VILLAGE OFFICE CINTAS CORPORATION	0	300384815	02/05/2007	37.7	10
01-265.000-935 001	Office Cle	VILLAGE OFFICE GRISSOM JANITORIAL	0	300396726	02/07/2007	320.0	10
01-265.000-943.001	Office Spa	CLEANING JAN 07' NAT CITY , CORPORAIE IRUSI	0	138	02/06/2007	650.0	0 (
01-265.000-955.000	Miscellane	FEB 07' CHAMPION WAIER IREAIMENI	0	02/06/07	02/06/2007	12.0	10
01-265 .000-955 .000	Miscellane	VILLAGE OFFICE HACKNEY HARDWARE	0	34318	02/06/2007	15.2	25
01-265 000-955.000	Miscellane	OFFICE SUPPLIES HACKNEY HARDWARE	0	775557	02/06/2007	2 9	}3
		MISC		176142	nan e Crownda	2 220 6	
ept: Village Tree Program	0	WIDEHIGI IBDN GONGWI I ING	0	iorat pailigl	ngs & Grounds	2,230:6	
11-285 000-803 000	Contracted	MIDWESIERN CONSULTING SERVICES DEC 31- JAN 27 2007	0	030881-40	02/06/2007	331 .1	.0
ept: law Enforcement	•			Total Villag	e Tree Program	331 1	.0
01-301.000-920.000	Utilities	DIE ENERGY 3219 953 0011 8	0		02/07/2007	293 8	8
01-301 000-920 000	Utilities	3219 953 0011 8 DTE ENERGY 3219 953 0011 8	0		02/07/2007	392 3)4
				Iotal Law En		686 2	

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·						raye.
und	o					
Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
and: General Fund						
Dept: Fire Department	TT	77				
.01-336.000-721.000	Health & L	DR. BARBARA WEHR PAIIENT: ZAIDEE YAIES	0	02/05/07	02/05/2007	116.00
01-336.000-721.000	Health & L	DENNIS MARR DDS PATIENI: SCOTI GOCHIS	0	02/05/07	02/05/2007	14500
01-336 000-721.000	Health & I	MEGAN WATERS, OD	0	•	02/05/2007	437 00
01-336.000-721.000	Health & I		0	02/05/07	02/06/2007	126.00
01-336.000-721 000	Health & I	PATIENI : SCOTT GOCHIS DENNIS MARR DDS	. 0	02/06/07	02/06/2007	232 75
01-336.000-721.000	Health & I	PATEINI : SCOTT GOCHIS DENNIS MARR DDS	0	02/06/07	02/06/2007	22 .00
01-336.000-721 000	Health & I	PATIENI: DONNA DEIILING				
		PATIENI: SCOTT GOCHIS	0		02/06/2007	41 .25
01-336 000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		02/07/2007	52312
01-336.000-935.000	Bldg Maint	ROTO ROOIER CLEANED STORM PIIS	0	645214	02/07/2007	237 .50
01-336 000-935 000	Bldg Maint	WEST SHORE SERVICES INC	0		02/07/2007	413 00
		wss project #6061268		0012167-IN		
ept: Planning Department			•	Total Fire De	epartment	2,293.62
01-400.000-721.000	Health & I	ALLISON BISHOP PATIENT: ALLISON BISHOP	0	02/06/07	02/06/2001	236.01
				Total Planniz	ng Department	236.01
ept: Zoning Board of Appeals 01-410.000-802 000	Profession	IHOMAS STRINGER	0		02/07/2007	348 .50
		ZBA APPLICATION		02/07/07	,.,,	
ept: Department of Public Wo	rbe			Iotal Zoning	Board of Appeals	348.50
)1-441 000-721 000		DR. BARBARA WEHR	0		02/05/2007	387.50
1-441.000-721.000	Health & L	PAIIENT: KURT AUGUSTINE DR. BARBARA WEHR	0		02/07/2007	57.00
01-441.000-721.000	Health & I	PATIENT: SAMANTHA AUGUSIINE DR. BARBARA WEHR	0		02/07/2007	63.00
01-441 .000-740 .000	Operating	PATIENT: KURT AUGUSIINE HACKNEY HARDWARE	0			
	-	FLAT WASHER/ BLADES		775408	02/06/2007	40.03
1-441 .000-740 .000	Operating	HACKNEY HARDWARE WIRE FEMALE	0	775742	02/06/2007	39.44
1-441 .000-740 .000	Operating	HACKNEY HARDWARE FASTENERS	0	776531	02/06/2007	11 99
91-441.000-740.000	Operating	HACKNEY HARDWARE GLUE	0		02/06/2007	1.99
01-441.000-740.000	Operating	LESSORS WEIDING SUPPLY	0	776641	02/06/2007	11 .85
1-441 000-745.000	Uniform Al	CHEMICALS CINTAS CORPORATION	0	153833	02/05/2007	60 45
01-441.000-745.000	Uniform Al	DPW CINIAS CORPORATION	0	300387716	02/05/2007	60.45
11-441.000-745.000	Uniform Al	DPW CINIAS CORPORATION	0	300381704		
1-441 000-745.000	Uniform Al	D₽M,		300375743	02/05/2007	60 . 45
		CINIAS CORPORATION DPW	0	300399629	02/06/2007	60 . 45
1-441 000-745.000	Uniform Al	CINIAS CORPORATION DPW	0	300393644	02/06/2007	60.45
1-441.000-745.000	Uniform Al	SWANNS SOCKS	0	02/07/07	02/07/2007	20.94
1-441 000-745.000	Uniform Al	SWANNS	0	UZ/U1/U1	02/07/2007	4894
1-441 000-745 000	Uniform Al	T-SHIRIS SWANNS COAT	0		02/07/2007	158.18
1-441.000-802.000	Profession	COMFORI ZONE MECHANICAL	0	2015	02/06/2007	148.00
01-441.000-920.000	Utilities	ANNUAL MAINTENANCE ATET	0	3815	02/05/2007	146.49
		426 8530 570 8		02/05/07		210.13

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund	1		·			- *
Dept: Department of Public Wor 101-441 000-920 000	rks Utilities	DTE ENERGY	Ó		02/07/2007	293 .87
101-441.000-920 000	Utilities	3219 953 0011 8 DTE ENERGY	0		02/07/2007	392 .34
101-441 .000-935 .000	Bldg Maint	3219 953 0011 8 PARIS PEDDLER AUTO SUPPLY	. 0		02/07/2007	25 . 78
101-441 000-937 000	Equip Main		0	349766	02/07/2007	51 10
101-441.000-937.000	Equip Main	ZERO START PARIS PEDDLER AUTO SUPPLY	0	349737	02/07/2007	19.09
101-441 .000-939 .000	Vehicle Ma	ZERO START BOULLION SALES	0	349626	02/06/2007	80 16
101-441 000-939 000	Vehicle Ma	WHEEL & FIRE BANDIF INDUSTRIES, INC.	0	146811	02/06/2007	16779
101-441.000-939.000	Vehicle Ma	AUTO FEED MAIN RELIEF BANDIT INDUSTRIES, INC.	0	355832	02/06/2007	-10.00
101-441 000-939.000	Vehicle Ma		0		02/06/2007	251 37
101-441 .000-939 .000	Vehicle Ma	REFURBISHED LOR AUTO FEED GREEN OAK TIRE, INC.	0	356095	02/06/2007	257 50
101-441.000-939.000	Vehicle Ma	LABOR/ SERVICE PARIS PEDDLER AUTO SUPPLY	0	1-45298	02/07/2007	97.87
101-441 .000-939 .000	Vehicle Ma	BLASTER PARTS PEDDIER AUTO SUPPLY	0	350386	02/07/2007	15.29
101-441 .000-939 .000	Vehicle Ma	MUD FLAP PARIS PEDDLER AUTO SUPPLY	0	349661	02/07/2007	51 .54
101-441.000-977.000	Equipment	ANTI FREEZE PARTS PEDDLER AUTO SUPPLY	. 0	349707	02/07/2007	11 19
101-441 .000-977 .000	Equipment	MAGNEIIC TOOI SUN VALLEY EQUIPMENI	0	349702	02/07/2007	759.96
		CUTQUIK		13641		****
Dept: Downtown Public Works		•		Iotal Departm	ent of Public Works	3,902.45
101-442.000-802.000	Profession	DEXIER SENIOR CITIZENS CENTER FEB 06 RENI	Ò	02/05/07	02/05/2007	50.00
101-442.000-802.000	Profession	VERDIN COMPANY 2007 PREVENITIVE MAINTENANCE A	0.	02/07/07	02/07/2007	475.00
101-442 000-920 000	Utílities	DIE ENERGY 2027 649 001 7	0	32, 0., 0.	02/07/2007	52 .77
101-442.000-920.000	Utilities	DIE ENERGY 2949 542 0003 5	0		02/07/2007	95 75
101-442 000-920 000	Utilities	DIE ENERGY 2949 542 0001 9	. 0		02/07/2007	59.16
101-442 000-920 000	Utilities	DTE ENERGY 2949 542 0002 7	0		02/07/2007	87.99
101-442.000-920.000	Utilities	DTE ENERGY	0		02/07/2007	45.36
101-442.000-920.000	Utilities	2949 542 0008 4 DIE ENERGY	0		02/07/2007	31.70
101-442.000-920 000	Utilities	2023 733 0001 3 DIE ENERGY	0		02/07/2007	53 09
101-442 000-920 000	Utilities	3219 953 0006 8 DTE ENERGY 3219 953 0017 5	0		02/07/2007	67.22
				Total Downtow	m Public Works	1,018 04
Dept: Storm Water 101-445.000-802.000	Profession	MICHIGAN DEPÍ OF ENVIRONMENTAL ANNUAL PERMII	. 0	421522	02/07/2007	1,000.00
				Total Storm W	ater	1,000.00
Dept: Engineering 101-447 000-830 000	Engineerin	•	. 0		02/07/2007	805.50
101-447.000-830 000	Engineerin	#0130-06-0011 ORCHARD, HILTZ & MCCLIMENI INC. #0130-07-0011	0	115175 115183	02/07/2007	821 00
				Total Enginee	ring	1,626.50
Dept: Municipal Street Lights 101-448.000-920 003	St Lights	DIE ENERGY-SIREEI IIGHIING	0		02/07/2007	1,608.29
	,	12528	ŭ		, _ , _ 000,	±

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GI Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
				····	
St Lights	DIE EMERGY-SIREET LIGHTING	0		02/07/2007	2,581 29
St Lights	12526 DIE ENERGY-SIREEI LIGHTING 12529	0	02/07/07	02/07/2007	244.37
			Motal Municipa	l Ctroot lighto	# #22 OF
Operating	DUDLE BENEAL TWO	0	Total Municipa	•	4,433.95
-			FC 1206 FC		15.16
Operating Operating	BANDIT INDUSTRIES, INC. CREDIT (INVIOCE 340859) HACKNEY HARDWARE GLOVES	. 0	356317		-382.35
			176057	02/06/2007	53 46
	·		Total Solid Wa	ste	-313 73
CATS	WESTERN-WASH, AREA VALUE EXPR.	0		02/07/2007	833.00
WAVE	PUBLIC IRANSPORTATION WESTERN-WASH. AREA VAIUE EXPR. DOOR TO DOOR	0	02/07/07	02/07/2007	583.33
			Iotal Contribu	tions	1,416.33
CTP Well F	ARNEIS INC	n	10141 00112124		174 00
ori negr r	BUILDING STONE	v	4689	02/03/2001	1/4 00
			Total Capital	Improvements CIP	174 00
				Fund Total	22,200.93
Operating	HACKNEY HARDWARE BARRICADE TAPE	0	176036	02/06/2007	62 .96
			Total Routine	Maintenance	62.96
Operating	MORION SALI SALT	0	173524	02/06/2007	1,756.62
			Iotal Winter M	aintenance	1,756.62
					1,819.58
			•	rana rocar	1,019.30
tion	OF CHARLE WITH A MOOF TANKE TANK	•			
Capital Im	#0130-05-0064	U	115172	02/07/2007	2,998 50
			Iotal Contract	ed Road Construction	2,998.50
Operating	HACKNEY HARDWARE CONCRETE	0	775450	02/06/2007	19.16
			Iotal Routine N	Maintenance	19 16
Operating	MORTON SALI SAIT	0	173524	02/06/2007	1,756.61
			- Iotal Winter Maintenance		1,756.61
	•			Find Intal	Д 11Д 71
				Fund Total	4,774.27
DPW Constr	A.R. BROUWER DPW FACILITY	0	1361	Fund Total 02/06/2007	4, 774.27 60,286 00
	Abbrev St Lights St Lights Operating Operating Operating CATS WAVE CIP Well F Operating Operating	Abbrev Invoice Description St Lights DIE ENERGY-SIREET LIGHTING 12526 St Lights DIE ENERGY-SIREET LIGHTING 12529 Operating BURKE RENIAL, INC Operating BANDIT INDUSIRIES, INC. CREDIT (INVIOCE 340859) HACKNEY HARDWARE GLOVES CATS WESIERN-WASH. AREA VALUE EXPR. PUBLIC IRANSPORTATION WAVE WESTERN-WASH. AREA VALUE EXPR. DOOR TO DOOR CIP Well F ARNEIS INC. BUILDING STONE Operating HACKNEY HARDWARE BARRICADE TAPE Operating MORION SALI SALT tion Capital Im ORCHARD, HILIZ & MCCIMENT INC #0130-05-0064 Operating HACKNEY HARDWARE CONCRETE	Abbrev Invoice Description Number St Lights DIE EMERGY-SIREET LIGHTING 12526 St Lights DIE EMERGY-SIREET LIGHTING 0 12529 Operating BURKE RENIAL, INC 0 Operating BANDIT INDUSIRIES, INC. 0 CREDIT (INVICE 340859) Operating HACKNEY HARDWARE 0 GLOVES CATS WESIERN-WASH. AREA VALUE EXER. 0 PUBLIC IRANSPORTATION WAVE WESTERN-WASH. AREA VALUE EXER. 0 DOOR TO DOOR CIP Well F ARNEIS INC. 0 BUILDING STONE Operating HACKNEY HARDWARE 0 Operating MORION SALI 0 Capital Im ORCHARD, HILIZ & MCCLIMENT INC 0 #0130-05-0064 Operating HACKNEY HARDWARE 0 Operating HACKNEY HARDWARE 0 FOR THE SALT OF THE SALE OF THE S	Abbrev Invoice Description Number Number St Lights DIE ENERGY-SIREET LIGHTING 12526 St Lights DIE ENERGY-SIREET LIGHTING 12529 Total Municipal 12529 Total Solid Waster 12529 Total Solid Waster 12529 Total Solid Waster 12529 Total Contribution 12529 Total Routine 12529 Total Contribution 12529 Total Municipal 12529 Total Munic	St Lights Die EMERGY-SIREET LIGHTING 12526 12526 12529 Total Municipal Street Lights 12529 Total Scild Muscle CREDIT (INVICE 340859) Total Scild Muscle CREDIT (INVICE 340859) Total Scild Muscle CREDIT (INVICE 340859) Total Scild Muscle CATS MESIERN-MASH. AREA VALUE EXER. 0

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Tund Department	GL Number	Vendor Name	Check	Invoice	Due		
Account	Abbrev	Invoice Description	Number	Number	Date	Amount	
nd: Special Projects Fund ept: DPW Building							
				Total DPW Building		60,351.00	
					Fund Total	60,351.00	
nd: Sewer Enterprise Fund							
ept: Sewer Utilities Departme 90-548 000-721.000	ent Health & I	JOHN MORIELL, DDS	. 0		02/06/2007	2,307.50	
90-548.000-721.000	. Health & L	PATIENI: DAN SCHLAFF DR. BARBARA WEHR	0	02/06/07	02/07/2007	6800	
30-548 000-740 000	Operating	PATIENT: NANCY LOBDEIL HACKNEY HARDWARE	0	02/07/07	02/06/2007	25 20	
90-548 000-740.000	Operating	LAWN AND GARDEN HACKNEY HARDWARE	0	175621	02/06/2007	2.37	
90-548 000-740000	Operating	PLUMBING SUPPLIES HACKNEY HARDWARE	0	775974	02/06/2007	1.49	
90-548.000-740.000	Operating	STOPWAICH HACKNEY HARDWARE	0	116252	02/06/2007	. 13.28	
90-548.000-742.000	Chem Plant	BATTERIES ALEXANDER CHEMICAL CORPORATION	0	775308	02/06/2007	1,28020	
90-548 000-742.000	Chem Plant	CHEMICALS ALEXANDER CHEMICAL CORPORATION	0	0374177	02/06/2007	-445.00	
90-548.000-742.000	Chem Plant	CREDIT KEMIRA WATER SOLUTIONS INC	0	0374178	02/06/2007	2, 721 .95	
90-548 :000-745 :000	Uniform Al	FERRIC CHLORIDE CINTAS CORPORATION	0	210072	02/05/2007	38.93	
90-548.000-745.000	Uniform Al	WWTP CINIAS CORPORATION	0	300375744	02/05/2007	3893	
30-548 000-745.000	Uniform Al	WWTP CINIAS CORPORATION	0	300381705	02/05/2007	38 93	
90-548:000-745::000	Uniform Al	WWTP CINIAS CORPORATION	0	300387717	02/05/2007		
90-548 :000-745 :000	Uniform Al	WWTP CINTAS CORPORALION	0	300393645		38.93	
90-548 000-802.000	Profession	WWTP ANDREA DORNEY		300399630	02/06/2007	38.93	
00-548 000-824 000		UPGRADE	0	02/06/07	02/06/2007	59.90	
	Testing &	ANN ARBOR IECHNICAL SERVICES LAB SERVICES	0	2614	02/06/2007	100 00	
00-548 000-824.000	Iesting &	DEXIER PHARMACY SHIPPING	0	02/06/07	02/06/2007	8.88	
00-548.000-920000	Utilities	AT&T 424 1425 2430	0		02/05/2001	32.95	
0-548.000-920.000	Utilities	DTE ENERGY 4667 427 0001 9	0		02/07/2007	1,338.86	
30-548 .000-920 .000	Utilities	DIE ENERGY 3219 953 0009 2	0		02/07/2007	14.48	
90-548 .000-920 .000	Utilities	DTE ENERGY 3219 953 0001 9	0		02/07/2007	65 31	
90-548 .000-920 .001	Ielephones	MCI LONG DISTANCE SERVICE	0	02/07/07	02/07/2007	13.22	
90-548 000-935.000	Bldg Maint	HACKNEY HARDWARE KITCHEN FAUCET	0	776668	02/06/2007	54.99	
90-548.000-935.000	Bldg Maint	HACKNEY HARDWARE SPLY FCI3	0	776684	02/06/2007	10.98	
90-548 000-935.000	Bldg Maint	HACKNEY HARDWARE MISC	. 0	776694	02/06/2007	449	
90-548.000-935.000	Bldg Maint	HACKNEY HARDWARE SPLY	0 .	776700	02/06/2007	4.49	
90-548.000-937.000	Equip Main	PARIS PEDDIER AUTO SUPPLY SPARK PLUG	0	349600	02/07/2007	2.19	
nt. Canital Impressents CID				Fotal Sewer	Utilities Department	7,880.38	
ept: Capital Improvements CIP 00-901.000-974.000	CIP Capita		0	115136	02/07/2007	1,114.50	
90-901.000-974.000	CIP Capita	#0130-06-0026 ORCHARD, HIIIZ & MCCLIMENT INC	0	115176	02/07/2007	1,869.50	
90-901.000-974.000	CIP Capita	#0130-06-0043 ORCHARD, HILIZ & MCCLIMENT INC	0	115177	02/07/2007	10,675.50	
		#0130-06-0056		115178			

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und Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
nd: Sewer Enterprise Fund Hept: Capital Improvements (Iotal Capita	al Improvements CIP Fund Iotal	13,659 50
nd: Water Enterprise Fund ept: Water Utilities Depart 91-556 000-740 000	ment Operating	CHAMPION WATER IREATMENT			02/06/2002	15.00
91-556.000-740.000	Operating	WWTP ARBOR MITCHELL CORP	0	34225	02/06/2001 02/06/2001	16.00 33.40
91-556 000-740 000	Operating	WWTP HACKNEY HARDWARE	0	218916	02/06/2007	24 .98
91-556 000-740.000	Operating	GLOVES HACKNEY HARDWARE LIQUID ULTRA	0	775997 776525	02/06/2007	10.56
91-556.000-745.000	Uniform Al	CINIAS CORPORATION WWTP	0	300375744	02/05/2007	36.64
1-556 000-745 000	Uniform Al	CINTAS CORPORALION WWTP	0	300381705	02/05/2007	3664
01-556 000-745 000 01-556 000-745 000	Uniform Al	CINIAS CORPORALION WWTP	0	300387717	02/05/2007	36.64
11-556.000-745.000	Uniform Al Uniform Al	CINTAS CORPORATION WWTP CINTAS CORPORATION	0	300393645	02/06/2007	36 64 36 64
91-556.000-920.000	Otilities	WWTP DTE ENERGY OUIDOOR LIGHLING	0	300399630	02/07/2007	10.86
1-556 .000-920 .000	Utilities	3219 953 0018 3 DTE ENERGY	0	02/07/07	02/07/2007	1,641 17
1-556 000-937.000	Equip Main	2949-542-0006-8 HACKNEY HARDWARE BALI VALVE	0		02/06/2007	9 58
1-556.000-977.000	Equipment	ETNA SUPPLY CO SMITHBAR	0	775446 1342742	02/06/2007	538.24
1-556.000-977 000	Equipment	ETNA SUPPLY CO SMITHBAR	0	1343303	02/06/2007	348.52
1-556 .000-977 .000	Equipment	ETNA SUPPLY CO SENSUS METERS	0	1349798	02/06/2007	4,110.00
				Total Water	Utilities Department	6,926 51
•					Fund Iotal	6,926 51
d: Irust & Agency Fund pt: Assets, Iiabilities & I						
1-000 000-253.008 1-000.000-253.010	Dexter Cro Eaton Cour	ORCHARD, HILLIZ & MCCLIMENT INC #0130-98-0023	0	115184	02/07/2007	2,010.50
1-000.000-253.010	Dexter Cro	ORCHARD, HILTZ & MCCLIMENI INC #0130-03-1023 ORCHARD, HILTZ & MCCLIMENI INC	0	115170	02/06/2007	102 75 250 .00
1-000.000-253.015	Huron Farm	#0130-06-1003 ORCHARD, HILTZ & MCCLIMENT INC	0	115179	02/06/2007	102.75
1-000 000-253.028	Boulder Pa	#0130-02-0043 ORCHARD, HILIZ & MCCLIMENT INC	0	115169	02/06/2007	1,290.75
1-000 000-253.036	Bishop Con	#0130-04-1023 ORCHARD, HILIZ & MCCLIMENI INC #0130-05-1043	0	115171	02/06/2007	446.25
1-000 000-253.043	Dexter Dis	ORCHARD, HILTZ & MCCLIMENT INC #0130-06-1042	0	115173	02/06/2007	1,236.50
1-000.000-253 044	Dextech	ORCHARD, HILTZ & MCCIIMENT INC #0130-06-1013	0	115180	02/06/2007	92 00
1-000 .000-253 .047	Wallace Pr	ORCHARD, HILTZ & MCCLIMENI INC #0130-05-1069	0	115174	02/06/2007	2,409.50
1-000.000-253 048	Dexter Ret	ORCHARD, HILIZ & MCCIIMENI INC #0130-06-1051	0	115182	02/07/2007	2,449.25
				Total Assets	, Fiabilities & Revenue	10,390 25
					Fund Iotal	10,390 25

INVOICE APPROVAL LIST BY FUND

Village of Dexter

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Fund Department

Account

GI Number Abbrev

Vendor Name Invoice Description

Check Number

Invoice Number

Due Date

Amount

Grand Iotal

128,002.42

3-12-07



Memorandum

To:

Village Council

Donna Dettling

From:

Allison Bishop

Re:

Sign Ordinance, Article 7

Date:

February 12, 2007

POSTPONED FROM JANUARY 22, 2007.

Attached is an email sent to Council on January 25, 2007. The email provides an explanation of the additional proposed changes to the ordinance based on Council comments at the January 22, 2007 meeting

The attached Article 7 includes the revisions proposed in the email.

Please feel free to contact me prior to the meeting with questions.

Thank you,

Allison Bishop

From:

Allison Bishop [abishop@villageofdexter.org] on behalf of Allison Bishop

Sent:

Thursday, January 25, 2007 11:03 AM

To:

Donna Dettling; 'Donna Fisher (E-mail)'; 'Jim Carson (E-mail)'; 'Jim Seta (E-mail)'; Joe

Semifero (E-mail); John Hanifan (E-mail); Paul Cousins (E-mail); Ray Tell (E-mail 2); Ray Tell

(E-mail); 'Shawn Keough (E-mail)'; Terry Walters (E-mail)

Subject:

Article 7

Village Council,

After additional review I hope that I have come up with language for the sign ordinance to address all the issues. The following is what I plan to propose. If there is any issues please let me know so that I can address them in the presentation to Council. I plan to have the revisions before Council on the 12th.

Thanks,

Section 7.03(1)F - The following is proposed to be added: "All internally illuminated ground signs shall have a background darker than the lettering. If a ground sign has an opaque background and only the letters are illuminated a ground sign may have a non-illuminated light background."

The above statement is proposed to eliminate the concern of the Dexter Plaza type signage. I believe that the concern has been addressed, however please let me know if you disagree.

Section 7.04(1)D- The last sentence is proposed to be changed to the following: "Signs within the CBD and VC may be internally illuminated channel letter signs or box sign only when the signs have a background darker than the light colored message."

The sentence is revised from Monday nights meeting because after further review it appears that the first part of the sentence is repetitive. The way that the darker background is stated was also changed to match the previous text change and to further clarify what is meant.

Section 7.04(1)F- The section is revised to address many concerns, especially the number of colors and how and when awnings only are used. Currently there are no other color limitations in the ordinance for signs. Color limitations are only proposed for awnings: "Awnings must be over doorways or windows. Awning signs and awnings shall be limited to three (3) colors. Black and white are defined as colors. Awnings with graphics will be considered an awning sign and may not exceed the allowable square footage of signage."

This has been revised to address the main concern of the Planning Commission, to prohibit awnings like Wireless Giant. By limiting the colors, adding that the graphic are considered part of the allowable signage and by only permitting awnings over doors and windows we would eliminate awnings such as the ones at Wireless Giant. The language was also changed to permit more than one awning based on the example of what the Monument Park Building was proposing and the village not wanting to prohibit more than one awning

I hope that these proposed changes have addressed all the concerns. Please let me know if they do not.

Thanks.

Allison J. Bishop, AICP
Community Development Manager
Village of Dexter
734 426 8303 ext. 15

Article VII SIGN REGULATIONS

Section 7.01 INTENT.

- (1) It is the intent of this section to ensure the effective use of signs as a means of communication in the Village; to maintain and enhance the esthetic environment; to improve pedestrian and traffic safety; to minimize the adverse effect of signs on nearby public and private property; and to enable the fair and consistent enforcement of these sign restrictions. This section is intended to allow a variety of types of signs in commercial and industrial zones, a limited variety of signs in other zones, and other incidental signs.
- (2) In the application of this Ordinance, it is the intent to protect the public welfare and to enhance the appearance and economic value of the landscape by providing that signs:
 - A. Do not create a nuisance to persons using the public right-of-way.
 - B Do not constitute a nuisance to occupancy of nearby property by their brightness, size, height, or movement.
 - C Are not detrimental to land or property values.
- (3) A sign may be established or maintained in the Village only in conformance with the standards, procedures, exemptions, and other requirements of this ordinance.

Section 7.02 GENERAL CONDITIONS.

(1) LOCATION: All signs must direct attention to a business or profession conducted on the premise or to a commodity, service, or entertainment primarily sold, offered, manufactured, processed, or fabricated thereon unless specified elsewhere in these regulations

(2) ILLUMINATION:

A. No sign shall be illuminated by other than electrical means.

- B The light from illuminated signs shall be directed in a manner that will not interfere with vehicular traffic or with the enjoyment or use of adjacent properties, nor directly shine onto adjacent or abutting properties. Illuminated signs adjacent to residentially zoned or used property shall be designed and maintained such that illumination levels do not exceed 0.1 foot-candle along the adjacent property line.
- No sign shall have blinking, flashing, or fluttering lights or other illuminating devices which have a changing light intensity, brightness or color, or which are so constructed and operated as to create an appearance or illusion of writing or printing, except that movement showing the date, the time and the temperature exclusively may be permitted.
- D No exposed reflective type bulbs and no strobe lights or incandescent lamps shall be used on the exterior surface of any sign so as to expose the face of the bulb, light or lamp to any public street or adjacent property
- E The illumination provisions above shall not apply to sign lighting systems owned or controlled by any public agency for the purpose of directing traffic
- F. Neon lighting is prohibited outside of the sign structure and shall not be permitted as accent lighting along a building wall or window.
- G. Awning signs shall not be "back-lit".
- (3) **PROHIBITED SIGNS:** All signs not expressly permitted under this Ordinance are prohibited in the Village. Such prohibited signs include, but are not limited to, the following:
 - A. Beacons;
 - B. Pennants;
 - C. Portable Signs;
 - D. Roof Signs;
 - E. Inflatable signs and tethered balloons.
 - Animated signs including: signs containing flashing, intermittent or moving lights or with moving or revolving parts. This provision is not intended to exclude those signs which give the time or temperature, provided no other animated messages are displayed.

- G. Signs affixed to trees, rocks, shrubs or natural features, provided, signs denoting a site of historic significance may be allowed.
- H. Signs which imitate traffic signals, traffic direction signs, or similar traffic control devices or signs which make use of words such as "Stop", "Look", "Danger", or any other words, phrases, symbols or characters, in such a manner as to interfere with, mislead or confuse traffic.
- I. Permanent signs (other than those erected by a public agency) which are located within or overhang the public right-of-way or on public property unless specified elsewhere in these regulations.
- Any strobe, flashing, or oscillating lights either from the interior or exterior of a building.
- Moving signs. Except as otherwise provided in this section no sign or any portion thereof shall be permitted which moves or assumes any motion constituting a non stationary or fixed condition except for the rotation of barber poles, and except currently licensed vehicles and trailers which have painted upon them in a permanent manner the name of the product which they deliver and/or the name and address of the owner.
- Abandoned signs. Signs that advertise an activity, business, product or service no longer conducted or available on the premises on which the sign is located shall be prohibited.
- M. Signs which emit audible sound, odor or visible matter.
- N. Exterior string lights used to advertise a commercial premises.
- O. Any sign erected on a tree or utility pole except signs of any political subdivision of this state.
- P. Awning signs with rear illumination.

(4) EXEMPT FROM PERMITS

- A. Incidental signs which are intended to direct the flow of pedestrian and vehicular traffic on private property. Incidental signs shall not exceed two (2) square feet in area per side and four (4) feet in height, shall contain no advertising and may be illuminated.
- B. Signs erected for traffic safety purposes by public road agencies.
- C Federal, State, County, or Local required signs on private property not to exceed six (6) square feet

- D Real estate signs subject to the provisions of this ordinance.
- E. Changing of advertising copy or message on a theater marquee or similar approved signs which are specifically designed for the use of replaceable copy.
- Painting, repainting, cleaning, and other normal maintenance and repair of a sign or any sign structure unless a structural change is made.
- G. Integral signs, not to exceed a maximum area of six (6) square feet.
- H. Paper notices placed on kiosks as approved by the Village.
- I Authorized signs of the state or a political subdivision of the state
- J. Flags bearing the official design of a nation, state, municipality, educational institution, church or fraternal organization. Flags bearing the official seal or emblem of a company or corporation including related slogans, messages or graphics. Zone lots shall be limited to four (4) of the above flags (one (1) flag per one (1) flag pole). When the site plan review is required, the location of flag poles shall be indicated on the site plan and shall meet the minimum fifteen (15) foot setback required for all signs to adjacent property lines. Flags shall be limited to 40 square feet each
- K. Permanent signs on vending machines or ice containers indicating only the contents of such devices and no commercial message provided that such devices must be located within ten (10) feet of the building.
- L Business signs containing information on credit cards, business affiliations, hours of operation, open/closed, etc. The combined area of all such signs shall not exceed four (4) square feet and shall be included in the maximum window coverage calculation
- M. Banner signs installed by the Village, intended to announce civic activities, promote general business interests, or otherwise convey public information. Such signs shall be attached top and bottom (or two [2] sides) to permanent structural members on a post or building erected for another purpose. Such signs require the permission of the Village Manager.
- N. Political Signs subject to the provisions of this ordinance.

Section 7.03 GROUND SIGNS.

(1) GENERAL REQUIREMENTS:

- A. Within all non-residential zoning districts, only one (1) ground sign shall be permitted per zoning lot. If the frontage of a zoning lot exceeds four hundred (400) linear feet along a single street frontage two (2) such ground signs may be permitted. One (1) additional ground sign may be permitted at a secondary entrance if it is not located on the same street as the primary entrance. Sign size, number of signs, and location shall be finalized during site plan review. Maximum sign area is provided in "Table A" found in the following pages.
- B Within all residential zoning districts, only one (1) ground sign shall be permitted at the primary entrance for the purpose of identifying a subdivision, site condominium, multiple family development, or mobile home park
- C. Within all residential zoning districts, only one (1) ground sign shall be permitted per zoning lot for the purpose of identifying a non-residential special land use. One (1) additional ground sign may be permitted at a secondary entrance if it is not located on the same street as the primary entrance. Size and location shall be determined during site plan review. Maximum area is provided in "Table A" below.
- One freestanding identification sign stating the name of a business center and major tenants therein may be erected for a shopping center, office park, industrial park or other integrated group of stores, commercial buildings, office buildings or industrial buildings. The sign area shall not exceed one (1) square foot per front foot of building or buildings for which it is erected; however, such signs shall not exceed sixty (60) square feet in area. Such signs may be up to ten (10) feet in height. If the lot fronts on two (2) or more collector or arterial streets one (1) such sign may be permitted for each frontage.
- E. Within all PUD Districts, the number and size and location of ground signs shall be determined by the intended use of the premises, subject to the review and approval of the Village during PUD plan review.
- F. All ground signs shall be set back a minimum of fifteen (15) feet from all road rights-of-way and shall be located no closer than fifteen (15) feet from the edge of the principal entrance driveway and all property lines. All internally illuminated ground signs shall have a background darker than the lettering. If a ground sign has an opaque background and only the letters are illuminated a ground sign may have a non-illuminated light background.
- G The support structure for a ground sign shall not exceed twenty five (25) percent of the maximum permissible area of the sign measured by viewing

the elevation of the sign perpendicular to the sign face, unless otherwise approved during the site plan review process.

- H Up to two (2) incidental business signs (menu boards) shall be permitted for businesses with a drive-through component. Such signs shall not exceed fifteen (15) square feet in area per sign, per face or six (6) feet in height and shall be located only on internal drives to serve the drive-thru portion of the development.
- (2) MAXIMUM HEIGHT AND AREA REQUIREMENTS FOR GROUND SIGNS SHALL BE APPLIED WITHIN EACH ZONING DISTRICT ACCORDING TO THE FOLLOWING SCHEDULE. The maximum height and area for ground signs within business centers are pursuant to paragraph (D) above:

Table A - Ground Signs.

	A prince of the control of the contr	Maximum Area (sq. ft.)	
District	Max. Height (ft.)	Per Side	Total
D 1 A	4.0	20 6	40.5
R-1A	4 ft	20 s.f.	40 s.f.
R-1B	4 ft	20 s.f.	40 s.f.
R-3	4 ft	20 s.f.	40 s.f.
VR	4 ft	20 s.f.	40 s.f.
C-1	6 ft	42 s.f.	84 s.f.
VC	6 ft	30 s.f.	60 s.f.
CBD	6 ft	25 s.f.	50 s.f.
PB	6 ft	42 s.f.	84 s.f.
RD	4.5 ft	48 s.f.	96 s.f.
I-1	4.5 ft	48 s.f.	96 s.f.
EP	4 ft	32 s.f.	64 s.f.
PP	4 ft	32 s.f.	64 s.f.

Section 7.04 BUILDING SIGNS.

(1) GENERAL REQUIREMENTS:

A. Within all non-residential zoning districts, a combination of building signs may be established not to exceed the maximum sign area per "Table B" for each zoning lot (for a single business).

Signs for multiple tenant shopping centers or multi-tenant buildings shall not exceed one (1) square foot of sign area per one (1) lineal foot of building frontage per tenant.

The following sign standards shall apply to buildings which contain more than one (1) business, but where all businesses share a common building entrance or entrances (for example, an office building or other type of building where access to individual tenant space is off an interior common hallway or atrium) in the CBD district. These types of buildings shall divide the total permitted wall signage area between all the tenants, but each business shall be permitted one wall sign. Maximum area shall not exceed that provided in Table B

In addition, multiple-tenant buildings shall be permitted one wall directory sign, intended to identify all of the building occupants. The total area of this directory sign shall not exceed twelve (12) square feet, with each tenant limited to one square foot. This sign shall be non-illuminated and shall be mounted on the entrance door or on the wall next to the entrance

- B. Within all PUD Districts, the number and size of wall signs shall be determined by the intended use of the premises, subject to the review and approval of the Village, during PUD plan review
- One (1) projecting sign may be permitted for each first-floor business within the CBD Central Business District. The projecting sign may be a maximum of eight (8) s.f. in area (each side) and shall be included in the total amount of signs permitted for the subject building. Changeable copy shall not be permitted as a part of projecting signs. Projecting signs must provide a clear distance of nine (9) feet from the sidewalk or private drive or parking lot to the bottom edge of the sign. Projecting signs may extend over abutting sidewalk, but shall not extend over public or private roadways, or parking areas unless approved by the Village as a part of the sign permit. The leading edge of a projecting sign shall not extend more than four (4) feet from the face of the building that it is attached to. The maximum height of a projecting sign shall be fifteen (15) feet from the street to highest part of the sign.
- D. Within the CBD (Central Business District) and the VC (Village Commercial District) signs are intended to promote the pedestrian scale, and to ensure the visual consistency between signs and the historic character of the districts. No sign shall be erected in the CBD or VC in any manner that will obstruct any architectural details of a building. Signs within the CBD and VC may be internally illuminated channel letter signs or box signs only when the signs have a background darker than the light colored message.
- E. Building signs are not permitted above the first floor. Signs are permitted in the second story windows only in the Central Business District (CBD).

F. Awnings must be over doorways or windows. Awning signs and awning shall be limited to three (3) colors. Black and white are defined as colors.

Awnings with graphics will be considered an awning sign and may no exceed the allowable square footage of signage.

(3) MAXIMUM AREA REQUIREMENTS FOR BUILDING SIGNS SHALL BE APPLIED WITHIN EACH ZONING DISTRICT ACCORDING TO THE FOLLOWING SCHEDULE:

Table B - Building Signs.

District	Area (s.f.) per One (1) Foot of Building Frontage	Maximum Area in s.f.
R-1A	N/A	3 s.f.
R-1B	N/A	3 s.f.
R-3	N/A	3 s.f.
VR	0.5	12 s.f.
C-1	1	42 s.f.
VC	1	30 s.f.
CBD	1	42 s.f.
PB	1	42 s.f.
RD	1	20 s.f.
I-1	1	20 s.f.
EP	N/A	N/A
PP	N/A	N/A

SECTION 7.05 OUTDOOR ADVERTISING SIGN (OFF-SITE OR BILLBOARD SIGN).

- Outdoor advertising signs are permitted only on undeveloped and vacant unimproved lots in I-1, district, and shall be considered the principal use of such lots. Such signs shall not be placed on a lot with any other building thereon, and no structure shall be placed on a lot on which such sign is located.
 - A. One billboard sign shall be permitted per lot.
 - B. No such sign shall have a total area in excess of three hundred (300) square feet per sign face.
 - C It shall have a minimum clearance of ten (10) feet and a maximum clearance height of twenty-two (22) feet, from average grade as calculated within a sixty (60) foot radius from the base of the sign.

- D. It shall not be closer than one thousand (1000) feet to any other billboard signs on the same side of the right-of-way.
- E. The setback of the billboard sign shall be fifty (50) feet from the edge of the right-of-way.
- F. Any billboard sign shall be situated on the property so as to:
 - 1) Maximize motor vehicle sight distance, clear view, and traffic safety in general, in relation to other vehicles, pedestrians, and to other signage which is, or is anticipated to be, nearby; and
 - 2) Minimize the destruction of trees, the visibility of the billboard and illuminations thereof by and from residences, and any dangerous distraction and thus, hazard, of and to motorists, as determined in the discretion of the Planning Commission
- G. A billboard sign may be illuminated, if it is located at least five hundred (500) feet from any residential zoning district or residential use. The illumination shall be directed away from all residential uses. No internal illumination shall be permitted for billboards.
- H Billboard signs shall be constructed of steel No wood or other combustible materials shall be used

Section 7.06 COMPUTATIONS/ MEASUREMENTS

The following principles shall control the computation of sign area and sign height:

- (1) COMPUTATION OF AREA. The area of a sign face (which is also the sign area of a wall sign or other sign with only one face) shall be computed by means of the smallest square, circle, rectangle, triangle, or combination thereof that will encompass the extreme limits of the writing, representation, emblem, or other display, together with any material or color forming an integral part of the background of the display or used to differentiate the sign from the backdrop of structure against which it is placed, but not including any supporting framework, bracing, or decorative fence or wall when such fence or wall otherwise meets Zoning Ordinance regulations and is clearly incidental to the display itself. Where a sign has two (2) or more faces, the area of all faces shall be included in determining the total area of the sign.
- (2) COMPUTATION OF HEIGHT. The height of a sign shall be computed as the distance from the base of the sign at normal grade to the top of the highest attached component of the sign. Normal grade shall be construed to be the lower of: (1) existing grade prior to construction or (2) the newly established grade after construction, exclusive of any filling, berming, mounding, or excavating solely for

the purpose of locating the sign. In cases where the normal grade cannot reasonably be determined, sign height shall be computed on the assumption that the elevation of the normal grade at the base of the sign is equal to the elevation of the nearest point of the crown of a public street or the grade of the land at the principal entrance to the principal structure on the zoning lot, whichever is lower.

Section 7.07 TEMPORARY SIGNS.

Temporary signs shall be permitted in accordance with the regulations herein:

- (1) **PERMIT REQUIRED.** Unless specified elsewhere in this ordinance a permit shall be required to display any temporary sign described by these regulations. Such permit shall be issued by the Village of Dexter Zoning Administrator or designee and shall clearly specify the name, address and telephone number of the applicant as well as the title and dates of the event advertised and authorized location for placement of the sign. The permit number shall be clearly displayed on the sign. Permit fee, if any, is to be established by resolution of the Village Council
- (2) CONSTRUCTION SIGNS: Construction signs shall only be erected on the construction site Construction signs shall advertise only the project under construction and information related thereto, such as its developer, contractor, engineers, brokers, and architects. Signs advertising buildings or projects under construction shall not exceed thirty-two (32) square feet where the total parcel frontage is twenty-one (21) feet or less. Where parcel frontage exceeds twenty-one (21) feet, such signs shall not exceed one and a half (1.5) square feet per linear feet of thoroughfare frontage, up to a maximum of one hundred (100) square feet. Such signs shall have a maximum height of ten (10) feet and shall be setback at least twenty-five (25) feet from any public right-of-way unless attached to a building, construction fence, or barricade. All such signs shall be removed promptly upon completion of construction. No more than one (1) construction sign shall be permitted per thoroughfare frontage.

Temporary Construction Visibility Signs: In an effort to ensure adequate visibility for all businesses during construction, temporary signage shall be permitted for a period of not more than six (6) months. Adequacy of visibility shall be determined by the ability of the Zoning Administrator standing in the public right-of-way to determine that the business is open during the construction. One (1) sign per building, not to exceed sixteen (16) square feet, may be placed on or in front of the building. Extensions may be requested and shall be reviewed by the Village Council. All temporary signage shall meet all other provisions of Section 7.07.

(3) **POLITICAL SIGNS**: Shall be used solely for the purpose of providing information relating to the election of a person to public office, or to a political party, or to a matter to be voted upon at an election called by a public body, or any other public issue or expression of opinion, and shall be permitted without permit subject to the following conditions:

- A. Political signs shall be ground or wall signs. Political signs shall not be located in a dedicated right-of-way or attached to any utility pole. No ground sign shall be higher than thirty-six (36) inches above average mean grade of the yard on which it is placed.
- B. All political signs shall be removed within ten (10) calendar days after the election or event.
- C. Such signs shall not be erected in such a manner that they will or reasonably may be expected to interfere with, obstruct, confuse or mislead traffic.

(4) REAL ESTATE / CONSTRUCTION SIGNS

- A. Single and Multiple Family Residential Real Estate: A sign with an area not in excess of six (6) square feet advertising the sale, rent and/or lease of a single or multiple-family structure or vacant property, placed adjacent to such a structure and upon the premises is permitted without permit. Such a sign may indicate only that the property is for sale, rent, and/or lease and the address or telephone number where the inquiry can be made. It shall have a maximum height of three (3) feet from grade and shall be set back a minimum of ten (10) feet from any public right-of-way unless attached to the building. Real estate signs which indicate property is sold are prohibited.
- B. Non-Residential Real Estate Signs: One (1) sign, with a total area not in excess of thirty-two (32) square feet, shall be permitted on each parcel for the purposes of advertising the sale, rent and/or lease of non-residential real estate. Such signs shall have a maximum height of eight (8) feet and shall be set back a minimum of fifteen (15) feet from any public right-of-way unless attached to a permanent building. Real estate signs which indicate property is sold are prohibited.
- C. Residential subdivision or condominium developments: The allowable area for one (1) on-premises sign pertaining to the sale, rent and/or lease of real estate within a residential subdivision or condominium complex being developed shall be limited to an area of thirty-two (32) square feet. Such signs shall have a maximum height of eight (8) feet and shall be set back a minimum of FIFTEEN (15) feet from any public right-of-way.

Not more than one (1) off-premises sign shall be permitted for the purpose of advertising a subdivision or condominium complex being developed. The area of the sign shall not exceed twenty-four (24) square feet and it shall be no more than five (5) feet high. The Planning Commission may allow additional signs if they find that due to location of the development, or some other hardship, the additional exposure can be justified. Written consent of the property owner must be included with the permit application.

Not more than one (1) real estate sign per thoroughfare frontage shall be placed on any premises Real estate signs larger than six (6) square feet shall not be placed on any premises with an occupied structure. Real estate signs which indicate property is sold are prohibited

Temporary portable real estate directional sign, not exceeding three (3) s f in area and four (4) in number, saying "Open House' and/or showing a directional arrow and placed back of property lines outside the public right-of-way shall be permitted on approach routes to an open house, only for the day of the open house. The top of such signs shall not exceed three (3) feet in height, nor may such signs be displayed for more than one (1) day in any seven (7) day period. No such signs shall be placed on private property without the consent of the owner. A permit is not required for this type of sign.

One (1) non-illuminated freestanding sign listing persons or firms connected with construction work being performed may be permitted upon application to the Zoning Administrator provided such signs are located on the property under construction. Such signs shall not exceed thirty two (32) s.f. in area, a height of six (6) feet, and will be removed upon the completion of construction or after one (1) year whichever comes first.

Signs six (6) s.f. in area or less and a maximum of four (4) feet in height which list persons or firms connected with construction, maintenance, or service work being performed at the time, shall be permitted without permit. Such signs must be located on the property under consideration and must be removed upon completion of work on site.

D. Removal: Real estate signs shall be removed within ten (10) days of the sale, lease or rental of the premises, land parcel or residential subdivision/complex.

(5) TEMPORARY COMMERCIAL SIGNS

- A. Temporary promotional or special sales signs for windows when erected in conjunction with a commercial establishment, provided they do not, individually or combined with other window signs, exceed thirty (30) percent of the total area of the display window or sixteen (16) square feet, whichever is less. Temporary promotional signs are permitted on ground floor windows only.
- B. Casual sales (garage sale, etc) signs not to exceed six (6) s.f. A permit is not required for this type of sign.
- C. Commercial activity signs not to exceed sixteen (16) s.f.

D Signs intended to be utilized until a permanent sign may be obtained and erected can be approved by the Zoning Administrator for a period not to exceed sixty (60) days. Such signs shall not exceed sign area permitted within the appropriate zones.

E. Sandwich Board Signs

- a Intent The Village of Dexter would like to provide businesses an opportunity to provide high quality creative signage, which expresses the unique character of a business or building. Such signs shall be designed and constructed so as to promote and not visually obscure the significant architectural components of a building or required landscaping in a projectand urban design of the District. Sign owners are encouraged to consult with the village prior to designing all signage.
 - i. Size. Maximum height shall be three (3) feet. Maximum width shall be two (2) feet.
 - ii. Location Sandwich boards shall be placed directly in front of a building, or within six inches of the building in which they are intended to serve. One (1) sandwich board sign will be permitted per building. Sandwich boards are only permitted when a five (5) foot wide path can be maintained on the sidewalk. Signs are not permitted on landscape areas maintained by the village.
 - iii. Hours. Signs may be located in the right of way during hours of operation only. Sandwich boards shall not be left on the sidewalk or outside overnight. Failure to remove a sign from the sidewalk will result in the issuance of a \$100 fine. Fines must be paid prior to continuation of use of sandwich board signs.
 - iv. Materials/Design. Business owners will be free to design high quality creations with minimum restrictions, encouraging hand painted, carved, and unique signage on a flat surface. Sandwich board signage is encouraged to be visually consistent with the historic village downtown and is intended to promote the pedestrian scale. Sturdy material such as finished wood (no plywood), metal, or chalkboard is encouraged. Sandwich boards must be self-supporting and stable It is the responsibility of the sign owner to remove the sign during inclement weather. The village accepts no liability for any injury or damage caused by a sidewalk sign. \$1,000,000 of general liability insurance, naming the village as an additionally insured, must be submitted along with the temporary sign permit for sandwich board signs proposed for placement on village property.
 - v. Illumination Illumination is prohibited.

- vi. Maintenance All sandwich boards shall be kept in good condition and will require annual review upon application.
- vii. Permitting/Review Process. All sandwich boards require annual submission of an application and issuance of a permit. Application and permit fees to be established by the Village Council.

(6) TEMP CIVIC/PUBLIC SIGNS

- A Temporary civic, cultural, and public service window posters, shall be exempt when posted inside commercial establishments, provided they do not, individually or combined, occupy more than thirty (30) percent of the total area of said window or five square feet, whichever is less Temporary window signs are permitted on ground floor windows only. These types of signs shall not be posted outside on windows, doors, light posts, street furniture, etc.
- B. Community special event signs: Community special event signs, including municipal streetscape banners. However, these types of signs do require permission of the Village Manager.
- C. Institutional signs not to exceed thirty-two (32) s.f. Such signs shall be allowed no more than fourteen (14) days prior to the event or function and must be removed within forty-eight (48) hours after the event or function. If building mounted, these signs shall be flat wall signs and shall not project above the roof line. If ground-mounted, the top shall be no more than six (6) feet above ground level. Such signs may not be illuminated in accordance with this ordinance. Off-site signs for such events and functions are permitted when approved by the Village Council. Village Council shall, as a part of approval, list the number, location and size of such off-site signs it is permitting
- (7) PLACEMENT AND DURATION OF TEMPORARY SIGNS. Unless specified elsewhere in this ordinance the placement and duration of temporary signs shall be regulated as follows:
 - A. No temporary sign shall be placed on public property or public rights-ofway unless it is advertising an event to be held on public property unless specified elsewhere in these regulations.
 - B. No temporary sign shall be placed on private property other than the location of the event unless permission is granted by the property owner.
 - C. Temporary signs on private property must meet the minimum fifteen (15) foot sign setback requirements of this ordinance.

D. Duration of display. Unless specified elsewhere in this ordinance temporary signs may not be displayed more than ten (10) consecutive days in any thirty (30) day period.

Section 7.08 SIGNS IN THE PUBLIC RIGHT-OF-WAY.

No signs shall be allowed in the public right-of- way, except for the following:

- (1) Signs erected by or on behalf of a governmental or other public agency to post legal notices, identify public property, convey public information, and direct or regulate pedestrian or vehicular traffic.
- (2) Projecting signs pursuant to the provisions of these regulations.
- (3) Portable sidewalk signs pursuant to the provisions of these regulations.
- (4) Banner signs as permitted by the Village of Dexter.

Section 7.09 NON-CONFORMING EXISTING SIGNS.

(1) INTENT

It is the intent of this section to encourage eventual elimination of signs that, as a result of the adoption of this Article, become non-conforming, and to administer this Article to realize the removal of illegal non-conforming signs and to avoid any unreasonable invasion of established private property rights, therefore;

- A No person shall be required to remove a sign which was erected in compliance with previous regulations of this Article if said sign becomes non-conforming due to a change occurring after the original adoption of this article, or in the location of buildings, streets or other signs, which change, is beyond the control of the owner of the sign and the premises on which it is located
- B. If the owner of a sign or the premises on which a sign is located changes the location of a building, property line, or sign, or changes the use of a building so that any sign on the premises is rendered non-conforming, such sign must be removed or made to conform to this Article.

(2) LAWFUL EXISTING SIGNS

Any sign lawfully existing at the time of adoption of this Article which does not fully comply with all provisions shall be considered a non-conforming sign and may be permitted to remain as long as the sign is properly maintained and not detrimental to the health, safety and welfare of the community except as hereafter provided.

(3) CONTINUANCE

- A. Any lawful non-conforming sign shall be permitted to continue to exist, so long as the non-conforming sign:
 - 1) is not physically expanded or changed to another non-conforming sign
 - 2). is not relocated or structurally altered so as to prolong the life of the sign, or so as to change the shape, size, type, placement, or design of the sign. Altered shall not include normal maintenance or maintenance to protect public safety. Normal maintenance shall include painting of chipped or faded signs, replacement of faded or damaged surface panels, or repair and replacement of electrical wiring and devices.
 - 3). is not re-established or maintained after the activity, business or usage to which it relates has been discontinued for ninety (90) days or longer.
 - 4). is not repaired or re-erected after being damaged, if the repair or re-erection of the sign would cost more than fifty (50) percent of the replacement cost of an identical new sign.
- B In the case of a legal non-conforming sign without a defined background (such as individual letters or symbols mounted directly on a building, or lettering on an awning), changes may be made to the letters or symbols, so long as the overall area of the sign is not increased. In such situations, an amended sign permit application shall be filed with the zoning administrator.
- A non-conforming sign may make changes to the words or symbols used, if an amended sign permit application is filed with the Zoning Administrator In such cases, the message may be changed without affecting the legal nonconforming status, as long as neither the sign structure or frame is changed

Section 7.10 PERMITS AND APPLICATIONS

(1) PERMIT REQUIRED

It shall be unlawful for any person to erect, re-erect, alter or relocate any sign unless a permit shall have been first obtained from the Zoning Administrator except as provided elsewhere in these regulations. Any sign that makes use of electricity shall, in addition to a sign permit, require an electrical permit, from the Washtenaw County Building Department, regardless of size. Any ground sign with footings will also require a permit from the Washtenaw County Building Department.

(2) SITE PLAN REVIEW. For new development subject to site plan review under the provisions of Article 21, the final site plan shall include a comprehensive sign

plan including ground, wall and directional sign locations and details. Any sign, other than directional signs, not included in the comprehensive sign plan at the time of final site plan approval shall be subject to Planning Commission approval.

(3) APPLICATIONS

All sign permit applications shall be submitted to the Zoning Administrator for review and shall include the following:

- A scale drawing of each sign that shows the dimensions of the sign, the height of the sign, design of the sign and lettering, dimensions of the lettering, the type of materials to be used for the sign and its support system, type of illumination, and color
- B. A scale drawing of the site or building, showing the placement of all signs, both existing and proposed. This drawing shall include all the dimensions of the site or building.
- C. Detailed information about other existing signs on the property, including dimensions of the sign, the height of the sign, design of the sign and lettering, dimensions of the lettering, the type of materials used for the sign and its support system, type of illumination, and color. The application shall also indicated whether the existing sign is to remain or be removed.
- D. The consenting signature of the property owner.
- E The sign permit fee paid in accordance with the current fee schedule, adopted by the Village Council.

(4) Permit Approval

Permits for the erection of signs shall only be issued to property owners and/or assignees qualified to carry on such work under the provisions of this article. The Zoning Administrator shall issue permits for signs defined in Section 2.02 and permitted in Article 7. Any sign which is not explicitly defined in Section 2.02 Definitions or permitted in Article 7, must be approved by the Zoning Board of Appeals before a permit shall be issued.

(5) Permit Expiration

A sign permit shall become null and void if the work for which the permit was issued is not completed within six (6) months of the date of issue.

(6) Servicing

No permit shall be required for ordinary servicing, repainting of existing sign message, or cleaning of a sign. No permit is required for change of message of a sign designed for periodic message change without change of structure, including a bulletin board or billboard, but not including a sign to which a new permanent face may be attached.

(7) Inspections

All newly erected signs shall be inspected by the Zoning Administrator. Sign erector's imprint should be visible Signs for which a permit is required shall be inspected periodically by the Zoning Administrator for compliance with this Article and other laws of the Village of Dexter.

Section 7.11 CONSTRUCTION AND MAINTENANCE REQUIREMENTS

(1) MATERIALS AND DESIGN

All signs shall be designed, constructed and maintained in conformity with the provisions for materials, loads, and stresses of the latest adopted edition of the Village engineering standards and requirements of this Article.

(2) ERECTOR'S IMPRINT

Signs of every type which come within the purview of this Article, must carry the identification and address of the sign erector, electrical voltage, when applicable, and date of erection in clearly legible letters whether for the initial erection or re-hanging of a sign.

(3) FASTENINGS

All signs must be erected in such a manner and with such materials to remain safe and secure during the period of use and all bolts, cables, and other parts of such signs shall be kept painted and free from corrosion. Any defect due to the fault of the erector shall be repaired by the erector.

(4) SUPPORT LOCATION

No pole or support of any nature shall be placed on any publicly owned property, street right-of-way, or proposed street right-of-way, unless an easement is granted by the property owner.

(5) PROXIMITY TO ELECTRICAL CONDUCTORS

No sign shall be erected so that any part including cables, guys, etc. will be within ten (10) feet of any electrical conductor, electric light pole, street lamp, traffic light, or other public utility pole or standard.

(6) **RE-HANGING**

In case of re-hanging or re-erection of any sign, the new erector must place his identification, address and the date on the sign.

(7) SANITATION

Property surrounding any ground sign shall be kept clean, sanitary and free from obnoxious and offensive substances, free from weeds, rubbish, and inflammable material

(8) TRAFFIC INTERFERENCE

No advertising device shall be erected or maintained which simulates or imitates in size, color, lettering, or design any traffic sign or signal or other word, phrase, symbol, or character in such a manner as to interfere with, mislead, or confuse traffic

Section 7.12 REMOVAL OF SIGNS.

- of any sign erected or maintained in violation of this ordinance except for legal non-conforming signs. Notice in writing shall be given to the owner of such sign or of the building, structure, or premises on which such sign is located, to remove the sign or bring it into compliance with the ordinance. Failure to remove the sign or to comply with this notice shall be a civil infraction. The Village shall also remove the sign immediately and without notice if it reasonably appears that the condition of the sign is such as to present an immediate threat to the safety of the public. Any cost of removal incurred by the Village shall be assessed to the owner of the property on which such sign is located and may be collected in the manner of ordinance debt or in the manner of taxes and such charge shall be a lien on the property
- (2) RENEWAL REQUIREMENTS A sign shall be removed by the owner or lessee of the premises upon which the sign is located within thirty (30) days after the business which it advertises is no longer conducted on the premises. If the owner or lessee fails to remove the sign, the Village shall remove it in accordance with the provisions stated in paragraph 7.13 (1), preceding. These removal provisions shall not apply where a subsequent owner or lessee conducts the same type of business and agrees to maintain the signs to advertise the type of business being conducted on the premises and provided the signs comply with the other provisions of this ordinance

Section 7.13 VIOLATIONS.

(1) Any of the following shall be a violation of this ordinance:

- A To install, create, erect, or maintain any sign in a way inconsistent with the terms of this ordinance or that is inconsistent with any plan or permit governing such sign or the zoning lot on which the sign is located;
- B To install, create, erect, or maintain any sign requiring a permit without such a permit;

- (2) Each sign installed, created, erected, or maintained in violation of this ordinance shall be considered a separate violation.
- (3) Unless specified elsewhere in this ordinance any signs placed within a road Right-of-Way (ROW) and on utility poles will be considered a violation of this ordinance and may be removed by the Village at the expense of the owner

Section 7.14 APPEALS

Any person aggrieved by any decision, ruling, or order from the Zoning Administrator, may make an appeal to the Zoning Board of Appeals. The ZBA may grant a variance for a sign only in cases involving practical difficulties or unnecessary hardships when the evidence of the appeal is supported by one or both of the following findings of fact:

- (1) That the alleged hardship or practical difficulty, or both, are unique to the property (unusual topography, lot configuration, size, etc.), and the alleged hardship or practical difficulty resulting from conditions do not generally exist throughout the Village Personal and economic hardships do not qualify
- (2) That the granting of the variance will result in substantial justice being done, considering the public benefits intended to be secured by this article. The granting of the variance will not be detrimental to surrounding properties.

Section 7.15 ENFORCEMENT

This Section shall be administered and enforced by the Zoning Administrator.

Keep

January, 2007

2-12-07 L-1

Hello, and Happy New Year!

We are renewing our rental contracts at the Dexter Senior Center, and wish to offer you the following:

Title of Organization: Dexter Village Council

Times/Dates of Rentals: All Mondays +

6:15-11 and Thursday Da

Cost of rental: 2000 per month # 150 Village Mondays ~

We had a couple of small problems last year. Please note: Same Rate a

- 1. Each group receiving free rentals is limited to 10 hours per month, but may purchase additional rental time at our usual rate
- 2. If you do not cancel your free rental reservation with us, giving us 48 hours notice, for two times in a row, we will be required to charge you our usual rental fee for the rest of the year.
- 3. read your check-off sheet carefully. Ask us in advance if there is something you don't understand.
- 4. please arrive and leave at the agreed-upon time. We received complaints from renters who arrived to find an earlier group still cleaning up, or who were still conducting a meeting when the later group came too soon.

If this is agreeable to you, please fill out the enclosed paperwork and return it as soon as possible to Dee or Valerie at the Dexter Senior Center. Call us if a change is needed (734-426-7737).

Thank you,

Dexter Senior Center 7720 Ann Arbor Street Dexter, MI 48108

Return

Dexter Senior Center Rental Agreement

Please read carefully—this new contract contains changes approved by the Board of Directors January 9, 2007

The Front of this sheet includes information about the renter—the reverse contains the information you need for setting up, cleaning, and securing the facility during your rental period.

Date of Rental: All Monday 5 - All year (or, series of rentals)
Time of the Rental 6:15 - 1 pm (7:00 a.m. to 3:00 p.m., or 4:00 p.m. to Midnight, or otherwise)
Name of the Group Jexter Village Council
Name of person responsible
Address
Best phone number to reach you
Rental rates: If over 50% of your group is disabled or over 55 years of age, meeting for social interaction or educational purposes, your rental fee may be waived by the Dexter Senior Center. Members: \$50 per half day PLUS \$30. cleaning and key deposit (\$80 total).
Non-Members: \$75 per half day PLUS \$30 cleaning and key deposit (\$105 total).
Half-day, 7 a.m. to 3:00 p.m., or 4:00 p.m. to Midnight. If you need more time, you need to book both early and late half-day. Members using a full day would remit \$100 plus \$30 deposit, non-members \$150 and \$30 deposit.
Key received deposit received check-off sheet
Key returned

Comments:

Keep

Dexter Senior Center Closing Check-off Responsibilities Sheet

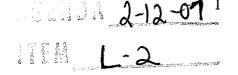
The Dexter Senior Center asks for your cooperation following the recommendations below. We are able to keep our rental rate reasonable, because we do not staff during or after rentals. Supplies are in the custodian's closet near the front.

- Lights—be sure all lights are turned out, including spotlights, restrooms, kitchen, and hallway. The Veteran's Showcase stays on.
- Trash—gather all trash produced by your group, tie tops of bags, deposit into the dumpster next to driveway. Please re-line the containers, bags are in the janitor's closet.
- □ Furniture—please move it back where you found it
- Deaf clubs, remember to lock the computer room when leaving.
- The door to the commercial refrigerator/freezer room must be left fully open at all times, otherwise the motors overheat, causing a potential fire hazard.
- □ Photocopier—please reimburse @ 10 cents per copy
- □ Kitchen—please leave the kitchen as you found it. Put away dishes, mop the floor if dirty, etc. Our meals on Wheels people arrive very early each day to prepare meals and must begin preparations immediately upon arrival.
- □ Dining room—must be swept and mopped if foods were spilled.
- Salt and ice—in bad weather, you are expected to do your own snow removal, and use the salt (in stairwell near women's room) liberally to prevent falls.
- If you use the last of the toilet paper or paper towels, please get supplies from the custodian's closet and refill the dispensers.
- Locking the doors—IMPORTANT—make sure the door to stairway is shut and latched. Make sure door from main room to hallway is locked, you may have to push with your foot at the bottom of the door to make it "click" locked. Use the Hex key (on top of fire alarm) to un-depress the handicapped door bar on the outside door. Lock the other door from the outside.
- Remember, you are expected to bring your own coffee, sugar, tea, cups, paper plates, paper towels for kitchen use, aprons, kitchen cloths and potholders, etc.

Adopted: April 1986 Amended: August 24, 1987 Amended: September 14, 1987 Amended: March 26, 1991 Amended: September 23, 1991 Amended: April 13, 1902

Amended: April 13, 1992 Amended: June 8, 1992 Amended: September 28, 1992 Amended: May 12, 2003 Amended: October 27, 2003 Amended: April 12, 2004 Amended: May 9, 2005

Proposed Amendment: February 12 2007



RULE 1: MEETING OF THE COUNCIL

All meetings, regular and special, of the Council shall be held in Dexter Senior Center, 7720 Dexter Ann Arbor Road. However, any meeting of the Council can be adjourned to another location in order to accommodate the public

The Council shall hold its regular meetings on the second and fourth Mondays of each month at 7:30 p.m.

Whenever a regular meeting falls on a legal holiday or Election Day it shall be held on the following day (Tuesday) at 7:30 P.M., or as determined by Council with adequate public notice.

RULE 2: REGULAR MEETING AGENDA

2.1 Preparation of agenda and materials

The Village Manager and Village President shall prepare the agenda of business for regularly scheduled council meetings. Any Council Member or representative of committees, boards or commissions desiring to place a matter on the agenda shall notify the Village Manager and/or the Village President of such items by 5 p.m. on the Tuesday preceding the next meeting. Items that are not received by the stated deadline shall not be considered by the Council except upon the unanimous consent of the members present.

2.2 Distribution of agenda and materials

Upon completion of the agenda the Village Manager and/or other responsible administrative officer or employee at the Village office, shall distribute the agenda and support materials on Thursday prior to the Monday meeting The Village Manager and/or other responsible administrative officer or employee or designee at the Village office may distribute such material by mail, email or personal delivery.

2.3 Order of Business

The Village Manager in accordance with the following shall prepare an agenda for each Council Meeting:

- A CALL TO ORDER / PLEDGE OF ALLIGENCE
- B ROLL CALL OF TRUSTEES
- C APPROVAL OF THE MINUTES

D PRE-ARRANGED PARTICIPATION

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday preceding the meeting, stating their name, intent and time requirements (10-minute limit)

- E APPROVAL OF AGENDA
- F PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the Hearing.

G NON-ARRANGED PARTICIPATION

Non-arranged participation will include those not listed on the printed agenda that wish to speak A time limit of 5 minutes will apply A notation will appear on the agenda. The Village President, at his discretion, may call on members of the audience to speak at any time, or respond to their concerns

H COMMUNICATIONS SPOKEN or WRITTEN

I REPORTS "As Scheduled"

- 1. VILLAGE STAFF AND DEPARTMENTS Written & Oral Reports
 - a Village Manager
 - b Exoffico representatives of Planning and Parks Commission monthly
 - c Community Development Manager Minimum Quarterly, or as circumstances require
 - d Sheriff Department Minimum Quarterly, or as circumstances require
 - e Finance Officer/Treasurer Minimum Quarterly, or as circumstances require
 - f Department of Public Services Minimum Quarterly, or as circumstances require

2. BOARDS AND COMMISSIONS – Written & Oral Reports

Minimum twice per year, on a pre-arranged schedule as created by the Village Manager each year

- a Downtown Development Authority (DDA)
- b Planning Commission
- c Parks Commission
- d Library Board
- e Dexter Area Fire Board (DAFD)
- f Huron River Watershed Council (HRWC)
- g DHS&M Gordon Hall Management Team
- 3 SUB COMMITTEES Reports from active committees, oral or written.
- 4 VILLAGE PRESIDENT REPORT

J CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of Budget and Financial Matters will be covered as a standing item on the Presidents Report, as needed under the Village Manager's report or during a quarterly Financial Report by the Treasurer Items under Consent Agenda are considered routine by the Village Council and will be enacted in one motion. There will no separate discussion of these items, unless a Council Member so requests, in which event, the item(s) will be removed from Consent Agenda and added to the regular agenda at the end of Old or New Business

K OLD BUSINESS

This portion of the agenda is for action items tabled or postponed from a prior meeting.

L NEW BUSINESS

This portion of the agenda is for consideration of action items as well as discussion of items not previously tabled or postponed by Council.

M COUNCIL COMMENTS

This portion of the agenda is intended to provide elected officials an opportunity to share comments that benefit the Board as well as the community. These will not be actionable items, except that issues may be referred to committee or placed on an upcoming agenda.

N NON-ARRANGED PARTICIPATION

Non-arranged participation will include those not listed on the printed agenda that wish to speak. A time limit of 5 minutes will apply. A notation will appear on the agenda. The Village President, at his discretion, may call on members of the audience to speak at any time, or respond to their concerns.

O ADJOURNMENT

RULE 3: RECORD OF MEETINGS:

3.1 Recording responsibility

The Clerk shall be responsible for recording the official minutes of each meeting of the Council. The minutes shall include all the action of the Council with respect to motions. The record shall include the names of the mover and seconded and the vote of the Council. The record shall also state whether the vote was by voice or by roll call, and when by roll call, the record shall show the "yes", "no" and abstention for each member. The Clerk shall be responsible for recording a written summary of comments made by members of the public. The Village Manager shall maintain copies of minutes, resolutions and ordinances or other matters acted upon by the Council.

3.2 Requests for remarks to be included

Any member of the Council may request to have his or her comments printed as part of the record. If there are no objections by any members of Council, the comments may be included. If there is an objection to such printing of the comments, the Council shall decide the matter by majority vote. Such comments to be included, as part of the official record shall be provided in writing by the member or transcribed exactly by the Clerk.

3.3 Public access to meeting records

The <u>Village Manager</u> shall make available to members of the public the records and minutes of official meetings in accordance with the Freedom of Information Act. Minutes prepared by the Clerk, but not approved by the body shall be available for public inspection not more than 8 business days following the meeting or less Minutes approved by the body shall be available within 5 business days from the date of the meeting at which they were approved. The Village Manager shall promptly post approved minutes to the Village website and send copies of minutes to persons who have requested them

3.4 Publication of minutes

The Village Manager shall be responsible for posting minutes as established by Council by Resolution

RULE 4: BEHAVIOR OF COUNCIL MEMBERS

The President or any Trustee may request a roll call of the Council, and the Clerk shall note the names of absentees. The Council shall take such action, as it deems appropriate to reprimand Council members absent without reasonable excuse.

The Council shall determine if the behavior of any of its members, or any Village Official present at the meeting, is interfering with Council business. Upon concurrence of 2/3 of Council any member or official shall be excused from the Council meeting.

RULE 5: VOTING

All votes of the Council shall be by roll call, except adjournment. The Village President shall be the last to vote on all roll call votes, and all other trustees shall vote in random order. All Trustees shall vote on all matters before the Council, unless a Trustee has a financial interest in any matter before the Council, in which case the Trustee shall not vote on the matter (Abstain).

RULE 6: CONDUCT OF DISCUSSION – DEBATE

During Council discussion and debate, no trustee shall speak until recognized by the President. Discussion and debate must be addressed to the President not other trustees or public. A trustee shall confine their comments to the question at hand and avoid personalities and or character insult. Each trustee shall speak no more than two times on a given question and for no longer than five minutes each time, unless the Trustees give unanimous consent. Debate will be limited to voting members of Council and those participants recognized by the Village President.

Conduct Norms

- Be prepared for the meeting and contact the Manager to get questions answered prior to the meeting, when possible
- Listen to one another
- Debate issues not persons
- Respect one another's views in spite of differences in opinion
- Respect the fact that we will not always agree on issues; indeed, the diversity of views and perspective may strengthen the decision-making process
- Members must abide by the decision of the Council once a decision has been made.
- Resist the temptation, when you disagree with a decision, to try and undermine the decision; continuing concerns about a decision should be expressed privately.

RULE 7: PUBLIC HEARINGS

Any citizen may address Council at a Public Hearing The citizen must give their name and address to be recorded by the Village Clerk. The citizen must limit their presentation to five minutes. Any citizen representing a bona fide group may speak for ten minutes.

RULE 8: RIGHT TO DELAY CERTAIN PROCEEDINGS

No resolution or proceeding of the Council imposing taxes or assessments or requiring the payment, expenditure of money or property, or creating a debt or liability, shall be allowed at the same meeting at which it is introduced, if objection be made by one member, unless by a two-thirds vote of the members present. Two-thirds = or 7 members present 5 votes, 6 members present 4 votes, 5 members present 4 votes. Any motion to adjourn shall always be in order, except when the last preceding business was a motion to adjourn. A motion to adjourn and motions to lie on the table and to limit debate shall be decided without debate.

RULE 9: ORDER OF MOTIONS DURING DEBATE

When any question is under debate, no motion shall be received but the following, and they shall have precedence in the order listed below:

MOTION TO ADJOURN
MOTION TO LAY ON TABLE
MOTION TO LIMIT DEBATE
MOTION TO POSTPONE TO A CERTAIN DAY
MOTION TO REFER TO COMMITTEE
MOTION TO AMEND
MAIN MOTION

RULE 10: MOTION TO LIMIT DEBATE

At any time during a discussion or debate of a question, a Trustee may move to limit debate. This motion after receiving the affirmative votes of at least two-thirds of the Trustees present, (Two-thirds = or 7 members present 5 votes, 6 members present 4 votes, 5 members present 4 votes) will have the effect of limiting any member to speak for not more than one additional five-minute period on the basic question, provided that member has not spoken twice, in which case they may not speak again. This motion, upon being made and supported shall not be debated

RULE 11: RECONSIDERATION OF QUESTION

When a question has been taken it shall be in order for any member voting with the prevailing side to move a reconsideration thereof at the same or next regular meeting, but no question shall be considered a third time

RULE 12: ALTERING AND AMENDING COUNCIL RULES

Council rules shall be reviewed within 90 days following the regular village election at a Council Work Session. Council rules may be altered or amended by a vote of a majority of the members, if notice of the proposed change shall have been given at a preceding meeting of the Council, and a written copy of the proposed change has been distributed to all members.

RULE 13: <u>CITIZENS ADDRESSING COUNCIL DURING COUNCIL MEETINGS</u>

Any citizen addressing Council at the appropriate portion of the agenda shall limit their comment time to five minutes, unless speaking for a bona fide group, in which case ten minutes shall be allowed.

RULE 14: TAPING OF COUNCIL MEETINGS

Any citizen may tape a Council meeting by audio or video machines. All recording equipment or personnel shall be positioned behind the last row of the audience chairs in such a manner as not to interfere with the audience's view

RULE 15: ABSENCE OF RULES

In the absence of a Council rule, Robert's Rules of Order will prevail. An abbreviated version of Robert's Rules shall be made part of this document.

RULE 16: WAIVING COUNCIL RULES -SUSPEND RULES

Any Council rule shall be waived by a simple majority of the Council members present. (7 members present 4 votes, 6 members present 4 votes, and 5 members present 3 votes)

RULE 17: BOARDS & COMMISSIONS

Council members may serve as regular members of Village Boards and Commissions. The Village President shall appoint within 90 days following the regular village election trustees to serve on Boards and Commission. Commissions will include, but not be limited to the following:

Planning Commission
Zoning Board of Appeals
Parks Commission
Dexter Area Fire Department

<u>Appointments:</u> The Village President shall make appointments to all Boards and Commissions upon confirmation by Village Council. Appointment recommendations will be affirmed by a majority of Council (Requires 4 votes to affirm an appointment)

To avoid issues of incompatible offices or legal liability, other then the appointments under this section, the Village President and Trustees will not be permitted serve Boards and Commissions as paid staff or contracted employees. See GLV 64.21 for further clarification

RULE 18: FILLING VACANCY ON COUNCIL

When the position of trustee becomes vacant for any reason, the following process shall be followed and the position shall be filled as quickly as possible.

- 1) Officially vacate the trustee position if required.
- 2) Provide adequate notification to the public regarding the open position through the village newsletter, a newspaper, the Internet, or any other means deemed appropriate
- 3.) The applicant will write a letter of intent or fill out an application within (2) weeks of the public notice.
- 4) At the next council meeting the President will announce all the applicants and provide copies of applications or letters of intent.
- 5) The President makes the first nomination and any council member can also make one nomination if they choose.
- 6) The nominees are then voted on in the same order in which they were nominated.
- 7.) When one nominee receives 4 votes, the affirmation of nominees is then closed and that nominee is then appointed and sworn into office
- 8) If in the event no nominee receives 4 votes, each nominee is allowed to confirm their intent to fill the open council seat and the nomination process begins again at step 5.

RULE 19: <u>AUTHORIZATION FOR CONTACTING THE VILLAGE ATTORNEY</u>

The following officials (by title) are authorized to contact the Village Attorney regarding municipal matters:

Village President Village Manager

-2007

RESOLUTION FOR THE PURPOSE OF ESTABLISHING ORGANIZATIONAL MATTERS FOR THE VILLAGE OF DEXTER

At a regular meeting of the Village Council of the Village of Dexter, Michigan called to order by *President Jim Seta* on February 12, 2007 at 7.30 p.m., the following resolution was offered:

Moved by:

Supported by:

WHEREAS, the Village intends to utilize various firms and individuals for particular matters to coincide with the regular village election every November of even years, and

WHEREAS, the following firms and individual appointments can be changed as deemed necessary by Council by a simple majority vote of Council at any point during this time period.

NOW, THEREFORE, BE IT RESOLVED, that the Village Council does confirm using the following firms and individuals as needed in their respective responsibilities:

- President Jim Seta, Treasurer Marie Sherry, Clerk David F Boyle, President Pro Tem Joe Semifero, John Hanifan, Assistant Village Manager and Village Manager Donna Dettling as Bank Signatories
- 2 President Pro Tem Joe Semifero
- 3 Treasurer- Marie Sherry, March 2006 to March 2008 Reappointment or appointment required every even number year in March
- 4 Village Attorney for enforcement of Traffic Laws –Thomas Stringer
- 5 Miller, Canfield, Paddock and Stone as Attorney for bonding matters
- 6 Dykema as Attorney for other general legal matters
- 7. Varnum, Riddering, Schmidt & Howlett, for Telecommunication legal matters.
- 8 Carlisle/Wortman Associates, Inc as consultants for planning and zoning matters.
- 9. Orchard, Hiltz and McCliment for general consultant and engineering matters.
- 10 Jones & Henry for specialized Water and Sewer Engineering and Consulting
- 11 Midwestern Consulting, Jim Valenta PE, Traffic Engineer/Public Works Project Support & Coordinator
- 12 Assistant Village Manager as Freedom of Information Officer.
- 13 Street Administrator- Ed Lobdell
- 14. As representatives to the following organizations:

Huron River Watershed Council

Paul Cousins

Planning Commission, Ex-officio

Jim Carson

Parks Commission Ex-officio Joe Semifero Chamber of Commerce **Paul Cousins** Zoning Board of Appeals Ray Tell Dexter Area Fire Department Board Joe Semifero, Jim Seta WAIS Jim Carson WAVE Jim Carson, Alternate-Paul Cousins Utilities Committee Joe Semifero, Shawn Keough **Facilities Committee** Shawn Keough, Jim Seta Main Street Bridge & Dam Taskforce Jim Seta, Paul Cousins Stormwater Phase II Citizen Advisory Group **Paul Cousins** Healthy Communities Committee Paul Cousins **SEMCOG** Shawn Keough Dexter Farmer's Market Oversight Committee Donna Fisher DHS&M Gordon Hall Management Team Donna Fisher BE IT FURTHER RESOLVED, that the regular meeting of the Village Council shall be held the 2nd and 4th Monday of each month at 7:30 p m. at the Dexter Senior Center - 7720 Dexter Ann Arbor Road That, all representatives shall report to Council as scheduled, review significant issues and proposals with Council for input and discussion, as needed, and forward copies of meeting agendas and minutes to Village Council in a timely fashion, That the Regular Meeting of the Village Planning Commission shall be held the 1st Monday of each Month at 7:30 p.m. at the Dexter Senior Center - 7720 Dexter Ann Arbor Road That the Regular Meeting of the Village Parks Commission shall be held the 3rd Tuesday of each month at 7:00 p m at the Village Offices 8123 Main Street.

NAYS:

RESOLUTION DECLARED ADOPTED THIS 12th DAY OF FEBRUARY, 2007

·	
David F Boyle, Village Clerk	





VILLAGE OF DEXTER

1324 L-A

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Village Council

Jim Seta President

Joe Semifero President Pro-Tem

Jim Carson Councilperson

Paul Cousins Councilperson

Donna Fisher Councilperson

Shawn Keough Councilperson

Ray Tell Councilperson

Administration

Donna Dettling Manager

David Boyle Clerk

Marie Sherry Treasurer/Finance Director

John P. Hanifan Assistant Manager

Ed Lobdell Public Services Superintendent

Allison Bishop Community Development Manager

THE VILLAGE OF DEXTER IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

www villageofdexter.org TO: Village Council

FROM: John P. Hanifan,

Assistant Village Manager

DATE: February 6, 2007,

CC: Donna Dettling, Village Manager

Re: Award of Bids - Public Works Building

The following trade items were bid by A.R. Brouwer: 1) Resilient Tile 2) Toilet Partitions 3) Painting

At least 3 bids were received for each trade category from pre-qualified contractors
The bid
"recap" sheets are attached
I am recommending the following bids be awarded for the
Public Works Building:

Trade	Contractor	Bid amount	
Resilient Tile PM Commercial Flooring		\$1,799	
Toilet Partitions	IBP	\$1,215	
Painting	B/C Painting	\$14.025	

If council is in agreement, a resolution approving the awards would be appropriate

A.R. Brouwer Co. LLC

DEXTER DPW

RESILIENT TILE BIDS

1/31/07

Resilient Tile Budget:

\$ 3,000 00

Contractor	PM COMM FLOORING	MADDALENA'S	MERKEL CARPET ONE
Minor Floor Prep	Yes	Yes	Yes
Armstrong Excellon VCT	Yes	Yes	Yes
4" Vinyl Cove Base	Yes	Yes	Yes
Transitions	Yes	Yes	Yes
Total	\$ 1,799.00	\$ 2,210 00	\$ 2,417.00

Recommendation: PM Commercial Flooring

A.R. Brouwer Co. LLC

DEXTER DPW

TOILET PARTITION & ACCESSORIES BIDS

1/31/07

Toilet Partition Budget:\$ 800 00Toilet Accessory Budget:\$ 500.00Total Budget\$ 1,300.00

Contractor	FRAMES, DOORS			
	IPB	& HARDWARE	PAYNE ROSSO	
TOILET PARTITION:				
One (1) Toilet Compartment	Yes	Yes	Yes	
Baked Enamel Finish	Yes	Yes	Yes	
Floor Mounted	Yes	Yes	Yes	
Headrail Braced	Yes	Yes	Yes	
Hardware	Yes	Yes	Yes	
Installation	Yes	Yes	Yes	
Total	\$ 780.00	\$ 812.00	\$ 825 00	
TOILET ACCESSORIES:				
Two (2) Towel Dispenser	Yes	Yes	Yes	
Two (2) Tissue Dispenser	Yes	Yes	Yes	
Two (2) Soap Dispenser	Yes	Yes	Yes	
Two (2) 36" Grab Bar	Yes	Yes	Yes	
Two (2) 42" Grab Bar	Yes	Yes	Yes	
Three (3) 24" x 36" Mirror	Yes	Yes	Yes	
Total	<u>\$ 435.00</u>	\$ 480.00	\$1,150.00	
Total Partition & Accessories	\$1,215 00	\$1,292 00	\$1,975 00	

Recommendation: IBP

A.R. Brouwer Co. LLC

DEXTER DPW

PAINTING BIDS

1/31/07

Painting DPW Budget:\$10,500.00Painting Salt Storage Budget:\$3,600.00Total Painting Budget:\$14,100.00

DPW BUILDING

DI W DOLLDING			
Contractor	B/C	CAVALIER	TYE
	PAINTING	PAINTING	PAINTING
Interior Block Walls	Yes	Yes	Yes
Drywall Ceilings	Yes	Yes	Yes
Misc Steel	Yes	Yes	Yes
Railings	Yes	Yes	Yes
Bollards	Yes	Yes	Yes
Exterior Masonry Ceiling	lealing Yes	Yes	Yes
Man Doors and Frames	Yes	Yes	Yes
Total	\$10,450.00	\$12,600.00	\$14,500.00
SALT STORAGE BUILD	DING:		
Exterior Siding	Yes	Yes	Yes
Bollards	Yes	Yes	Yes
Man Door and Frame	Yes	Yes	Yes
Total	\$ 3,575.00	\$ 3.900.00	\$ 3,600.00
Total Painting Bids:	\$14,025.00	\$16,500.00	\$18,100 00

Recommendation: B/C Painting